

Board of Trustees
Cloud County Community College

January 26, 2021

MISSION

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

**Cloud County Community College
Board of Trustees
January 26, 2021**

ITEM NO: **1**

AGENDA ITEM: Call to Order – 5:00 pm

ITEM TYPE:

COMMENT:

ITEM NO. **2**

AGENDA ITEM: Pledge of Allegiance

ITEM TYPE:

COMMENT:

ITEM NO. **3**

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the **January 26, 2021** Board of Trustees meeting.

**Cloud County Community College
Board of Trustees
January 26, 2021**

ITEM NO. **4**

AGENDA ITEM: Guests' Comments

ITEM TYPE:

COMMENT:

ITEM NO: **5**

AGENDA ITEM: Introductions and Highlights

ITEM TYPE:

COMMENT:

- A. Cheer Team
- B. Dance Team

**Cloud County Community College
Board of Trustees
January 26, 2021**

ITEM NO: **6**
AGENDA ITEM: Consent Agenda
ITEM TYPE: Decision

COMMENT:

- A. **Approval of Minutes of the December 15, 2020.** The minutes of the regular meeting of December 15, 2020 are enclosed.

- B. **Approval of Minutes of the December 15, 2020 Organizational Board meeting.** The minutes of the organizational board meeting of December 15, 2020 are enclosed.

- C. **Treasurer's Report.** The Treasurer's Report as of December 30, 2020 shows a balance of **\$9,617,793.86** at Central National Bank.

- D. **Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.
 - 1) The A List
 - 2) The B List

- E. **Personnel**

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

**Cloud County Community College
Board of Trustees
January 26, 2021**

ITEM NO. **7**
AGENDA ITEM: Reports
ITEM TYPE: Information

COMMENT:

- A. President’s Message**

- B. Vice President for Academic Affairs**
 - 1) Academic Affairs

- C. Vice President for Administrative Services**
 - 1) Financial Overview
 - 2) Facilities
 - 3) IT

- D. Meetings Trustees Attended**

Cloud County Community College
Board of Trustees
January 26, 2021

ITEM NO: **8**

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

- A. **Review Policy B8 - Standards of Good Practice.** The administration is requesting to change current Policy B8 from “Standards of Good Practice” to “Guide to Ethical Governance”. This change would be in line with recommendations from the Association of Community College Trustees. This recommendation is for review and will be brought for approval at the February Board Meeting.

- B. **Review Procedures B9 – President.** Trustee Ellen Anderson and the Board Clerk have reviewed these procedures and are recommending the following changes to this procedure with the President’s approval. This recommendation is for review and will be brought for approval at the February Board Meeting.

- C. **Review Policy D25 – Assessment.** Our accrediting body, the Higher Learning Commission, recommended that Cloud County Community College develop a policy for assessment. The proposed policy is in response to the recommendation and has campus-wide support. The recommendation is for review and will be brought for approval at the February Board Meeting.

- D. **Review Policy F6 – Tuition and Fees, Policy F12 – Weapons, Policy F14 -Institutional Publications Logo, and Policy F28 – Institutional Review Board (IRB) for Treatment of Human Subjects.** The above policies have been sent to the legal department at the Kansas Association of School Board for their review. Based upon their suggestions the following proposed changes have been reviewed by the Administrative Services Committee, college staff, and are being recommended by the Administration. This recommendation is for review and will be brought for approval at the February Board Meeting.

**Cloud County Community College
Board of Trustees
January 26, 2021**

ITEM NO: **9**
AGENDA ITEM: Action Items
ITEM TYPE: Decision

COMMENT:

- A. **Accept the 2019-2020 Audit.** Neil Phillips with Jarred, Gilmore and Phillips, P.A., presented the 2019-2020 Audit for discussion at the December 15, 2020 meeting. The audit is brought to this meeting for acceptance.

RECOMMENDED ACTION: Accept the 2019-2020 Audit.

- B. **Approve Kansas Hazard Mitigation Plan – Resolution #2022-01.** Enclosed is resolution regarding the Region F Hazard Mitigation Plan for Cloud County along with other participating jurisdictions. Also included is the letter requiring to adopt a resolution to enable the plan’s final approval by the Kansas Division of Emergency Management and FEMA Region VII.

RECOMMENDED ACTION: Approve Resolution 2022-01 adopting the Kansas Homeland Security Region F Hazard Mitigation Plan.

- C. **Waiver of Policies on Alcohol on Campus.** The Cloud County Community College Foundation is scheduled to hold the Foundation Scholarship Auction in Arley Bryant Gymnasium on Saturday, April 24, 2021. K.S.A. 41-719 allows the Board of Trustees of a community college to exempt the consumption of alcoholic liquor on campus in accordance with policies adopted by such board. The Administration requests Policies C7 and E4 be waived to allow alcohol in Arley Bryant Gymnasium 24 hours prior to and

24 hours following the Cloud County Community College Foundation Scholarship Auction. The Administration uses hours rather than the dates in case the Foundation Scholarship Auction must be rescheduled due to COVID-19. In doing so, the Board of Trustees also agrees to exempt the consumption of alcoholic liquor on campus in accordance with policies for a rescheduled date for the Cloud County Community College Scholarship Auction.

RECOMMENDED ACTION: Waive Policy C7 and E4 to allow the consumption of alcoholic liquor in Arley Bryant Gymnasium at Cloud County Community College the 24 hours before and after the scheduled date for the Cloud County Community College Foundation Scholarship Auction, which includes a possible rescheduled date in 2021.

- D. **Approve Student App Contract Renewal – Ready Education.** Cloud County Community College has used the student app software provided by Ready Education Inc., formerly OOHLALA Mobile Inc., since January of 2018. Ready Education is a company that provides branded mobile apps exclusively to educational institutions. The app has gathered all Cloud’s student services and systems into a centralized experience that meets the student’s need on their mobile devices. It has allowed the college to communicate with students in a specific, targeted way with the goal of increasing student engagement.

RECOMMENDED ACTION: Approve the contract renewal with Ready Education Inc. in the amount of \$16,830 to be paid annually from Tech Fees for FY21, FY22, and FY23.

**Cloud County Community College
Board of Trustees
January 26, 2021**

ITEM NO: **10**

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

ITEM NO: **11**

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT

Cloud County Community College

Board of Trustees

January 26, 2021

(A) LIST

APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER \$25,000.

This list contains requests for approval of expenditures or transfers of College funds over \$25,000. For some of the items listed, checks will be released prior to the next Board meeting and approval of this list by the Board at this meeting will also authorize release of the checks. The other items, orders will be prepared and the payment of claims will be approved at the next Board meeting.

Vendor	Description	Amount
Jarred, Gilmore & Phillips, PA	Foundation Audit	\$4,400.00
	Final Billing for Audit	<u>\$6,000.00</u>
	(Acct # 01-11-6200-663)	\$10,400.00
Consolidated Management	Board Charges Oct 29 – Nov 4	\$16,837.66
	Board Charges Nov 5 – Nov 11	\$16,903.95
	Board Charges Nov 12 – Nov 18	\$16,903.95
	Board Charges Nov 19 – Nov 25	<u>\$14,489.10</u>
	(Acct # 01-85-9100-741)	\$65,134.66

**Cloud County Community College
Board of Trustees
January 26, 2021**

(B) LIST

APPROVAL TO PAY CLAIMS

This list contains those check/claims that have had Board approval and/or met the requirements of State law and have been written.

RECOMMENDED ACTION: Approve the payment of these claims.