

TOPIC:

Academic Probation and Suspension - Procedures

Policy Number:

D14

Academic Probation and Suspension

For students at Cloud County Community College (CCCC), Academic Probation and Academic Suspension are not punitive measures or disciplinary actions. The purpose of this policy is to provide opportunities for students to succeed.

The clear intent of these sanctions is:

- to identify students whose academic efforts have not met the minimum requirements for satisfactory academic progress;
- to provide these students the opportunity for guidance in developing strategic plans to succeed at college-level learning; and
- to link these students with staff and faculty who can offer support and encouragement to follow their plans to success.

Satisfactory Academic Progress:

To graduate, students must complete required courses and earn a minimum 2.0 cumulative grade point average (GPA). To reach the required 2.0 GPA, students must maintain GPA minimums which gradually increase as more credit hours are completed.

The Satisfactory Academic Progress chart below specifies the required ratio of earned credit hours, cumulative GPA, and semester GPA.

<u>Total Attempted Credit Hours</u>	<u>Minimum Career GPA</u>	<u>Minimum Semester GPA</u>
1-10 credit hours	N/A	N/A
11-20 credit hours	1.60	1.70
21-30 credit hours	1.70	1.70
31-40 credit hours	1.80	1.70
41-50 credit hours	1.90	1.70
51+ credit hours	2.00	1.70

Transfer Transcript Evaluation

After transfer transcript evaluation, satisfactory academic progress will be reviewed according to CCCC requirements and if applicable, academic probation will be noted on the CCCC transcript by the Registrar or their designee.

Adopted: 4/26/11	Revised/Reviewed 5/10/18	Revised/Reviewed 4/2/19	Revised 8/3/21	Revised 8/10/22	Revised/Reviewed
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Academic Probation

A student shall be placed on Academic Probation when one of the following conditions occur:

- Cumulative GPA is less than that needed to achieve satisfactory academic progress
- Semester GPA is less than that needed to achieve satisfactory academic progress
- Course pass rate drops below 50% any given semester

To register on Academic Probation, a student is required to take the following actions:

1. Enroll in the 1 credit hour course, SD009 Personal Assessment and Planning. Enrollment in Personal Assessment and Planning is required by the action plan to determine progress in addition to any additional action/intervention needed for the student to achieve the academic performance necessary to rise above academic probation and thus avoid academic suspension.

If the student feels there are extenuating circumstances regarding the student's probationary status or enrollment in Personal Assessment, a Petition for Special Consideration under conditions of Academic Probation, located on the college's website under Advising/Retention, may be submitted to the to the Vice President for Academic Affairs.

Concurrent Enrollment High School students placed on Academic Probation will not be required to enroll in SD009 Personal Assessment and Planning due to the Kansas Board of Regents Policy (Remedial/developmental course work shall not be offered as a Concurrent Enrollment Partnership course [Kansas Board of Regents Policy Manual; Academic Affairs; Chapter 13; b; iii; 6]). However, if the high school student is unable to make satisfactory academic progress they will be placed on Academic Suspension.

Continued Probation

If a student on probation meets the expected semester GPA requirement but is unable to reach the cumulative GPA standards, the student will remain on probation.

Academic Suspension

If the student does not meet satisfactory academic progress during the probation semester, the student will be placed on Academic Suspension.

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4/26/11	5/10/18	4/2/19	8/3/21	8/10/22	

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The terms of Academic Suspension shall be as follows:

- 1). A student on Academic Suspension will not be eligible to register for the next regular semester (fall or spring).
- 2). After one regular semester (fall or spring) of Academic Suspension, the student may be reinstated with Academic Probation status.

Reinstatement

A student who has been suspended for academic reasons may file a Petition for Reinstatement with the Academic Probation and Suspension Committee by the required deadline. The Petition for Reinstatement is located on the college's website (under Advising/Retention) and is provided to the student through email and physical mail with the college's official notification of Academic Suspension.

The Academic Probation and Suspension Committee will consider each petition individually. The student may request on the Petition for Reinstatement to meet with the committee. If reinstated, the probationary status will continue.

Deadlines for Petition Submission

The Petition for Special Consideration (Academic Probation) and the Petition for Reinstatement (Academic Suspension) shall be filed with the Academic Probation and Suspension Committee. The committee will review petitions as they are submitted but no later than the following deadlines:

For the Fall semester, by August 5th or the closest business day thereafter.

For the Spring semester, by January 5th or the closest business day thereafter.

Academic Probation and Suspension Committee

The Academic Probation and Suspension Committee consists of the Vice President for Academic Affairs, the Director of Advisement and Retention, the Registrar, and the Student Retention Specialists on the Concordia and Geary County campuses.

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