

Financial Aid Support Specialist

Cloud County Community College is seeking a Financial Aid Support Specialist. Associate's degree preferred. A working knowledge of computers and the ability to maintain confidential information and communicate professionally is required. This position will assist with the daily operations of the Financial Aid Office through directing various forms of communication, compiling documents, and maintaining records. Customer service experience with clerical skills is preferred.

This position is a full-time, KPERS-covered, support staff position with a benefit package that includes health, dental, and vision coverage, and paid leave time.

Applications may be acquired by contacting the Office of Human Resources at (785) 243-1435. A completed application may be e-mailed to cwilson@cloud.edu or sent to the Office of Human Resources, Cloud County Community College, 2221 Campus Dr., Concordia, KS 66901. The applicant review process will begin immediately and will continue until the position is filled.

Cloud County Community College does not discriminate on the basis of race, color, national origin, sex (including pregnancy, sexual orientation, or gender identity), religion, age, disability, and veteran status in the employment process. EOE.