

Board of Trustees
Cloud County Community College

May 24, 2022

MISSION

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

**Cloud County Community College
Board of Trustees
May 24, 2022**

ITEM NO: **1**

AGENDA ITEM: Call to Order – 5:00 pm

ITEM TYPE:

COMMENT:

ITEM NO. **2**

AGENDA ITEM: Pledge of Allegiance

ITEM TYPE:

COMMENT:

ITEM NO. **3**

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the **May 24, 2022** Board of Trustees meeting.

**Cloud County Community College
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ITEM NO. **4**

AGENDA ITEM: Guests' Comments

ITEM TYPE:

COMMENT:

ITEM NO: **5**

AGENDA ITEM: Introductions and Highlights

ITEM TYPE:

COMMENT:

**Cloud County Community College
Board of Trustees
May 24, 2022**

ITEM NO: **6**

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

- A. **Approval of Minutes of the April 26, 2022 regular meeting.** The minutes of the regular meeting of **April 26, 2022** are enclosed.

- B. **Approval of Minutes of the May 9, 2022 special meeting.** The minutes of the special meeting of **May 9, 2022** are enclosed.

- C. **Treasurer's Report.** The Treasurer's Report as of **April 30, 2022** shows a balance of **\$12,182,617.88** at Central National Bank.

- D. **Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.
 - 1) The A List
 - 2) The B List

- E. **Personnel**
 - 1) Contract Renewal Recommendations for Administrative Personnel – 2022-2023
 - 2) Assistant Wrestling Coach
 - 3) Allied Health Instructor at the Geary County Campus – if available

- F. **Policy Approval**
 - 1) Policy C6 – Communicable Diseases
 - 2) Policy E12 – Student Employees
 - 3) Policy E15 – Residence Life
 - 4) Policy E16 – Textbook Selection and Deadlines

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

**Cloud County Community College
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ITEM NO. **7**

AGENDA ITEM: Reports

ITEM TYPE: Information

COMMENT:

- A. President's Message**

- B. Vice President for Academic Affairs**

- C. Vice President for Administrative Services**
 - 1) Financial Overview
 - 2) Facilities
 - 3) IT

- D. Meetings Trustees Attended**

**Cloud County Community College
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ITEM NO: **8**
AGENDA ITEM: Discussion Items
ITEM TYPE: Discussion
COMMENT:

ITEM NO: **9**
AGENDA ITEM: Action Items
ITEM TYPE: Decision
COMMENT:

A. Contract Extension for the President. President Amber Knoettgen’s current contract is through June 30, 2024. The Board of Trustees conducted the annual evaluation of President Knoettgen on May 9, 2022. A contract extension for President Knoettgen is being recommended.

RECOMMENDED ACTION: Approve to extend the term of President Knoettgen’s contract to June 30, 2025.

B. Approval of the Learning Management System Renewal for 2022-2027

RECOMMENDED ACTION: Approve the 5-year agreement with Instructure in the amount of \$110,385.00 for the use and support of Canvas and authorize payment from Tech Fees.

C. Approval of the Multi-Function Copier Bid

RECOMMENDED ACTION: Approve the bid from Image Quest in the amount of \$31, 963.68 for the first year of the 5-year lease agreement, and each year thereafter according to the contract terms, including any escalation clauses, and authorize payment from the General Fund.

D. Renewal of the Hanger Lease facility for the Renewable Energy Department

RECOMMENDED ACTION: Approve the renewal of the 2-year lease agreement with Darrel Hosie and Margo Hosie, per the lease terms in the amount of \$72,600 to support the Renewable Energy Department authorize payment from the General Fund.

ITEM NO: **10**

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

ITEM NO: **11**

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT:

A. Negotiations

B. Attorney/Client Privilege

ITEM NO: **12**

AGENDA ITEM: Adjournment

ITEM TYPE:

Cloud County Community College

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(A) LIST

APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER \$25,000.

This list contains requests for approval of expenditures or transfers of College funds over \$25,000. For some of the items listed, checks will be released prior to the next Board meeting and approval of this list by the Board at this meeting will also authorize release of the checks. The other items, orders will be prepared, and the payment of claims will be approved at the next Board meeting.

Vendor	Description	Amount
Consolidated Management	Board Charges March 24 – March 30	\$16,969.68
	Board Charges March 31 – April 6	\$16,969.68
	Board Charges April 7 – April 13	\$16,969.68
	Board Charges April 14 – April 20	<u>\$10,069.92</u>
	(01-85-9100-741)	\$60,978.96

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(B) LIST

APPROVAL TO PAY CLAIMS

This list contains those check/claims that have had Board approval and/or met the requirements of State law and have been written.

RECOMMENDED ACTION: Approve the payment of these claims.