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TOPIC:	Policy Number
Degrees and Certificates - Procedures	D7

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**Effective Date: Fall 2022**

### **Degrees and Certificates**

Students seeking an associate's degree from Cloud County Community College must complete the general education core curriculum plus any additional requirements for the particular certification, degree, or field of study.

#### 16-Hour Certificates

General Education	3 credit hours
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#### 30-Hour Certificates

General Education	6 credit hours
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#### 45-Hour Certificates

General Education	9 credit hours
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### **Associate of Applied Science**

Persons awarded the Associate of Applied Science (AAS) degree have successfully completed a program of study which emphasizes preparation for employment typically at the technical or semi-professional level; and consisting of a minimum of 62 semester credit hours and a maximum of 68 semester credit hours, in which not less than 8 credit hours in general education and not less than 30 semester credit hours in the area of specialized preparation are required. This degree is not designed for transfer but may transfer only to specific degree programs at selected colleges or universities. Developmental courses (those courses numbered 099 and below) will not count toward degree requirements. This degree will be awarded upon attainment of predetermined and specified performance requirements. Students must satisfactorily complete a planned program of not less than 62 college-level credits distributed as follows:

#### Associate of Applied Science General Education Requirements:

Written Communication	3 credit hours
Oral Communication	3 credit hours
Mathematics General Education Course or	3 credit hours
Humanities General Education Courses	3 credit hours
Social Science General Education Courses	3 credit hours
Natural Science General Education Course	3 credit hours
MINIMUM TOTAL	18 credit hours

Specialized and Related Competencies – A minimum of 44 college-level credit hours are required from those listed below as determined by the department using the requirements of the occupation(s).

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Adopted:	Reviewed	Reviewed	Revised	Reviewed	Revised/Reviewed
4/26/11	8/9/16	1/30/18	12/3/19	5/10/22	

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Technical Knowledge  
 Technical Skills  
 Communication  
 Science  
 Mathematics  
 Interpersonal Skills (employability skills)  
 Courses from other Technical Disciplines

### **Associate of General Studies**

The Associate of General Studies (AGS) is awarded to those who satisfactorily complete programs with an emphasis on a broad range of knowledge; and in which not less than 25 semester credit hours in general education and not less than 37 semester credit hours in a program of college-level work are required. The awarding of an AGS requires the student to satisfactorily complete a minimum of 62 college-level credit hours. The program of college-level work may consist of academic or technical courses at or above the 100-level. Technical courses taken within the AGS may transfer only to specific degree programs at selected colleges and universities.

#### Associate of General Studies General Education Requirements:

Communications General Education	6 credit hours
3 hours in Written Communications	
3 hours in Oral Communications	
Math General Education Course	3 credit hours
Humanities General Education Courses	3 credit hours
Social Science General Education Courses	3 credit hours
Humanities or Social Science General Education (must be from a second area)	3 credit hours
Natural Science General Education Course with Lab (Either Biological or Physical Science course)	4 credit hours
General Education Course Elective	3 credit hours
<b>MINIMUM TOTAL</b>	<b>25 credit hours</b>

### **Associate of Arts/Associate of Science**

Upon successful completion of a planned pre-baccalaureate program of not less than 62 college-level credit hours, the Associate of Arts (AA) or the Associate of Science (AS) degree will be awarded. Courses taken for these degrees are comparable to lower division courses offered at Kansas Regent Universities. Developmental courses (those courses numbered 099 and below), Allied Health courses, Commercial Driver's License courses, and some technical courses will not count toward degree requirements.

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Associate of Arts General Education Requirements:

Communications General Education	9 credit hours
6 hours in Written Communications	
3 hours in Oral Communications	
Math General Education Course	3 credit hours
Humanities General Education Courses	6 credit hours
(Must be from two areas: Arts, Literature, Humanities, Music, Theatre, Foreign Language, Philosophy, or History)	
Social Science General Education Courses	6 credit hours
(Must be from two areas: Economics, Psychology, Sociology, Anthropology, Political Science, or Geography)	
Natural Science General Education Course	4-5 credit hours
(Either Biological or Physical Science with Lab course)	
General Education Course Elective	3 hours
MINIMUM TOTAL	31 credit hours

Associate of Science General Education Requirements:

Communications General Education	9 credit hours
6 hours in Written Communications	
3 hours in Oral Communications	
Math General Education Course	3 credit hours
Humanities General Education Courses	6 credit hours
(Must be from two areas: Arts, Literature, Humanities, Music, Theatre, Foreign Language, Philosophy, or History)	
Social Science General Education Courses	6 credit hours
(Must be from two areas: Economics, Psychology, Sociology, Anthropology, Political Science, or Geography)	
Natural Science General Education Courses	
Biological Lab Course	4 credit hours
Physical Science Lab Course	4 credit hours
MINIMUM TOTAL	32 credit hours

**Requirements for Graduation**

Cloud County Community College holds one commencement ceremony annually in May. Students completing degree requirements in the fall semester who wish to participate in this ceremony must submit an application to graduate by December 1. Students completing degree requirements in the spring semester who wish to participate in the ceremony must submit an

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application to graduate by March 1. It is the responsibility of the student to meet all requirements for graduation and to check with the Student Records Office well in advance so there are no deficiencies.

Graduation requirements are as follows:

1. Completion of the general education requirements for the specific degree;
2. An overall grade point average of at least 2.0 on coursework at or above the 100-level.
3. Completion of a minimum of 62 credit hours at or above the 100-level.
4. Technical courses typically will not count toward A.A. or A.S. degree requirements. Technical courses are those created to satisfy specific program outcomes for the Associate of Applied Science and certificate programs and Allied Health courses. They include course with prefixes of AH, IE, MS, NR, SE, UA, WE, as well as TD courses.
5. For Certificates and the Associate of Applied Science Degree, completion of the departmentally approved program.
6. No more than 12 hours of PE activity course credits can be used towards any of Cloud's County Community College's associate degrees.
7. A student must earn 15 credit hours at or above the 100-level from Cloud County Community College. For Certificate, students must earn 8 of 30 credit hours at or above the 100-level or 4 of 16 credit hours at or above the 100-level from Cloud County Community College.
8. A high school student who applies to graduate with an AA/AS/AGS/AAS must present a high school transcript demonstrating completion of high school graduation requirements.

### Courses Applicable Toward a Degree

**Associate of Arts and Associate of Science:** Courses that are normally part of a four-year baccalaureate program will be applied to these degrees. This excludes most career or technical courses, allied health and others depending upon the academic program. Courses from accredited colleges and universities may accepted for transfer but not all will be applicable toward a degree.

**Associate of Applied Science:** Courses that are part of a departmentally approved program will be applied to this degree. Most career programs are limited to courses required by the program (career) and the general education requirements. Most courses outside those required for the career program will not be applicable toward the degree.

**Associate of General Studies:** Credit courses with a number of 100 or higher offered by Cloud County Community College or other accredited colleges or universities may apply toward this degree. Credit courses from other colleges or universities that are numbered 100 or higher yet are equivalent to Cloud County's courses numbered 099 or below will not count toward this degree.

Specific guidelines for the transfer of credit into degree programs can be found in policy D23.

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