

Assistant Registrar

Cloud County Community College is seeking an Assistant Registrar. Associate's degree required. Experience with student records and a working knowledge of a college computer system are preferred. The Assistant Registrar shall: possess excellent communication, interpersonal, organizational, and computer skill. This position is a full-time, KPERS-covered, support staff position with a benefit package that includes health, dental, and vision coverage, and paid leave time. Applications may be acquired by contacting the Office of Human Resources at (785) 243-1435. A completed application may be e-mailed to cwilson@cloud.edu or sent to the Office of Human Resources, Cloud County Community College, 2221 Campus Dr., Concordia, KS 66901. The applicant review process will begin immediately and will continue until the position is filled.

Cloud County Community College does not discriminate on the basis of race, color, national origin, sex (including pregnancy, sexual orientation, or gender identity), religion, age, disability, and veteran status in the employment process. EOE.