School Chartered Organizations

1. The College may provide vehicles and gas for out-of-town and in-state trips of the group, but vehicles only for out-of-state trips with the approval of the Vice-President for Enrollment Management and Student Services; all trips not to exceed two (2) per year. Such trips will be a low priority in assigning vehicles.

2. The out-of-town expenses of one (1) faculty sponsor may be paid with the approval of the Vice-President for Enrollment Management and Student Services and the Vice-President for Academic Affairs.

3. No expenses paid by the College for students other than in Number 1 above are allowed.

Great Society, Jazz, Choir

1. In-state transportation may be provided at the discretion of the Vice-President for Academic Affairs.

2. Other expenses may be allowed at the discretion of the Vice-President for Academic Affairs.

3. Limited out-of-state trips within close proximity of the campus may be approved at the discretion of the Vice-President for Academic Affairs.

Pompon/Cheerleaders

1. In-state transportation may be provided at the discretion of the Vice-President for Enrollment Management and Student Services.

2. Other expenses may be allowed at the discretion of the Vice-President for Enrollment Management and Student Services.

3. No expenses (transportation or other) shall be provided for out-of-state trips with the exception of one (1) relatively close clinic per year.

Field Trips

1. Field trips are a class activity directly related to what the class is studying.

2. In-state and out-state travel at discretion of the Vice-President for Academic Affairs.

3. No expenses will be paid by the college other than transportation.
Student Senate

1. In-state and out-state travel at discretion of Vice-President for Enrollment Management and Student Services.

2. Expenses may be paid by the College other than transportation at the discretion of the Vice-President for Enrollment Management and Student Services.

ACUI

1. The College will provide transportation to regional events.

2. No other expenses will be paid by the College for regional events.

3. Travel and expenses allowed to national events at discretion of the Vice-President for Enrollment Management and Student Services.

General

1. Students traveling without a sponsor on college business in college vehicles or personal vehicles must have approval in writing from the Vice-President for Academic Affairs.

2. Students are to be discouraged from traveling on college business in college vehicles or personal vehicles without a sponsor. The College needs to keep absence of a sponsor to a minimum.