

Assessment Committee Meeting 1-19-2017

Agenda:

Review Faculty Assessment Awards Plan

Review Faculty Assessment Reports

Members Present: Jamie Durler, Brian White, Susan Greene, Taryn Cipra, Jamie Gross, Dorothy Katsiyannis, Mark Whisler, Beth Whisler, Bruce Graham, Todd Leif, and Shelly Farha.

Brent moved to approve the minutes from the previous meeting. Mark seconded the motion. The minutes were approved as read.

The group reviewed the history of the assessment awards and the value of reinstating them. Members noted that using the awards as recognition was important but also using them as incentives could be valuable. Susan recommended that selected reports be made available for faculty to review. Jamie Durler recommended that the recipients of the assessment awards be asked to present to faculty to provide additional training for faculty on assessment. Jamie Gross emphasized his preference of informal learning opportunities and suggested the presentations be made in smaller groups to encourage faculty interaction. Bruce recommended that the department assessment awards be treated as incentives so that all departments that met criteria would receive stipends rather than selecting only one department for an award.

Taryn moved that an assessment award be established for one full-time faculty member and also for one adjunct faculty. Beth seconded the motion. The motion carried.

Brent moved that instructors be awarded a \$200 stipend and a certificate. Discussion reinforced the importance of accurate certificates that should come from the Associate Vice President of Assessment and Planning office with signatures of the president, VPAA, and AVP and proposed increasing the stipend. Brent withdrew his motion. Brent then moved that instructors be awarded a \$300 stipend with a certificate. Shelly seconded the motion. Some discussion centered on finding an appropriate wall space to recognize faculty. Deans will discuss the need for a faculty recognition space with the VPAA. There was also discussion giving the award this year, even though we don't have money budgeted, we could award a certificate. A question followed concerning starting the award without the stipend. The motion passed.

The committee then reviewed the previous faculty assessment award plan and nomination form. They agreed to use the calendar year as the awarding year for assessment awards and have nominations submitted by Department Chairs and Division Deans. They recommended some changes to the nomination form. A draft of the assessment award plan and nomination form will be presented at the next assessment meeting for committee approval.

Bruce moved to adjourn the meeting. Todd seconded the motion. Meeting was adjourned at 11:56.