

CLLOUD COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
December 18, 2018

Present: Gregory Askren, Larry Henry, Patricia Macfarlane, Jesse Pounds and Thomas Tuggle; President Adrian Douglas and Marilyn Martin, Clerk. Absent: Ellen Anderson.

Others Present: Jim Lowell, Blade-Empire and Kayla Sicard, KNCK; Attorney Justin Ferrell; Neil Phillips; James Harbert, Amber Knoettgen, Cindy Lamberty, Diane Leif, Pedro Leite, Marc Malone, Chris Wilson, Jennifer Zabokrtsky and Nancy Zenger-Beneda, staff.

The meeting was called to order by Chairman Gregory Askren at 5:04 p.m. in Room 257 in the President's Addition.

The flag salute was said.

Larry Henry moved and Patricia Macfarlane seconded to adopt the agenda; motion passed.

Neil Phillips with Jarred, Gilmore and Phillips, P.A., presented the 2017-2018 audit. The audit will be brought to the January 2019 regular meeting for approval.

Guests' Comments: None.

Thomas Tuggle moved and Patricia Macfarlane seconded to approve the Consent Agenda which included the minutes of November 27, 2018; the Treasurer's Report; purchasing and payment of claims; and approval of the changes to Policy C6 – Communicable Diseases and Policy E14 – Communicable Diseases; motion carried.

President's Message: Dr. Douglas read the Mission and Guiding Values. She said the semester is over. She thanked Amber Knoettgen for having a clean audit. "Cloud Shares" will have food for the students staying here during the break. She wished everyone a safe and happy holiday.

Vice President Reports:

Vice President for Academic Affairs Nancy Zenger-Beneda reported she attended the Kansas Board of Regents meeting. She is proud of the faculty and committee work on a revision and update of General Education requirements. The Wind Energy faculty will be offering a free workshop on January 12 for people who received drones for Christmas. She thanked all faculty for getting their grades in on time.

Vice President for Administrative Services Amber Knoettgen thanked Neil Phillips for coming to the meeting. She also thanked Mary LaBarge and Suzi Knoettgen for their work on the audit. We are right where we should be on the budget. Under Facilities, they are working on curb appeal. They are working with Ben Retter for some stone work.

## UNAPPROVED

They will be starting the remodel of the Athletic Training area. They have been interviewing candidates for the Coordinator of Residence Life. The Bookstore has been busy with book buy-back and holiday shopping. IT completed the EX upgrade this morning. The Technology Services Committee has been meeting and is using feedback to upgrade some of the classrooms.

Interim Vice President for Student Services Pedro Leite said he appreciated the Business Office and Financial Aid staff who make his life so easy. Student Services keeps busy with international students at this time of year. There is a lot of documentation that goes with this. There are new processes for next fall for Admissions, especially for international students. He shared a draft of the Marketing Plan. This came out of the retreat. They will be asking for input from faculty and staff. A final Marketing Plan should be ready in March. He shared an enrollment report as of December 14, 2018. Marc Malone will gather some statistics from the app.

Discussion Items: None.

Jesse Pounds moved and Larry Henry seconded to waive Policies C7 and E4 to allow the consumption of alcoholic liquor in Arley Bryant Gymnasium at Cloud County Community College on April 12, 13 and 14, 2019 for the Cloud County Community College Foundation Scholarship Auction on April 13, 2019; motion passed.

Patricia Macfarlane moved and Jesse Pounds seconded to Waive Policy B9 – President by moving the President’s evaluation until May 2019 when she has completed a year with the College; motion passed.

Jesse Pounds moved and Thomas Tuggle seconded to approve the following officers for 2019: Chairman – Larry Henry, Vice Chairman – Thomas Tuggle, Clerk-Secretary – Marilyn Martin; Treasurer – Amber Knoettgen; motion passed.

Jesse Pounds moved and Patricia Macfarlane seconded to approve the following committee appointments for 2019: delegate to KACCT – Ellen Anderson; representative to KASB Governmental Relations Network – Gregory Askren; representative to CloudCorp Board of Directors – Larry Henry; CCC Foundation – Thomas Tuggle; Audit/Finance Committee – Ellen Anderson and Larry Henry; Nominating/President’s Evaluation Committee – Patricia Macfarlane and Jesse Pounds; Facilities Committee – Jesse Pounds and Thomas Tuggle; Institutional Planning Team – Larry Henry and Thomas Tuggle; Benefits Committee – Gregory Askren and Jesse Pounds; Negotiating Team – Ellen Anderson and Patricia Macfarlane with Thomas Tuggle as alternate; Emergency Preparedness Committee – Larry Henry and Thomas Tuggle; motion passed.

Jesse Pounds moved and Patricia Macfarlane seconded to designate Ferrell Law Firm as the college’s law firm; motion passed.

Thomas Tuggle moved and Patricia Macfarlane seconded to designate Central National Bank as the college’s depository; motion passed.

## UNAPPROVED

Patricia Macfarlane moved and Jesse Pounds seconded to set the fourth Tuesday of the month at 5:00 p.m. in Room 257 in the President's Addition as the regular monthly meeting except for the November and December meetings which will be November 19, 2019 and December 17, 2019; motion passed 4-1 (Askren voting no).

Other: Thomas Tuggle and Patricia Macfarlane presented a Student Health Care Memorandum outlining the accessibility, care, cost and transportation available in Concordia for students.

Patricia Macfarlane moved and Jesse Pounds seconded to recess into executive session in Room 259 at 6:35 p.m. for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and return to open session at 6:50 p.m. with the five Board members, Dr. Douglas, Chris Wilson and Justin Ferrell present in the executive session; motion passed.

It was announced no action would be taken following the executive session.

Patricia Macfarlane moved and Jesse Pounds seconded to recess into executive session in Room 259 at 6:51 p.m. for the purpose of discussing personnel matters of non-elected personnel and their contractual obligations because if this matter were discussed in open session it might invade the privacy of those discussed and return to open session at 7:06 p.m. with the five Board members, Dr. Douglas, Chris Wilson and Justin Ferrell present in the executive session; motion passed.

Jesse Pounds moved and Larry Henry seconded to adjourn the meeting at 7:07 p.m.; motion passed.

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Marilyn A. Martin, Clerk  
Cloud County Community College  
Board of Trustees