**BOARD OF TRUSTEES**

**CLOUD COUNTY COMMUNITY COLLEGE**

**March 27, 2018**

**MISSION**

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

**AGENDA - March 27, 2018**

Meeting Place: Room 257 in the President’s Addition

Time: 5:00 p.m.

1. Call to Order – 5:00 p.m.

2. Pledge of Allegiance

3. Adopt Agenda

4. Guests’ Comments

5. Men’s and Women’s Track and Field Teams

6. Consent Agenda

A. Approval of Minutes of February 27, 2018; March 7, 2018 and March 13, 2018

B. Treasurer’s Report

C. Purchasing and Payment of Claims

D. Personnel

E. Policies

7. Reports

A. President’s Message

B. Vice President for Academic Affairs

C. Vice President for Administrative Services

D. Vice President for Student Affairs and Advancement

E. Meetings Trustees Attended

8. Discussion Items

A. Strategic Plan

9. Action Items

1. Intent to Non-renew Probationary Personnel
2. HVAC Replacement for Kitchen

10. Other

11. Executive Session

A. Negotiations

12. Adjournment

NEXT MEETING – April 24, 2018

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 1

AGENDA ITEM: Call to Order – 5:00 p.m.

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 2

AGENDA ITEM: Pledge of Allegiance

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 3

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the March 27, 2018 Board of Trustees meeting.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 4

AGENDA ITEM: Guests’ Comments

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 5

AGENDA ITEM: Men’s and Women’s Track and Field Teams

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 6

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

1. **Approval of Minutes of February 27, 2018; March 7, 2018 and March 13, 2018.** The minutes of the regular meeting of February 27, 2018 and the minutes of the special meetings of March 7, 2018 and March 13, 2018 are enclosed.
2. **Treasurer’s Report.** The Treasurer’s Report as of February 28, 2017 shows a balance of $9,620,016.87 at Central National Bank.

**C. Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.

1. A List. Approval or Transfers of College Funds Over $10,000. For some of the items listed, checks will be released prior to the next Board meeting and approval of this list by the Board at this meeting will also authorize release of the checks. The other items, orders will be prepared and the payment of claims will be approved at the next Board meeting.

1. 01-86-0000-484 Consolidated Mgmt Off-campus meals $ 10,686.24
2. B List. This list contains those checks/claims that have had Board approval and/or met requirements of State law and have been written.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 6

AGENDA ITEM: Consent Agenda (Cont’d)

ITEM TYPE: Decision

COMMENT:

**D. Personnel.**

1) Contract Renewal Recommendations for Basketball Coaches. The administration recommends the contracts for Jordan Altman, Head Men’s Basketball Coach; Todd Johnston, Assistant Men's Basketball Coach; and John Rutherford, Assistant Women’s Basketball Coach, be renewed effective May 1, 2018.

2) Emeritus Status. Each year the Board is asked to consider retired faculty and administrators for “Emeritus” status which means retired with merit. This honor is bestowed upon faculty and administrators who have given 20 or more years of meritorious service to the College. This honor is to be bestowed at least one year after retirement from the College. This year the administration is recommending Krista Bryant for this honor.

**E. Policies.** Proposed changes to the procedures of this policy were brought to the February 27, 2018 meeting. They are brought to this meeting for approval.

1. Policy SS5 – Employee Relations. The Support Staff Procedures include causes for disciplinary action. We want to make them consistent with the procedures approved February 27, 2018 in AP7. We are also proposing Discipline, Resignation and Termination be under one procedure to be consistent with the procedures in AP7.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 7

AGENDA ITEM: Reports

ITEM TYPE: Information

COMMENT:

**A. President’s Message.**

1. Franklin University Agreement
2. Legislative Update
3. Highway Signage Update

**B. Vice President for Academic Affairs.**

1. KBOR Approved Solar Program
2. Solar Classroom at CHS
3. ACEN Focused Visit – No Citations
4. Reduced Developmental Math Course Sequence
5. Revised Business Technical Programs – Will Be Applying for Certificate
6. Aggie Days March 27
7. Business and Industry Training Expansion
8. Catalog Development in Progress
9. Strategic Planning – College-wide Meeting April 11

10) Completing Higher Learning Commission Update

**C. Vice President for Administrative Services.**

1. Financial Overview
2. Facilities

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 7

AGENDA ITEM: Reports (Cont’d)

ITEM TYPE: Information

COMMENT:

**D. Vice President for Student Affairs and Advancement.**

1)

**F. Meetings Trustees Attended.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 8

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

**A. Strategic Plan.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 9

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

**A. Intent to Non-renew Probationary Personnel.** The Administration is recommending to approve resolutions of the intent not to renew the employment of selected full-time probationary instructors.

RECOMMENDED ACTION: Move that the Board of Trustees approve Resolution Number 1718-3, Resolution Number 1718-4 and Resolution Number 1718-5 indicating the intent of the non-renewal of the employment contracts of selected full-time professional instructors effective May 14, 2018, and that Chris Wilson be directed to give written notice in person or by United States mail to those full-time probationary instructors on or before April 6, 2018.

**B. HVAC Replacement in Kitchen.** Enclosed are two bids and a College Bid Tabulation form for the replacement of the HVAC in the kitchen. A recommendation will be brought to the meeting.

RECOMMENDED ACTION: Take action as appropriate.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 10

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 11

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT:

**A. Negotiations.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

March 27, 2018

ITEM NO: 12

AGENDA ITEM: Adjournment

ITEM TYPE:

COMMENT: