**BOARD OF TRUSTEES**

**CLOUD COUNTY COMMUNITY COLLEGE**

**January 26, 2016**

**MISSION**

Cloud County Community College is dedicated to delivering high quality, innovative, affordable, and accessible educational opportunities and services that prepare a diverse population to be critical thinkers and lifelong learners who can meet the challenges of an ever-changing global community.

To assure the delivery of this mission, Cloud County Community College is directed by valid and reliable assessment techniques, which measure the effectiveness and efficiency of all departments in the delivery of curriculum and services in support of student academic success.

**VISION**

Cloud County Community College strives to enrich the lives of our students and the communities we serve.

 CLOUD COUNTY COMMUNITY COLLEGE

 BOARD OF TRUSTEES

**AGENDA - January 26, 2016**

Meeting Place: Room 257 in the President’s Addition

 Time: 6:00 p.m.

 1. Call to Order – 6:00 p.m.

 2. Adopt Agenda

 3. Guests’ Comments

 4. Consent Agenda

 A. Approval of Minutes of December 15, 2015 and January 5, 2016

 B. Treasurer’s Report

 C. Purchasing and Payment of Claims

 D. Personnel

 5. Reports

 A. President’s Message

 B. Vice President for Academic Affairs

 C. Vice President for Administrative Services

 D. Vice President for Student Services and Development

 E. Geary County Campus Update

 F. Meetings Trustees Attended

 6. Discussion Items

 A.

 7. Action Items

 A Livestock Management Facility Donation

 B. Policies C9 – Harassment, Retaliation or Discrimination; C10 – Problem Resolution; E18 – Formal Complaint Process

 C. Concrete Bids

 8. Other

 9. Executive Session Followed by Decision

 A. Negotiations

 B. Consultation with Legal Counsel

 C. Non-elected Personnel

NEXT MEETING – February 23, 2016

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 1

AGENDA ITEM: Call to Order – 6:00 p.m.

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 2

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the January 26, 2016 Board of Trustees meeting.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 3

AGENDA ITEM: Guests’ Comments

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 4

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

1. **Approval of Minutes of December 15, 2015 and January 5, 2016.** The minutes of the regular meeting of December 15, 2015 and the minutes of the special meeting of January 5, 2016 are enclosed.
2. **Treasurer’s Report.** The Treasurer’s Report as of December 31, 2015 shows a balance of $5,074,195.32 at Central National Bank.
3. **Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.
4. **Personnel.**

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

(A) LIST

**APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER $10,000.**

This list contains requests for approval of expenditures or transfers of college funds over $10,000.

For some of the items listed, checks will be released prior to the next Board meeting and approval

of this list by the Board at this meeting will also authorize release of the checks. The other items,

orders will be prepared, and the payment of claims will be approved at the next Board meeting.

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CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 5

AGENDA ITEM: Reports

ITEM TYPE: Information

COMMENT:

**A. President’s Message.**

1. 2016 Telefund
2. Youth for Music
3. Induction into the Athletic Hall of Fame and Winter Homecoming

**B. Vice President for Academic Affairs.**

**C. Vice President for Administrative Services.**

1. Financial Overview
2. Facilities

**D. Vice President for Student Services and Development.**

1. **Geary County Campus Update.** The report will be brought to the meeting.
2. **Meetings Trustees Attended.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 6

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

**A.**

 CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 7

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

**A. Livestock Management Facility Donation.** A donation of a building to be used as a livestock management lab has been received. Enclosed is information on this donation.

RECOMMENDED ACTION: Accept the donation of the 20’ X 50” building for use as a livestock management lab.

**B. Policies C9 – Harassment, Retaliation or Discrimination; C10 – Problem Resolution; E18 – Formal Complaint Process.** Because there are new Federal requirements regarding the complaint process, the administration recommends changes to Policies C9, C10 and E18. The recommended changes are enclosed.

 RECOMMENDED ACTION: Approve the changes to Policies C9 – Harassment, Retaliation or Discrimination; C10 – Problem Resolution and E18 – Formal Complaint Process.

**C. Concrete Bids.** Bids were solicited and received for the concrete slab for the Animal Management Lab. The administration recommends the rejection of all bids received.

 RECOMMENDED ACTION: Reject all bids received for the Animal Management Lab.

**To:** Board of Trustees

**From:** Nancy Zenger-Beneda, Division Chair

 Dr. Danette Toone, President

**Date:** January 22, 2016

**Re:** Livestock Management Facility Donation

Cloud County Community College intends to build an Agriculture Lab Facility in the Agriculture Unit which was approved by the board on April 28, 2015 as part of the college’s Capital Improvement plan.

The original design of the Agriculture Lab Facility included a 100’ X’ 200 clear span building with livestock management units attached to the sides.  The Agriculture Department has applied for and received $40,000 in grant money toward this building project.  Nancy Zenger-Beneda, Dean of Sciences, shared the grant award information with the Board at the April 2015 board meeting. The $30,000 grant award designated by the Cloud County Commissioners from the Meridian Way funds is currently being used to support the topographic survey, preliminary grading plan and utility design, as well as pre-construction work for the Agriculture Lab Facility. The ITC grant of $10,000 will be used to help support the installation of a livestock management lab.

The Ag Department initiated a fund-raising campaign for the construction of the Ag Lab Facility with the support of the Ag Advisory Board and under the guidance of the Cloud County Community College Foundation. A donation has surfaced of a 20’ X 50’ building, fully insulated and equipped including water and electrical supply that could serve as a stand-alone livestock management lab.  The College will need to construct a concrete slab to serve as the floor for this building and run water supply and electrical service lines to the building. This building may replace a portion of the livestock management units attached to the clear span facility in the original design.

As in other disciplines, hands-on practice is vital for a more in-depth and complete understanding of agricultural practices.  The livestock management lab will house small livestock (potentially pigs, sheep and goats as space allows) and provide hands-on learning experiences for students.  In the future, data collected by recording and/or monitoring the behavior and wellness of the animals will be shared with multiple entities to provide educational opportunities and support to local producers.

RECOMMENDED ACTION: Accept the donation of the 20’ X 50’ building for use as a livestock management lab.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 8

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

January 26, 2016

ITEM NO: 9

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session Followed by Decision

COMMENT:

**A. Negotiations**

**B. Consultation with Legal Counsel.**

**C. Non-elected Personnel.**