**BOARD OF TRUSTEES**

**CLOUD COUNTY COMMUNITY COLLEGE**

**May 30, 2017**

**MISSION**

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

**AGENDA - May 30, 2017**

Meeting Place: Room 257 in the President’s Addition

Time: 7:00 p.m.

1. Call to Order – 7:00 p.m.

2. Adopt Agenda

3. Guests’ Comments

4. Consent Agenda

A. Approval of Minutes of April 25, 2017

B. Treasurer’s Report

C. Purchasing and Payment of Claims

D. Personnel

E. Policies

5. Reports

A. President’s Message

B. Vice President for Academic Affairs

C. Vice President for Administrative Services

D. Vice President for Student Affairs and Advancement

E. Vice President for Information Technology

F. Meetings Trustees Attended

6. Discussion Items

A.

7. Action Items

A. Scholarship Request

B. Approval of Athletic Insurance Bid for 2017-2018

C. Renewal of Hangar Lease for Wind Energy Technology Program Space

D. Approval of Copier Lease

E. Approval of Legal Services

8. Other

A. Special Board Meeting

9. Executive Session

NEXT MEETING – June 27, 2017

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 1

AGENDA ITEM: Call to Order – 7:00 p.m.

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 2

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the May 30, 2017 Board of Trustees meeting.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 3

AGENDA ITEM: Guests’ Comments

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 4

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

1. **Approval of Minutes of April 25, 2017.** The minutes of the regular meeting of April 25, 2017 are enclosed.
2. **Treasurer’s Report.** The Treasurer’s Report as of April 30, 2017 shows a balance of $8,349,540.21 at Central National Bank.

**C. Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.

**D. Personnel.**

1. Retirement of Krista Bryant. Krista Bryant has submitted her letter of retirement effective June 1, 2017. Krista is a Nursing Instructor and has been an employee of the College since August 1994. Her letter of retirement is enclosed.
2. Contract Renewal Recommendations for Administrative Personnel – 2017-2018. It is time for the Board of Trustees to renew the contracts for full-time administrative personnel for the 2017-2018 contract year. The list of people to be renewed is enclosed.

3) Assistant Wrestling Coach. The Search Committee and the President recommend the appointment of Cody Cole to the position of Assistant Wrestling Coach on a full-time, twelve-month, KPERS-covered, professional services contract effective July 1, 2017.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 4

AGENDA ITEM: Consent Agenda (Cont’d)

ITEM TYPE: Decision

COMMENT:

**D. Personnel. (Cont’d)**

4) Nursing Instructors. The Search Committee has been reviewing applications and interviewing candidates for two positions.

1. The Search Committee and the President recommend the appointment of Lacy Hargitt-Pelkey to the position of Instructor in Nursing on a full-time, KPERS-covered, professional employee contract effective August 14, 2017.

1. The Search Committee and the President recommend the appointment of Danielle Arganbright to the position of Instructor in Nursing on a full-time, KPERS-covered, professional employee contract effective August 14, 2017.

5) Wind Energy Technology Instructors. The Search Committee has been

reviewing applications and interviewing candidates for two positions.

a) The Search Committee and the President recommend the appointment of Andrew Clark to the position of Instructor in Wind Energy Technology on a full-time, KPERS-covered, professional employee contract effective August 14, 2017.

b) The Search Committee and the President recommend the appointment of Josh Englebert to the position of Instructor in Wind Energy Technology on a full-time, KPERS-covered, professional employee contract effective August 14, 2017.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 4

AGENDA ITEM: Consent Agenda (Cont’d)

ITEM TYPE: Decision

COMMENT:

**D. Personnel. (Cont’d)**

6) Criminal Justice Instructor. The Search Committee and the President recommend the appointment of Martin J. Keenan to the position of Instructor in Criminal Justice on a full-time, KPERS-covered, professional employee contract effective August 14, 2017.

7) Instrumental Music Instructor. The Search Committee has been reviewing applications and interviewing candidates for this position. If available, a recommendation will be brought to the meeting.

8) Head Men’s Basketball Coach. The Search Committee and the President recommend the appointment of Jordan Altman to the position of Head Men’s Basketball Coach on a full-time, twelve-month, KPERS-covered, professional services contract effective June 1, 2017.

9) Information Technology Technicians. The Search Committee has been reviewing applications and interviewing candidates for two positions.

1. The Search Committee and the President recommend the appointment of Jasen Pelkey to a full-time, twelve-month, KPERS-covered, professional services contract effective June 19, 2017.
2. The Search Committee and the President recommend the appointment of Shuaib Umar to a full-time, twelve-month, KPERS-covered, professional services contract effective June 5, 2017.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 4

AGENDA ITEM: Consent Agenda (Cont’d)

ITEM TYPE: Decision

COMMENT:

**D. Personnel. (Cont’d)**

10) Dean of Nursing and Allied Health. The President recommends the appointment of Stefanie Perret to a full-time, twelve-month, KPERS-covered, administrative support contract effective July 1, 2106

**E. Policies.**

1. Policy F12 – Weapons. Proposed changes to Policy F12 – Weapons and the procedures were brought to the April 25, 2017 meeting for discussion. They are brought to this meeting for approval.

2) Policy F17 – Payment of Tuition, Fees and Other Charges. Proposed changes to Policy F17 – Payment of Tuition, Fees and Other Charges and the procedures were brought to the April 25, 2017 meeting for discussion. They are brought to this meeting for approval.

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

(A) LIST

**APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER $10,000.**

This list contains requests for approval of expenditures or transfers of college funds over $10,000.

For some of the items listed, checks will be released prior to the next Board meeting and approval

of this list by the Board at this meeting will also authorize release of the checks. The other items,

orders will be prepared, and the payment of claims will be approved at the next Board meeting.

1. 01-85-9100-741 Consolidated Management Meals – 3-23 to 3-29 $ 6,713.94

Meals – 3-30 to 4-5 15,665.86 Meals – 4-6 to 4-12 15,665.86

Meals – 4-13 to 4-19 15,455.58

Partial Advance Payment (22,536.00)

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 5

AGENDA ITEM: Reports

ITEM TYPE: Information

COMMENT:

**A. President’s Message.**

**B. Vice President for Academic Affairs.**

**C. Vice President for Administrative Services.**

1. Financial Overview
2. Facilities

**D. Vice President for Student Affairs and Advancement.**

**E. Vice President for Information Technology.**

**F. Meetings Trustees Attended.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 6

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

**A.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 7

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

**A. Scholarship Request.** Each year, the CCCC Board of Trustees authorizes the President to request from the CCCC Foundation payment of a portion of the scholarships awarded to students during the current year based on established scholarship award criteria.

RECOMMENDED ACTION: Authorize the President to request from the Cloud County Community College Foundation $85,000 plus matched donations as they see fit for the Scholarship Program.

**B. Approval of Athletic Insurance Bid for 2017-2018.** Enclosed is information on the student athletic insurance coverage for 2017-2018. The administration recommends approving this bid.

RECOMMENDED ACTION: Approve the bid of Dissinger Reed in the amount of $79,352 for basic and $5,866 for catastrophic student athletic insurance coverage for the 2017-2018 fiscal year and authorize payment.

1. **Renewal of Hangar Lease for Wind Energy Technology Program Space.** Enclosed is information on renewing the hangar lease for the Wind Energy Technology program.

RECOMMENDED ACTION: Approve the renewal of the five-year lease agreement with Darrel D. Hosie and Margo K. Hosie to provide space at 2015 Lincoln Street for the college’s WET program and authorize payment per the lease terms.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 7

AGENDA ITEM: Action Items (Cont’d)

ITEM TYPE: Decision

COMMENT:

**D. Approval of Copier Lease.** Enclosed is information on proposals received for lease of multifunctional copiers. The administration recommends approving this item.

RECOMMENDED ACTION: Approve the proposal of Consolidated Printing, Inc., in the amount of $39,829.32 for the first year of the 5-year lease agreement, and each year thereafter according to the contract terms, including any price escalation clauses, and authorize payment from the general fund.

**E. Approval of Legal Services.** Proposals for legal services were due by 5:00 p.m. on May 24, 2017. A recommendation will be sent by e-mail.

RECOMMENDED ACTION: Take action as appropriate.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 8

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

**A. Special Board Meeting.** The administration recommends scheduling a Board budget study session on Tuesday, June 13, from 7:00 a.m. to 9:00 a.m. By that time, we should have all of the FY17 property tax payment, the FY18 assessed valuation and the finalization of the FY17 State aid.

RECOMMENDED ACTION: Take action as appropriate.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

May 30, 2017

ITEM NO: 9

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT: