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## Board of Trustees

Ellen Anderson  
David Clemons  
Linda Richard

Gregory Askren  
Larry Henry  
Tom Tuggle

## President's Council

Dr. Danette Toone ..... President  
Nancy Zenger-Beneda ..... Vice-President for Academic Affairs  
Amy Lange ..... Vice-President for Administrative Services  
Kimberly Reynolds ..... Vice-President for Student Affairs and Advancement  
Shawn Walden ..... Vice-President for Information Technology

## Planning and Accreditation Initiatives

Marc Malone ..... Associate Vice-President for Planning & Assessment

## Academic Division Deans

Brenton Phillips ..... Humanities, Social Science & Business  
Dr. Todd Leif ..... Science, Mathematics & Technical Programs

# Academic Calendar • 2017-2018

## FALL SEMESTER, 2017

Aug 3	Outreach Instructor In-Service - Concordia
Aug 10	GCC Adjunct Faculty In-Service
Aug 14-18, 21	Faculty Contract Days
Aug 17	Student Services Day - GCC
Aug 19	Move-In Day - Concordia
Aug 20	Move-In Day - Concordia
	New Student Orientation - Concordia
Aug 21	New Student Orientation (Con't) & Student Services Day - Concordia / New Student Orientation - GCC / Faculty Contract Day
Aug 22	Classes begin - All campuses (Full Session & First Session)
Sep 2	No Saturday classes
Sep 4	Labor Day - COLLEGE CLOSED - No classes (all locations)
Oct 9-13	Mid-Term Exams for Full Session Classes
Oct 10-11	Final Exams - 1st Session
Oct 12	First Session ends
Oct 16	In-Service - No Classes (All locations)
Oct 18	2nd Session begins
Nov 10	Veterans Day Observed - COLLEGE CLOSED - No classes (all locations)
Nov 22-24	Thanksgiving Break - COLLEGE CLOSED - No classes (all locations)
Nov 25	No Saturday classes
Dec 8-9	Final Exams (Fri or Sat classes only)
Dec 11-14	Final Exams for Full & 2nd Session Classes
Dec 15	Faculty Contract Day
Dec 21-Jan 2	Winter Break - COLLEGE CLOSED - No Classes (all locations)

## INTERTERM, 2017-2018

Dec 16, 18-20	8:00 a.m. - 1:00 p.m.
Jan 3-6	8:00 a.m. - 1:00 p.m.

## SPRING SEMESTER, 2018

Jan 8-12, 16	Faculty Contract Days
Jan 9	Adjunct Faculty In-Service - GCC
Jan 11	Student Services Day - GCC
Jan 15	Martin Luther King Jr. Day - COLLEGE CLOSED
Jan 16	Student Services Day - Concordia/ New Student Orientation - GCC/ Faculty Contract Day
Jan 17	Classes begin - All Locations (Full Session & First Session)
Feb 19	President's Day - COLLEGE CLOSED - No classes (all locations)
Feb 20	In-Service - No classes (all locations)
Mar 5-9	Mid-Terms - Full Session
Mar 7-8	Final Exams - 1st Session
Mar 12	Second Session Begins
Mar 19-24	Spring Break - No classes (all locations)
Mar 30	Good Friday - COLLEGE CLOSED - No classes (all locations)
Mar 31	No Saturday classes
May 7-10	Final Exams (Full & 2nd Session Classes)
May 11	Commencement - 7 p.m. at Concordia for all graduates
May 14	Faculty Contract Day
May 28	Memorial Day - COLLEGE CLOSED - Concordia & GCC

# Academic Calendar • 2017-2018

## SUMMER SESSION, 2018 (Classes held Monday-Thursday)

May 29	Summer School begins - (Full & 1st Session)
Jun 27	Last Day for Summer Session I
Jul 2	Summer School begins - (2nd Session)
Jul 4-5	Independence Day - COLLEGE CLOSED - No classes (all locations)
Aug 2	Last Day for Summer School - (Full & 2nd Session)



*Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.*

# General Information

## LOCATION

The Concordia campus of Cloud County Community College is located at the south edge of Concordia. The campus of the college blends into the rolling topography of North Central Kansas. Nestled in the Republican River Valley, Concordia, served by U.S. Highway 81, is within easy driving distance of Salina, Manhattan, Junction City, Hays, Topeka, and Wichita. U.S. Highways 36, 24, and Interstate 70, along with Kansas Highway No. 9, provide easy access to Concordia. The city, with a population in excess of 6,000, offers many services and activities normally found only in much larger communities. Excellent medical facilities and churches contribute to the physical and spiritual welfare of the community.

The Geary County Campus (GCC) is housed in a modern multi-building site located in western Junction City amidst an area of growth and city expansion. The Campus provides a full curriculum of course and degree programs designed to transfer to other colleges and universities, as well as ones focused on career preparation. GCC offers daytime, evening, weekend, and Internet course schedules, along with extra-curricular activities in a personal, friendly environment. The Campus is easily accessed from Highways 77 and 18, or Interstate 70, via exit 295, and is a short drive from Manhattan, Abilene, Salina, and Herington. It is presently non-residential, but with ample housing conveniently located nearby. Scholarships, tuition assistance and payment plans are available for qualified students.

## HISTORY OF THE COLLEGE

The College was established as the Concordia Junior College in 1965 as a part of the Concordia Public Schools. Classes first met on February 8, 1965, using the Concordia School facilities.

On July 1, 1965, the Concordia Junior College became a member of the state system of community colleges under the name Cloud County Community Junior College. Classes began in the Commons in the fall of 1968. The College is now known as Cloud County Community College.

Four buildings called the Commons, grouped together on three levels, are connected by a central Library. Additionally Tech West, which houses the Nursing Department and the Child Care Center; a greenhouse; and 15 campus apartment buildings comprise the campus.

The Grandview Plaza attendance center in Junction City was opened in 1994 to better meet the needs of the population of the southeastern portion of Cloud's service area. In January 1998, the College opened the Geary County Campus on a site in the western part of Junction City. The campus is composed of three new buildings, and offers a full range of academic programs and student support services. The Geary County Campus is an integral part of Cloud County Community College, although its campus is distinguished by its own architecture and campus plan.

## CONCORDIA LANDMARKS

The famous Brown Grand Theatre, now restored to its original splendor, is the cultural center of Concordia. Live entertainment, including music, plays and concerts are held there. The Brown Grand Players and the Community Concert Association welcome student membership and participation. The Frank Carlson Library

offers a pleasant atmosphere for reading, study and research. The National Orphan Train Museum is located in the fully restored Union Pacific Depot, and offers a look into the history of the Orphan Train movement.

## MISSION STATEMENT

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

## Guiding Values

### Success

Students are our central focus, and we strive to see every student succeed.

*"We champion individual success"*

### Excellence

We deliver forward thinking programs of study as well as industry-best practices that reflect the highest academic standards.

*"We are committed to excellence"*

### Service

We make a positive difference in the lives of our students, community members, and each other through meaningful relationships.

*"We make a difference"*

### Integrity

We uphold the highest standards of ethics and public stewardship.

*"We do what is right"*

### Diversity

We encourage active citizenship and embrace the diversity of people and ideas.

*"We are better together"*

### Accessibility

We provide the best value for a high quality, holistic education.

*"We ensure every student has opportunities"*

### Sustainability

We promote renewable energy as well as sustainable lifestyles in our changing world.

*"We are Black, Gold, and Green"*

## NOTICE OF NONDISCRIMINATION

Cloud County Community College does not discriminate on the basis of race, religion, color, national origin, sex, age, disability, or ancestry in admission to, access to, treatment of, or employment in, its programs and activities. If you have questions, please contact the Section 504 coordinator at 2221 Campus Drive, Concordia, KS 66901 or at (785) 243-1435, ext 251 or 800-729-5101.

## ACCOMMODATION FOR DISABILITY

*Academic:* If academic adjustment is needed for any type of disability, students should contact the Director of Advisement and Retention Services, located in The Advisement Center. Students requiring auxiliary aids and services need to request accommodation six to eight weeks in advance of the start of the semester.

*Other than Academic:* If special arrangements are needed for accessibility, contact the Vice President for Administrative Services at least 72 hours in advance.

# General Information

*Emergency Evacuation:* Students desiring assistance during emergency evacuations will need to complete a registration form each semester in the Advisement Center on the Concordia Campus or the Student Services Office on the Geary County Campus.

## ACCREDITATION

Cloud County Community College is accredited by the Higher Learning Commission, a commission of the North Central Association of Colleges and Schools, 230 South LaSalle Street, Suite 7-500 Chicago, Illinois, 60602, or (800) 621-7440.

## TOBACCO-FREE FACILITY

Smoking and tobacco usage, in all forms, is not allowed within college-owned buildings or college-leased or rented facilities, and public areas. Tobacco usage is defined as the burning, chewing, or any other method of inhaling or otherwise consuming any natural tobacco or tobacco-derived products through the use of, but not limited to: cigarettes (clove, bidis, kerteks), electronic cigarettes, cigars and cigarillos, hookah-smoked products and oral tobacco (spit and spitless, smokeless, chew, snuff).

These indoor and public areas where tobacco usage is not allowed include, but are not limited to: restrooms, all campus buildings, college-owned housing, private offices, vestibules, entrances, exits, stairwells, college-owned vehicles and the college sports fields.

Tobacco use outdoors is limited to areas that are 20 feet from entrances and exits, providing doors, windows, and air intake vents are closed. If the building has an overhang, the 20-foot radius is measured from the outside perimeter of the overhang. Appropriate receptacles will be placed in these tobacco usage areas.

This policy applies to all faculty, staff, students, and any persons who visit, rent, or lease College premises.

## STUDENT EDUCATIONAL RECORDS - RIGHTS OF PRIVACY (FERPA)

Cloud County Community College complies with the Family Education Rights and Privacy Act of 1974 (FERPA). FERPA is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives the student certain rights with respect to their education records. These rights begin when the student enrolls at Cloud County Community College. Students to whom the rights have transferred are “eligible students.”

- Eligible students have the right to inspect and review their education records. The College will not provide copies of student records unless it is impossible for eligible students to review the records for reasons such as great distance. The College will charge for copies based on Board Policy B6.
- Eligible students have the right to request the College correct records that they believe to be inaccurate or misleading. This request must be in writing to the Registrar. If the College decides not to amend the record, the eligible student then has the right to a formal hearing. The hearing will be scheduled within 10 working days following the student request, in writing, to hold the hearing. The hearing will be with the Registrar, College vice presidents, and

the president. After the hearing, if the College still decides not to amend the record, the eligible student has the right to place a statement within the record setting forth his or her view about the contested information.

- The College must have written permission from the eligible student in order to release any non-directory information from a student’s education record. However, FERPA allows the College to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities within a juvenile justice system pursuant to specific State law.

The College may disclose, without consent, “directory” information. Directory information is limited to:

- Name
- Address(es)
- Telephone number(s)
- Email address(es)
- Dates of attendance
- Classification (freshman, sophomore, etc.)
- Enrollment status (full-time, half-time, etc.)
- Class type (day, evening, etc.)
- Previous institution(s) attended
- Major field(s) of study
- Awards, honors (includes Honor Roll)
- Degrees conferred (including dates)
- Past and present participation in officially recognized sports and activities
- Physical factors (height, weight of athletes)

Students may withhold free disclosure of Directory Information (on all or none basis) to non-institutional persons or organizations. Students have the option to protect their privacy and not have such information as address and telephone number released. A written request to withhold this information should be submitted to the Office of Student Records. Otherwise, the College assumes you approve of disclosure of that information. Requests will be honored for only one academic year; therefore, requests to withhold Directory Information must be filed annually.

FERPA release forms are available through iCloud, from the Advisement Center on the Concordia Campus, and Student Services on the Geary County Campus. Completed FERPA forms may be submitted to the Advisement Center on the Concordia Campus or Student Services on the Geary County Campus. The signed FERPA releases are maintained in the official student record in the Office of Student Records.