**BOARD OF TRUSTEES**

**CLOUD COUNTY COMMUNITY COLLEGE**

**December 13, 2016**

**MISSION**

Cloud County Community College is dedicated to delivering high quality, innovative, affordable, and accessible educational opportunities and services that prepare a diverse population to be critical thinkers and lifelong learners who can meet the challenges of an ever-changing global community.

To assure the delivery of this mission, Cloud County Community College is directed by valid and reliable assessment techniques, which measure the effectiveness and efficiency of all departments in the delivery of curriculum and services in support of student academic success.

**VISION**

Cloud County Community College strives to enrich the lives of our students and the communities we serve.

 CLOUD COUNTY COMMUNITY COLLEGE

 BOARD OF TRUSTEES

**AGENDA - December 13, 2016**

Meeting Place: Room 257 in the President’s Addition

 Time: 7:00 p.m.

1. Call to Order – 7:00 p.m.

 2 Adopt Agenda

 3. Guests’ Comments

 4. 2015-2016 Audit

 5. Consent Agenda

 A. Approval of Minutes of November 29, 2016

 B. Treasurer’s Report

 C. Purchasing and Payment of Claims

 6. Reports

 A. President’s Message

 B. Vice President for Academic Affairs

 C. Vice President for Administrative Services

 D. Vice President for Student Affairs and Advancement

 E. Vice President for Information Technology

 F. Meetings Trustees Attended

 7. Discussion Items

 A. Policy D5 – Enrollment and Withdrawal

 8. Action Items

 A. Policy D21 – Administrative Drop and Withdrawal

 B. Schedule President’s Evaluation

 9. Other

10. Executive Session

1. Non-elected Personnel

NEXT MEETING – January 31, 2017

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 1

AGENDA ITEM: Call to Order – 7:00 p.m.

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 2

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the December 13, 2016 Board of Trustees meeting.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 3

AGENDA ITEM: Guests’ Comments

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 4

AGENDA ITEM: 2015-2016 Audit

ITEM TYPE:

COMMENT:

Neil Phillips with Jarred, Gilmore and Phillips, P.A., will present the audit and answer any questions the Board may have. We will vote to accept the audit in January so the Board will have time to review it.

 CLOUD COUNTY COMMUNITY COLLEGE

 BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 5

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

**A. Approval of Minutes of November 29, 2016.** The minutes of the regular meeting of November 29, 2016 are enclosed.

**B. Treasurer’s Report.** The Treasurer’s Report as of November 30, 2016 shows a balance of $6,565,966.10 at Central National Bank.

**C. Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

(A) LIST

**APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER $10,000.**

This list contains requests for approval of expenditures or transfers of college funds over $10,000.

For some of the items listed, checks will be released prior to the next Board meeting and approval

of this list by the Board at this meeting will also authorize release of the checks. The other items,

orders will be prepared, and the payment of claims will be approved at the next Board meeting.

1.

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 6

AGENDA ITEM: Reports

ITEM TYPE: Information

COMMENT:

**A. President’s Message.**

**B. Vice President for Academic Affairs.**

**C. Vice President for Administrative Services.**

1. Financial Overview
2. Facilities

**D. Vice President for Student Affairs and Advancement.**

**E. Vice President for Information Technology.**

1. **Meetings Trustees Attended.**

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 7

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

1. **Policy D5 – Enrollment and Withdrawal.** Proposed changes to the procedures to Policy D5 – Enrollment and Withdrawal were brought to the November 29, 2016 meeting. These changes have been modified and are enclosed for discussion. They will be brought to the January 31, 2017 meeting for approval.

 CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

 December 13, 2016

ITEM NO: 8

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

**A. Policy D21 – Administrative Drop and Withdrawal.** Enclosed are recommended changes to Policy D21 – Administrative Drop and Withdrawal and procedures. These changes were brought to the November 29, 2016 meeting for discussion and are brought to this meeting for approval.

RECOMMENDED ACTION: Approve the changes to Policy D21 – Administrative Drop and Withdrawal.

**B. Schedule President’s Evaluation.** Policy B9 – President requires the President to be evaluated at a special meeting in the month of January. The administration recommends Friday, January 20, 2017 at 7:00 a.m.

 RECOMMENDED ACTION: Schedule a special meeting for the evaluation of the President on Friday, January 20, 2017 at 7:00 a.m.

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CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 9

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

CLOUD COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES

December 13, 2016

ITEM NO: 10

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT:

**A. Non-elected Personnel.**