

# Course Descriptions

‡ The courses noted with this symbol qualify for guaranteed transfer. Visit [www.kansasregents.org/transfer\\_articulation](http://www.kansasregents.org/transfer_articulation) for more information.

## AGRICULTURE

### \*AG101 CROP SCIENCE.....4

Is a transfer course designed to acquaint students with the botanical principles underlying plant growth, development and reproduction. Three hours lecture and one hour laboratory each week.

### AG102 INTRODUCTION TO PLANT PEST CONTROL .....3

This course emphasizes the importance of pest control. Topics covered include the techniques of preventing damage to agriculture crops due to weeds, insects, diseases or nematodes, pesticide use, weed ecology, insects/entomology, and specific pest problems for individual crops.

### AG103 PLANT AND SOILS FOR CROP PRODUCTION.....3

Covers the biological factors governing crop yield and the culture of major crops in the area. Prerequisite: Crop Science and Soils.

### \*AG104 SOILS .....4

Covers fundamental principles underlying the formation, fertility and management of soils. Three hours lecture and one extended laboratory per week are required. Prerequisite: Chemistry I or General Chemistry.

### AG105 RANGE MANAGEMENT .....3

An in-depth look at the management of grazing resources including ecology, economics, burning, brush and weed control, grazing systems and complementary grazing crops.

### AG106 SOIL CLASSIFICATION AND EVALUATION .....1

An exercise in classifying and evaluating soils according to criteria recognized by USDA soil scientists. Soils are evaluated for their usefulness for agriculture and engineering purposes.

### \*AG107 AGRONOMY IDENTIFICATION AND.....1 EXPERIMENTATION

This course is designed to develop in students an ability to quickly and accurately identify plants by seed and vegetative characteristics and analyze seed samples for impurities. Students will prepare for national competition in agronomy.

### AG108 ENVIRONMENTAL QUALITY.....3

Is designed to acquaint land managers with the impact of various practices on such environmental parameters as groundwater, fish and wildlife, as well as to introduce methods of improving the environment on a local scale. Means of utilizing under-used natural resources in a profitable and ecologically sound manner will be stressed. Prerequisite: Chemistry I

### \*AG109 ENVIRONMENTAL QUALITY LAB.....1

Is designed to allow students to experience concepts discussed in Environmental Quality lecture class. One extended laboratory per week, with frequent field trips. Prerequisite: concurrent enrollment in Environmental Quality.

### AG111 ANIMAL MANAGEMENT .....3

Animal Management helps to acquaint agricultural students with production aspects of the livestock industry. It introduces the basic concepts of inheritance, breeding systems, nutrition and physiology of reproduction; concepts of lactation, growth, health, and muscular work; and acquaints students with marketing procedures.

### \*AG112 AGRONOMY IDENTIFICATION AND.....1 EXPERIMENTATION II

This course is designed to guide students to quickly and accurately identify crops and weed species (both plant and seed) identification, identify pests of crops including insects and diseases, and distinguish common farming implements. All of these aspects are directed toward competition in the year-end national contests.

### AG114 DOMESTIC ANIMAL PRODUCTION .....3

Is designed to acquaint students with the basic concepts and issues of the livestock, dairy, and poultry industries. The class will cover aspects in the areas of genetics, feeding, health, reproduction, and production systems for the major domestic species.

### AG115 ANIMAL SCIENCE .....3

Helps to acquaint agricultural students with the scope of the livestock, dairy, and poultry industries. It introduces the basic concepts of inheritance, breeding systems, nutrition and physiology of reproduction; concepts of lactation, growth, egg laying and muscular work; and acquaints students with marketing procedures, carcass and slaughter grades, principles of carcass grading and aids in the evaluation of live animals.

### AG118 PRINCIPLES OF LIVESTOCK SELECTION I.....2

This course will consist of the evaluation and appraisal of market livestock and their carcasses and breeding livestock based on visual appraisal and performance records in an effort to organize and justify comparative decisions by presenting oral reasons. This class is designed to make each student more adept at evaluating differences in animals of the same species.

### AG119 PRINCIPLES OF LIVESTOCK SELECTION II .....1

This course will consist of the advanced evaluation and appraisal of market livestock and their carcasses and breeding livestock based on visual appraisal and performance records in an effort to organize and justify comparative decisions by presenting oral reasons. Prerequisite: Principles of Livestock Selection I.

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**\*AG122 INTRODUCTION TO HORSEMANSHIP.....2**  
Introduction to Horsemanship helps to acquaint students with basic concepts involved in working with horses. This class will stress safety when working with equines for both the human and the horse. Students will study horse psychology including inherited and learned behavior, methods of communicating, and training. This course includes hands on practice and observation.

**AG123 BEEF SCIENCE .....3**  
Will cover techniques and management practices used in commercial and purebred cow-calf operations, as well as feeder cattle and feedlot operations. Field trips and hands-on practicums are an integral part of this course.

**AG125 HORSE SCIENCE .....3**  
Horse Science is a study of the basic principles of animal agriculture specifically related to the equine industry. Prerequisite: Animal Science or consent of instructor.

**AG128 ANIMAL HEALTH AND NUTRITION .....3**  
A study of the factors that influence animal health and proper nutrition. Typical species (cattle, swine, sheep and horses) in agriculture will be studied. Herd health methods along with up-to-date recommendations in animal nutrition will be provided. Prerequisite: AG115 Animal Science

**\*AG129 EQUINE GROUNDWORK TRAINING .....2**  
Groundwork Training allows students with all equine interest levels and experience to learn the principles of working the horse's mind from the ground. It also provides handlers with a better understanding of and the importance of feel and timing when communicating during riding. This class will emphasize safety while teaching how to build a trusting and respectful relationship with horses. Lessons will consist of sensitizing the horse to move away from pressure and desensitizing the horse to help it relax while accepting applied pressure.

**AG130 PRINCIPLES OF AGRICULTURAL ECONOMICS ....3**  
Is suggested for all students interested in the agricultural economy. A study of economic principles with emphasis on their application to the solution of farm, agribusiness and agricultural industry problems in relationship to other sectors of the U.S. economy and foreign countries.

**AG132 AGRICULTURE MANAGEMENT .....3**  
Relates specifically to management of farms and ranches. Course content will emphasize budget planning, record keeping, record analysis, ag finance/credit, taxes and machinery and land management. Management exercises simulating farm and ranch activities and decisions are incorporated. Microcomputers are used to aid in the completion of these management exercises. Prerequisite: Principles of Microeconomics.

**AG134 AGRICULTURAL MARKETING .....3**  
Provides an overview of marketing alternatives for agricultural commodities, primarily grains and livestock. Alternatives to be discussed will include cash sales and contracting, hedging, and options. Students will become familiar with marketing plans, basis, and the effect supply and demand has on the markets. Prerequisite: Principles of Macroeconomics or Principles of Microeconomics.

**\*AG150 INTRODUCTION TO HORTICULTURE .....4**  
This course introduces the basic concepts and practices of horticulture with a survey of different aspects and careers of the horticulture industry. Students will develop professional skills in preparation for a career in the horticultural industry. This course combines three hours lecture and one and one-half hours of laboratory time.

**AG159 EQUINE EVALUATION.....1**  
The study of evaluating form and function in the equine species. Aspects of evaluation will include physical form as in halter classes, as well as the functional aspect of performance classes in both Western and English disciplines. The preparation of oral reasons to organize and justify comparative decisions will be emphasized. The class is designed to make each student more adept at evaluating differences in animals of the same species and is strongly recommended for students wishing to be on the horse judging team.

**\*AG164 ADVANCED SOIL CLASSIFICATION AND EVALUATION.....1**  
An advanced exercise in classifying and evaluating soils, according to criteria recognized by USDA soil scientists including the fundamental chemical, physical, and biological properties of soils; their formation, fertility, and management. Soils are evaluated for their usefulness for agriculture and engineering purposes. Students will use techniques employed in writing descriptions of soil morphology and in classifying soils for intercollegiate soils judging.

**AG165 EQUINE EVALUATION II .....1**  
This course offers the continued study of evaluating form and function in equine species. Aspects of evaluation will include physical form as in halter classes, as well as the functional aspects of performance classes in both Western and English disciplines. The preparation and delivery of oral reasons to organize and justify comparative decisions will be emphasized. This class is required for students on the horse judging team. Prerequisite: Equine Evaluation

**AG166 FUNDAMENTALS OF LIVESTOCK NUTRITION.....3**  
This course teaches the elementary principles of comparative nutrition in farm animals. Additional topics include the anatomy and physiology of the digestive system; the process of nutrition; the origin, chemistry and feeding value of different feeds; the

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nutritional requirements; and the theory of practical economy for the maintenance and growth of farm animals. Prerequisite: Chemistry I.

**\*AG188 VARSITY SPORTS: EQUESTRIAN/RODEO**

**SKILLS .....1**

Students will learn safe horse equitation and livestock handling and basic techniques of showing horses in English and/or western disciplines to compete at Intercollegiate Horse Association events and/or individual National Intercollegiate Rodeo Association events.

**\*AG189 VARSITY SPORTS: EQUESTRIAN/RODEO**

**SKILLS II.....1**

Students practice safe horse equitation and livestock handling and learn advanced techniques of showing horses in English and/or western disciplines to compete at Intercollegiate Horse Association events and/or individual National Intercollegiate Rodeo Association events.

**AG210 AGRICULTURE ADVERTISING AND DESIGN.....3**

This course exposes students to advertising and marketing principles as they apply to hands-on projects. Students will use industry-adopted software to develop printed communication pieces to the point of being “printer ready”. Assignments will integrate software functionality and design concepts with print production technology requirements.

**AG217 FARM COMPUTER APPLICATION I .....3**

Is designed for those with knowledge of Electronic Spreadsheets and Data Management and will involve setting up herd records for livestock operations, developing a ration formulation for actual herd records and developing machinery records and inventory.

**AG220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**  
See CA220

**\*AG225 BASIC EQUITATION .....3**

This course assists students in advancing basic techniques involved in horseback riding. Safety, proper equipment use, and communication techniques will be emphasized. Students will be expected to increase their skills in performing basic maneuvers on horseback.

**\*AG226 ADVANCED EQUITATION.....3**

Designed to instruct students in how to achieve a higher level of performance with the equine athlete. The course will stress safety while riding, cues and circumstances, and achieving elevated levels of performance. The students will be expected to safely perform advanced maneuvers on horseback. Prerequisite: Basic Equitation or instructor approval.

**\*AG228 FOCUSED EQUITATION.....3**

Designed to allow equestrian students who have completed the series of riding classes to focus on a particular discipline such as western pleasure, trail, hunter hack, jumping, reining, etc. This class will stress safety when working with equines, for both the human and horses. Horse psychology, learning, and training concepts will be introduced to the students. Prerequisite: completion of advanced equitation or instructor permission.

**\*\*AG255 PRECISION AG HARDWARE .....3**

Students will gain a basic knowledge of precision agriculture high tech equipment and management strategies.

**\*AG256 PRECISION AG SOFTWARE .....3**

This course will cover aspects of Global Positioning Systems (GPS), Geographic Information Systems (GIS), remote sensing, data acquisition, mapping, variable rate application, and the economics of precision agriculture software. Students will develop a fundamental understanding of precision agriculture software and how to effectively use data to create prescriptions.

**\* A lab fee will be assessed for these courses.**

## ALLIED HEALTH

**AH113 MEDICAL MATHEMATICS .....1**

This course covers application problems involving medical dosages and intravenous fluid rates. Students who need orientation to the mathematical procedures of medication calculations will benefit from this course.

**AH114 ▮ MEDICAL OFFICE VOCABULARY .....3**

This course presents a study of basic medical terminology. Prefixes, suffixes, word roots, combining forms, special endings, plural forms, abbreviations, and symbols are included in the content. A programmed learning, word building systems approach is used to learn word parts for constructing or analyzing new terms. This provides the opportunity to decipher unfamiliar terms and check their spelling. Emphasis is placed on spelling, definition, usage, practical applications, personalization of medical terms as well as practice at pronunciation. Abbreviations are introduced as related terms presented with each unit.

**AH163 EMERGENCY MEDICAL TECHNICIAN ..... 10**

Is the emergency medical technician initial course of instruction required for persons involved in providing emergency care. It will include care of the patient prior to transport, control of the accident scene, preparation for transport, transport and care of the patient while en route to the hospital, transfer of a patient to a hospital emergency department, communications, reporting, record keeping, and vehicle care. It will provide the participant with the preparation necessary for testing for certification and practice as an Emergency Medical Technician in the State of Kansas. This

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Emergency Medical Technician course meets the requirements of the Kansas Board of Emergency Medical Services as set forth in the Kansas Administrative Regulations. Students must be 17 years or older to take the National Registry Exam.

## **AH197 CERTIFIED NURSE AIDE .....5**

This course will provide fundamental knowledge of the aging process with emphasis on meeting the requirements of geriatric residents in health care facilities including ethics, communication, normal and aging body system function, nutrition, diseases, observation skills, documentation, and personal care skills. The student will complete a minimum 45 hours of instruction and 45 hours of clinical following the Kansas Department for Aging and Disability Services curriculum. The student will prepare to take the Kansas Certified Nurse Aide State test. Prerequisite: Student must be 16 years or older by the end of the class to enroll in this course.

## **AH198 MEDICATION AIDE .....5**

This course will enable the student to administer specific medications safely and accurately in an adult care home. The student will complete a minimum 50 hours of instruction and 25 hours of clinical following the Kansas Department for Aging and Disability Services curriculum. The student will prepare to take the Kansas Medication Aide State test. Prerequisite: appropriate reading comprehension score or English Composition I. Proof of active Kansas Nurse Aide Certification. Student must be 18 years or older by the end of the class to enroll in this course.

## **AH199 HOME HEALTH AIDE .....2**

This course will provide fundamental knowledge of the aging process with emphasis on providing services essential to the physical, mental, and psycho-social well-being of clients in the home setting; incorporating basic care of clients with the instrumental Activities of Daily Living in the home setting. The student will complete 30 hours of instruction following the Kansas Department for Aging and Disability Services curriculum. The student will prepare to take the Kansas Certified Home Health Aide State test. Prerequisite: appropriate reading comprehension score or English Composition I and proof of active Kansas Nurse Aide Certification.

## CRIMINAL JUSTICE

### **AJ100 ▸ INTRODUCTION TO CRIMINAL JUSTICE .....3**

This course provides an introduction to the historical development and the internal and external issues of the various components of the criminal justice system including police, corrections, and the courts. The student will illustrate how these interrelated components result in the administration of justice today.

### **AJ112 SPECIAL TOPICS IN CRIMINAL JUSTICE .....3**

An organized course offering the opportunity for intensive examination of specialized topics in criminal justice not normally or not often available as part of regular course offerings. Course involves lectures, readings and classroom discussion of selected

topics. Special topics may be repeated for credit when topics vary. Specific topic will be indicated when offered.

### **AJ118 INTRODUCTION TO CORRECTIONS .....3**

Students will evaluate the historical development of the correctional system as well as the role of corrections in our criminal justice system and society. The course analyzes how offenders are supervised in facilities and within the community. The range of sanctions used historically and today are discussed and examined. Issues in corrections such as gender, race relations, ethics, addictions, death penalty, and juveniles, are explored. This course will also examine careers and the future of corrections.

### **AJ145 AGENCY ADMINISTRATION .....3**

This course conducts a practical analysis of modern administration theory and supervisory, management principles and their application to the unique operating problems of criminal justice organizations.

### **AJ200 LAW ENFORCEMENT OPERATIONS AND PROCEDURES .....3**

This course examines the role of police in society and the application of key concepts to policing scenarios. Students identify, discuss and assess critical police practices and processes to include deployment, arrest procedures, search strategies, and other operational considerations.

### **AJ205 CRIMINOLOGY .....3**

Is designed to introduce the student to the study of the origin and nature of the development of law and its impact on the behavior of society. It is a study of the conditions which might lead a person to act in ways which are deemed to be "incorrect or deviant behavior" by the society in which they are a part of. It also attempts to define the terms of, and then measure, deviant behavior through the analysis of available research information.

### **AJ206 ▸ CRIMINAL LAW .....3**

The course examines the history, scope and nature of law. It focuses on the parties to a crime; classification of offenses; criminal acts and intent; the capacity to commit crime; and criminal defenses. It will cover the elements of misdemeanor and felony crimes.

### **AJ207 CRIMINAL PROCEDURES.....3**

This course introduces basic court system procedures and the jurisdiction of the courts. It also focuses on the constitutional and other legal requirements that affect law enforcement practices and procedures. Specific topics include confessions and interrogations, identification procedures, arrest, search and seizure, and admissibility of evidence.

### **AJ209 JUVENILE DELINQUENCY AND JUSTICE.....3**

This course examines the historical precedents and philosophical reasons for treating juveniles differently from adults. It reviews



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empirical evidence about child development that can illuminate the reasons for their special status within the system. It will study the major theories that have been proposed as explanations of delinquent behavior. The course will also provide a detailed overview of the juvenile justice system, from its beginnings to the current state of the institution.

**\*AJ210 CRIMINAL INVESTIGATION.....3**  
This course explores issues including the effective interview and interrogation techniques, crime scene management and lab processes, crime scene documentation methods, case preparation and court presentation.

**AJ211 CRIMINAL JUSTICE INTERVIEW AND REPORT WRITING .....3**  
This course focuses on the unique types of writing required in a criminal justice career. Students are required to gather pertinent information and then record that information by writing a variety of report narratives representative of those prepared by individuals working in a profession within the criminal justice system.

**AJ220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**  
See CA220

**AJ225 ETHICS IN CRIMINAL JUSTICE .....3**  
This course explores the major components involved in the study of ethics, particularly as it applies to the field of criminal justice. Focus is placed on the code of conduct and ethics of the criminal justice profession and the standards held to in their professional role. The aim of the course is to produce professionals who are not only critical thinkers, but who have the skills necessary to pursue sound ethics in their day-to-day decisions and activities.

**AJ251 CRIME SCENE INVESTIGATIONS .....4**  
This course is designed to provide students with the basic theoretical and philosophical understanding of the investigatory process. This course will examine techniques and methods of crime scene investigation such as: fundamentals of preliminary investigations, identification, collection of evidence, and fingerprinting. This course will provide students with a general introduction to the mechanics of crime scene investigation and its role in the criminal justice process.

**\* A lab fee will be assessed for these courses.**

## ART

**AR100 ▸ ART APPRECIATION.....3**  
Art Appreciation is a basic level course. The course is a study and appreciation of art and its development through the various periods and movements of man's existence. The course brings the student to a better understanding of art today, its past influences and its current significance.

**\*AR120 ▸ DESIGN I + .....3**  
Design I is a basic level course. This course introduces the basic concepts of design essential to working in the field of graphic design or visual communications. This class is beneficial to students in art, architecture, education, child care and interior design. It is structured around the basic organization of visual communication. The students will have hands on experience dealing with the elements and principles of design and will work with two-dimensional organization on both manual and computer-aided design projects. The four and one-half hour per week class is considered both lecture and lab.

**\*AR121 GRAPHIC DESIGN I + .....3**  
In Graphic Design I, students will explore the creation and manipulation of visual content using basic design concepts and industry standard computer software. Students will learn to generate hardcopy output using laser and photo quality ink-jet printers. Students will become familiar with the latest practices in the field. Extensive hands-on work with the computer will enable the student to extend their design skills and computer software expertise. The four and one-half hour per week class is considered both lecture and lab. Prerequisite: Graphic Software Applications and Design I or with instructor permission.

**\*AR122 GRAPHIC DESIGN II + .....3**  
Graphic Design II allows the student visual designer and artist to work with computer hardware and software fundamental for the visual designer and artist. It provides the basic knowledge necessary to operate Macintosh computers and to use software applications in design projects related to product and promotional purposes. This course integrates the graphic design process with the computer's capabilities. The student learns to take a sketch idea and develop it through digital thumbnails, laser proofs, and color output comprehensives as well as the creation and implementation of multimedia and web content. The four and one-half hour per week class is considered both lecture and lab. Prerequisite: Graphic Software Applications, Design I or Two-Dimensional Design, and Graphic Design I, or with instructor approval.

**\*AR129 INTRODUCTION TO DIGITAL PHOTOGRAPHY + .....3**  
Introduction to Digital Photography is a course of study to develop an understanding of basic photographic techniques and computer assisted image manipulation. This course will include, but not limited to, the following topics; basic camera functions, basic digital image processing, visualization and design skills, and digital manipulation techniques needed in today's market place. Students will have opportunities to create portfolio pieces. The four and one-half hour class is considered both lecture and lab.

**\*AR130 ▸ DRAWING I + .....3**  
Drawing I is an introductory drawing course for the student with limited art background. Students work on techniques of perception and graphic composition, using a variety of art materials. This is a hands-on class and begins with basic skills in perception

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and development of technique with various subject matter and drawing medias. The four and one-half hour class is considered both lecture and lab.

**\*AR131 DRAWING II +.....3**  
 Drawing II is a continuation of the Drawing I course. Students will continue to work on techniques of perception and graphic composition, as well as working with a variety of art materials. This is a hands-on class that will help the students enhance their personal vision and style by increasing their knowledge of perception and technique development with various subject matter and drawing medias. The four and one-half hour class is considered both lecture and lab.

**\*AR140 PAINTING I +.....3**  
 Painting I is an introductory painting course with a concentration on painting techniques and color mixing. Emphasis is placed on individual creativity and experimentation. This is a hands-on class and covers the fundamentals of painting, from color theory, techniques of color application, color modeling and surface separation and definition. The four and one-half hour class is considered both lecture and lab.

**\*AR141 PAINTING II +.....3**  
 Painting II is a continuation of Painting I focusing on individual experimentation in traditional, contemporary, and experimental techniques. The four and one-half hour class is considered both lecture and lab.

**\*AR145 WATERCOLOR +.....3**  
 Watercolor is a hands-on class dealing with water-based paint media. The student will explore the many uses and applications of this media. The associations of color in illustration will be applied through various media techniques to master balance through contrast, property of light, shadows, simultaneous contrast and tints. The applications will be achieved through the use of color theory, color themes and the various painting techniques associated with watercolor. The four and one-half hour per week class is considered both lecture and lab.

\* A lab fee will be assessed for these courses.

+ These courses are considered lab courses.

## BUSINESS

**BE100 ▸ INTRODUCTION TO BUSINESS.....3**  
 This course is an introduction to a broad range of terminology and topics useful to business management. Terminology necessary to understand business literature is emphasized. The course will provide an overall picture of business operations, as we cover different types of economic systems, global trade, business

entrepreneurship, e-business, managerial decision-making, techniques for increasing employee motivation, packing, pricing & distributing products, the relationship between management and unions, business ethics, and much more. This course is designed to develop student responsibility for learning, thinking, and questioning while using business as the model.

**BE115 BUSINESS MATHEMATICS.....3**  
 Is a course starting with the basic math concepts and moving to more complex mathematical concepts. The course will not only deal with theory but will concentrate on applications of using those concepts in solving problems dealing with personal finance, business finance, and business analysis.

**BE121 BUSINESS COMMUNICATIONS.....3**  
 Provides instruction on the role of communication in the business environment and identifies the most effective methods for creating, sending, and receiving messages. In addition, students should be able to utilize effective oral and written communication skills in business; write and evaluate business documents, including letters, memos, and reports using the principles of correct style, organization and format; and prepare an effective oral business presentation.

**BE124 LEGAL OFFICE VOCABULARY .....2**  
 Is designed to give students a working vocabulary of legal terms necessary for office success. The material is divided into modules, with content introduced at a basic level, progressing, by specialization, to more difficult matters.

**BE139 BASIC PERSONAL FINANCE.....1**  
 This course focuses on the basic skills in personal financial management with an emphasis on basic money management including budgeting, personal financial statements, consumer credit, consumer debt, tax strategies, and investing fundamentals.

**BE152 SALESMANSHIP.....3**  
 The student will be provided examples of selling in a global environment, information about the technology available to every salesperson, and most importantly, the ABC's (the fundamentals) of relationship selling. The course is a vehicle by which the student is given ample materials to construct his/her own sales presentation. Covering the basic foundations for understanding the concepts and practices of selling in a practical, straight-forward, and effective manner, the course provides the student a guide to use in preparing sales presentations and role-playing exercises.

**BE153 ▸ PERSONAL FINANCE.....3**  
 A personal financial management course that emphasizes time value of money, budgeting, borrowing, taxes, insurance, consumer credit, risk management, investments, retirement, and estate planning. Practical knowledge and application of these areas are stressed.

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**BE154** **BUSINESS LAW** .....3  
 Few subjects are as dramatic and challenging as the law. Because laws grow from human conflict, lawsuits are often emotional, complex, and costly. Despite these costs, more and more business and personal disputes are being settled in court every day. Ours is a “litigious society.” Knowing more about the law can help students avoid legal conflicts in their professional and personal lives. If they cannot resolve a dispute, a background in the law will help them preserve their rights.

**BE155** **MARKETING** .....3  
 Is essential to the operation of any business firm or public service organization. The successful enterprise in today’s changing and competitive world is increasingly characterized by its understanding of the many facets of marketing and by its ability to deliver goods and services to the market more efficiently than its competitors. This course is designed to introduce students to the basic concepts, practices, and techniques of marketing.

**BE160** **BUSINESS ACCOUNTING** .....3  
 Students receive instruction in the fundamentals of accounting from recording business transactions including financial statement preparation. Emphasis is on the fundamentals of double entry accounting and the basic accounting cycle for service and merchandising enterprises.

**BE161** **ACCOUNTING I** .....3  
 An introduction to financial accounting fundamental principles and practices. This course focuses on preparing all aspects of the accounting cycle for sole proprietorships including, but not limited to, analyzing transactions, the use of journals and ledgers, preparing financial statements as per U.S. GAAP, recording write-offs, calculating the different methods of depreciation, and the valuation of inventory.

**BE162** **ACCOUNTING II** .....3  
 A continuation of BE161 Accounting I. This course focuses specifically on the basic procedures in financial accounting and statement analyses of partnerships and corporations. Managerial Accounting is introduced in this course. Prerequisite: Accounting I with grade of C or higher.

**BE165** **COMPUTERIZED ACCOUNTING** .....3  
 Provides a hands-on approach to learning how computerized integrated accounting systems function. Provided is an overview for using the software QuickBooks Pro and developing the process for recording transactions involving sales, receivables, purchases, payables, general accounting, end-of-period procedures, payroll, and computerization of a manual accounting system. Prerequisite: High School Accounting, Business Accounting, or higher.

**BE166** **PAYROLL ACCOUNTING** .....3  
 An in-depth look at the many aspects of preparing, distributing, and recording payroll. Included in this course are issues regarding

reporting, deductions, Federal forms, deposits, regulations, and government laws related to payroll. Prerequisite: High School Accounting, Business Accounting or higher (may be enrolled currently).

**BE170** **BUSINESS STATISTICS** .....3  
 Is an introduction to descriptive and inferential statistics. Included are the uses of measures of central tendency and dispersion, probability, estimation and hypothesis testing, analysis of variance, and correlation. Recommended Prerequisite: High school algebra, Intermediate Algebra, or Survey of Math with a C or better or appropriate Accuplacer/ACT score.

**BE185** **HUMAN RESOURCE MANAGEMENT** .....3  
 This course examines the role of the human resource professional as a strategic partner in managing today’s organizations. Key functions such as recruitment, selection, development, appraisal, retention, compensation, and labor relations are examined. Implications of legal and global environments are appraised and current issues such as diversity training, sexual harassment policies, and rising benefit costs are analyzed.

**BE188** **PRINCIPLES OF ADVERTISING** .....3  
 Students will learn the fundamental role of advertising in the communication process, how it works as an element of the marketing process, basic terminology, the functions and effects of advertising in business, the influence of economics on the evolution of advertising, and advertising’s overall impact on the society in which it operates. Emphasis is placed on analyzing current examples of advertising along with real-world experiences in the advertising industry.

**BE210** **LEADERSHIP DEVELOPMENT** .....3  
 Is designed to prepare students to assume increasingly responsible leadership roles in their personal, professional and academic lives. The course focuses not only on significant theories of leadership and their applicability to leaders of the past and present, but also includes substantial hands-on experiential learning opportunities which puts leadership into action.

**BE220** **COOPERATIVE EDUCATION INTERNSHIP** ..... 1-6  
 See CA220

## CAREER CENTER

**CA220** **COOPERATIVE EDUCATION INTERNSHIP** ..... 1-6  
 Experiential learning in a work setting related to college major and career plans. Hands on work and observation is utilized to gain understanding of the job duties, environment, and related activities.

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## COMMERCIAL DRIVERS LICENSE

### **\*TD250 CDL CLASS A TRUCK DRIVING TRAINING I.....8**

This is the first course of a concurrent two-course program where students will gain the knowledge and practical experience necessary to be a driver of a commercial tractor-trailer unit and begin work with an over-the-road trucking firm. Students will take written and driving tests at the Kansas Department of Motor Vehicles and obtain their Class A Commercial Driver's License. Additional emphasis will be placed on driver's daily log and mileage records, defensive driving, vehicle inspections, and contemporary industry trends. Prerequisite: Students must be a 18 years old for intrastate (within the state) driving. To qualify for operation in interstate commerce, a driver must be at least 21 years old and must meet federal and state physical and health requirements. In addition, students must not be using narcotics or other habit forming drugs.

### **\*TD251 CDL CLASS A TRUCK DRIVING TRAINING II .....7**

This is the second course of a concurrent two-course program where students will gain knowledge and practical experience necessary to be a driver of a commercial tractor-trailer unit and begin work with an over-the-road trucking firm. Students will practice driving a manual-shift combination tractor-trailer unit in rural, city, and interstate settings during daylight and dark, and in as many weather conditions as the season allows. Additional emphasis will be placed on safety, work ethic, driver health and wellness, and federal motor carrier regulations, including Motor Carrier Safety Improvement Act and Department of Transportation regulations. Prerequisite: Students must be a 18 years old for intrastate (within the state) driving. To qualify for operation in interstate commerce, a driver must be at least 21 years old and must meet federal and state physical and health requirements. In addition, students must not be using narcotics or other habit forming drugs.

### **\*TD252 DEFENSIVE DRIVING FOR THE PROFESSIONAL TRUCK DRIVER.....1**

During this course, students will complete The National Safety Council's Defensive Driving Course for the Professional Truck Driver and will receive a certificate of completion to provide to employers and insurers. Students will also be instructed by an industry representative on the topic of railroad safety according to the Operation Lifesaver curriculum. Students will draw upon their driving experiences during the certificate program. Students will plan a coast-to-coast trip, utilizing the skills they have learned in the areas of defensive driving, map reading, route selection, hours of service, and log book recordkeeping. Prerequisite: Students must be a 18 years old for intrastate (within the state) driving. To qualify for operation in interstate commerce, a driver must be at least 21 years old and must meet federal and state physical and health requirements. In addition, students must not be using narcotics or other habit forming drugs. Must be currently enrolled in or previously passed TD251.

\* A lab fee will be assessed for these courses.

## COMMUNICATIONS

(Courses numbered 099 and below will not apply toward graduation.)

### **CM067 TRANSITIONAL ENGLISH WORKSHOP.....1**

An applied course for the development of reading, writing, listening, and speaking skills for students with low proficiency in English. The student will use online textbook support material and instructor-guided activities to develop functional and academic skills necessary to engage in college-level courses in English. Corequisite: Because Transitional English Workshop focuses on building basic reading and writing skills, it is paired with a Transitional English (CM 098) course at the time of enrollment. Students withdrawing from Transitional English will need instructor's permission to remain in Transitional English Workshop. Prerequisite: Appropriate ACT Compass writing score, TOEFL score (or equivalent), or an appropriate writing score on the college-administered Accuplacer test.

### **CM071 ENGLISH AS SECOND LANGUAGE I.....3**

Through a variety of learning activities focused on improving reading and writing skills, students will improve their vocabulary and use of English structure. Prerequisite: appropriate Accuplacer composite ESL Reading, ESL Listening, and ESL Grammar Usage scores.

### **CM072 ENGLISH AS SECOND LANGUAGE II.....3**

The second part of a two-semester developmental sequence in ESL instruction, this course provides a variety of learning activities to improve reading and vocabulary skills through writing activities. Prerequisite: appropriate Accuplacer composite ESL Reading, ESL Listening, and ESL Grammar Usage scores.

### **CM079 PEER TUTOR TRAINING .....1**

This course prepares students to be peer tutors. The students will learn how to adjust to different learning styles, incorporate brain-based learning, and apply study strategies to specific courses.

### **CM087 READING COMPREHENSION..... 1-3**

Complex materials are no longer a mystery as critical thinking about main ideas and details, summarization, and identification of patterns of organization are used to comprehend text. Reading and writing are blended to build strong academic skills.

### **\*CM094 COMPOSITION WORKSHOP.....3**

Composition Workshop is a developmental course designed for the student who needs individualized instruction in the clear and correct usage of English grammar, extended practice with writing form and purpose, and additional support in the development of successful writing habits. Co-requisite: Because Composition Workshop focuses on building writing skills, Composition



# Course Descriptions

Workshop should be paired with an English Composition I (CM 101) course at the time of enrollment. Students withdrawing from English Composition I (CM 101) will need instructor's permission to remain in Composition Workshop. Prerequisite: Appropriate ACT Accuplacer writing score, an appropriate writing score on the college-administered writing sample, or a C or better in Transitional English.

**CM098 TRANSITIONAL ENGLISH .....3**  
Transitional English helps students develop their reading and writing skills in preparation for English Comp I and English Comp II courses. This class includes various writing assignments, grammar review, and critical reading. The class structure consists of lecture, discussions, class workshops, individual conferences, small group work, and in-class writing. Students may also be required to work with the Student Success Center.

**CM101 ▸ ENGLISH COMPOSITION I.....3**  
English Composition I provides instruction in writing with emphasis on grammatical correctness, acceptable usage, effective organization, and expression of ideas. Assigned reading, research and expository writing are required. Prerequisites: Appropriate ACT/Accuplacer score or Transitional English (CM098) with a C or better and enrollment in co-requisite, Composition Workshop (CM094). Co-requisite: Composition Workshop (CM094) determined by appropriate ACT/Accuplacer score.

**CM102 ▸ ENGLISH COMPOSITION II .....3**  
English Composition II is a continuation of English Composition I with a focus on critical reading, writing, and research. Emphasis is placed on finding, evaluating, and ethically utilizing research to strengthen critical thinking skills and create substantive writing. Prerequisite: English Composition I.

**CM106 ▸ CREATIVE WRITING I.....3**  
Creative Writing I is designed to present opportunities for the writing and rewriting of short story, poetry, drama, and other genres. It is a time for students to immerse themselves in the discipline of writing and become more conscious as writers - trying other genres, setting writing schedules, trying out advice for revision, discovering what makes them tick as a writer. Recommended preparatory course: English Composition I.

**CM107 CREATIVE WRITING II.....3**  
Creative Writing II is designed to stimulate creativity and encourage students to seek answers and interpretations beyond the obvious - to develop insight and creative vision. It goes beyond the requirements of Creative Writing I, however, in that students work on one lengthy work or a series of connected short works, and consult with the instructor in and outside class in addition to the regular work of the class. Prerequisite: Creative Writing I.

**CM115 ▸ PUBLIC SPEAKING .....3**  
Public Speaking is an elementary course in the study and practice of the basic principles of speech and interpersonal communication with emphasis on critical thinking, the creative and intelligent selection of material, organization and oral presentation. Students taking this class in an online format will be required to record and submit speeches electronically. All speeches must be recorded in front of a live audience which the students must arrange. Minimum audience numbers vary by speech.

**CM120 SURVEY OF TECHNICAL WRITING.....3**  
Survey of Technical Writing is an introduction to the process of technical and business writing. Topics include conducting audience and needs analysis; organizing and writing clear, precise, grammatically correct workplace prose; and producing a variety of routine professional reports and correspondence. Focused projects will include applied business/industry or technical degree exercises. Prerequisite: Appropriate ACT/Accuplacer score or Transitional English.

**CM121 ▸ INTRODUCTION TO LITERATURE.....3**  
Introduction to Literature is a survey of literature from Britain, the United States and other countries emphasizing major poets, fiction writers and playwrights plus general literary analysis, including the literary devices used in these genres. Prerequisite: English Composition I. Recommended preparatory course: English Composition II.

**CM122 ▸ AMERICAN LITERATURE I.....3**  
American Literature I is a historical survey of the literature of early Americans, emphasizing major authors, literary trends, historical events and significant ideas from early Native American works through the Transcendental Movement of the 1850's. Prerequisite: English Composition I. Recommended preparatory course: English Composition II.

**CM123 ▸ AMERICAN LITERATURE II .....3**  
American Literature II is a study of American literature from the Civil War period through the trends of realism, naturalism, and on into the ideas and literary trends of modern and contemporary America. Prerequisite: English Composition I. Recommended Preparatory Courses: English Composition II.

**CM124 WORLD LITERATURE AND THE HUMAN EXPERIENCE .....3**  
The course emphasizes the study of the literary, cultural, and human significance of select works of world literature. The class promotes an understanding of the works in their cultural/historical contexts and the enduring human values which unite the different literary traditions. Prerequisite: English Composition I. Recommended preparatory courses: English Composition II.

# Course Descriptions

## **CM125** **TR** **LITERATURE FOR CHILDREN** .....3

Literature for Children is a survey of literature for children particularly in the elementary grades. It gives an opportunity to read and evaluate many books, stories, and poems. Also promoted are resources and practical applications for reading aloud in the classroom, as well as igniting a love for reading in the mind of the individual child. For teachers in elementary education. Prerequisite: English Composition I. Recommended preparatory course: English Composition II.

## **CM127** **TR** **THE SHORT STORY**.....3

The Short Story is a survey of short stories from both American and selected world authors. Selected short stories from different eras are studied. Assigned readings, various themes, and literary analysis are included. Prerequisite: English Composition I. Recommended preparatory course: English Composition II

## **CM139** **TR** **SPORTS BROADCASTING** .....3

Sports Broadcasting provides students a more in-depth look at the mechanics and preparation involved in the coverage of a sporting event. Students will operate the equipment, prepare the information, and do the actual "on-air" broadcasts of sporting events. Emphasis will also be placed on sports reports, coach and athlete interviews, broadcast equipment terminology, and play-by-play announcing.

## **CM140** **TR** **THEATRE APPRECIATION** .....3

Theatre Appreciation challenges students to interpret, criticize, and appreciate the roles theatre plays in society through positive comparisons to our modern "theatre of availability", television and film.

## **CM141** **TR** **INTRODUCTION TO ACTING** .....3

Introduction to Acting offers majors and non-majors the fundamentals of acting in daily life and as a profession. Students should be able to connect acting experiences found in the lives of ordinary people with those crafted for theatrical characterization. Students explore the process of acting from critical thinking and analysis to public presentation.

## **CM142** **TR** **ACTING II** .....3

Acting II examines the evolution of actor training towards a holistic, sustainable, and healthy acting practice. This class explores major approaches to the actor's process of analysis and style. Students will investigate classical and contemporary training modalities, and the role played by voice and movement.

## **CM143** **TR** **PLAY PRODUCTION** .....3

Play Production is a lecture-lab course with emphasis on acting in dramatic productions under performance conditions. Lectures and practice in the processes of interpretation and techniques of theatrical expression. Course culminates in a performance for public viewing.

## **CM146** **TR** **PLAY PRODUCTION II**.....3

Play Production II, a continuation of Play Production, is a lecture-lab with emphasis on direct experience in play production, either as a performer, assistant director, stage manager, or technical support.

## **CM148** **TR** **AMERICAN CINEMA APPRECIATION** .....3

American Cinema Appreciation is a survey of the American film industry as an art form, as a business, and as a system of representation and communication. The course further explores how Hollywood films work technically, aesthetically, and culturally to reinforce and challenge America's national self image.

## **CM157** **TR** **MASS MEDIA PRODUCTION I**.....3

This course is a hands-on, in-depth study of how media conventions and content interact. In this applied production course, students will use the principles of convergent media to report school, community, and national news, sports, and lifestyle stories to T-Bird News as well as other real-world industry outlets. Students will work hands-on, discovering, developing, composing, editing, and publishing a story. Students will be required to produce and publish each story using a variety of media including print, radio, video, and web.

## **CM158** **TR** **MASS MEDIA PRODUCTION II** .....3

This course emphasizes a multi-disciplinary and multimedia approach to business-client relationships. Students will prepare a strategic communication campaign on behalf of a local client. It will include the production of material in a variety of mediums including print, radio, video, and web for use by the client. These materials, in turn, may be used by the students as they develop their professional portfolios. This class is rooted in critical thinking, research, multimedia production, and problem solving as well as professionalism and strong communication skills.

## **CM220** **TR** **COOPERATIVE EDUCATION INTERNSHIP** ..... 1-6 See CA220.

## **CM240** **TR** **INTERPERSONAL COMMUNICATIONS** .....3

This course is a study of dyadic communication within interpersonal relationships between friends, family, fellow students, romantic partners, supervisors, and colleagues in the workplace. Emphasis is placed on the role of healthy and meaningful communication in establishing, building, maintaining, and sometimes refashioning personal and/or professional interpersonal relationships. Course content stresses how to become a more effective and competent communicator by exploring personal communication goals, analyzing communication barriers, identifying relational breakdowns in communication, and addressing conflict scenarios in order to deepen a student's understanding of the communication process and improve communication skills.

\* A lab fee will be assessed for these courses.

# Course Descriptions

## COMPUTER SCIENCE

### **CS107 GRAPHIC SOFTWARE APPLICATIONS.....3**

Introduction to, and studio practice in, the area of visual communication. Emphasis is placed on mastery of software applications used in the communication graphics industry. Emphasis will be given to concepts relating to the organization of how software applications can support design concepts, color usage, image and concept development, and creative problem solving.

### **CS108 ▸ COMPUTER APPLICATIONS.....3**

An introductory computer course designed for individuals to become familiar with computers and their operations. An integrated software program will be used to apply this knowledge in word processing, database, and electronic spreadsheet technology for both home and business use.

### **CS140 INTRODUCTION TO ROBOTICS.....3**

Introduction to Robotics students will be introduced to many facets of robotics and microcontrollers. This course will cover basic principles of open source software use and development. Class topics will cover components of a micro controlled circuit, terminology used within both the software and development of micro controller prototyping boards and programs.

### **CS141 INTRODUCTION TO ADDITIVE MANUFACTURING (3D PRINTING).....3**

Introduction to Additive Manufacturing, or 3D Printing as it is more commonly called, is a revolution in the modern era. This course will cover the basics of the history of 3D Printing, how Open Source communities have advanced the technology, and how to use the hardware and software to produce many prototype devices or products. The course will also explore the limitations of 3D Printing and what the future holds for the discovery of new 3D printing applications.

### **CS145 INTRODUCTION TO CAD.....3**

Students in this Autodesk Fusion 360 course will be introduced to many facets of Computer Aided Design (CAD), Computer Aided Manufacturing (CAM), Computer Aided Engineering (CAE), and 3D Printing. This course will cover the fundamentals of how to use these design tools to connect your entire product development process into one cloud-based platform.

### **CS155 NETWORKING AND COMPUTER TECHNOLOGY...3**

Introduces the student to the networking field. Focuses on network terminology and protocols, local-area networks (LANs), wide-area networks(WANs), Open System Interconnection (OSI) model, cabling, cabling tools, switches, routers, Ethernet, Internet Protocol (IP) addressing, and network standards. The course will reinforce lecture and study from the text with laboratory activities through a simulated networking program called LabSim™ Online for Network+.

**CS220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**  
See CA220.

## ECONOMICS

### **EC101 ▸ PRINCIPLES OF MACROECONOMICS .....3**

Presents a macroeconomic approach in the introduction of the concepts of scarcity, national income and monetary analysis, the economic role of government, brief history, and economic growth.

### **EC102 ▸ PRINCIPLES OF MICROECONOMICS .....3**

Is concerned with microeconomic approach to the economics of the business firms and the market structures for the product and resource market allocation. Supply and demand will be studied in some detail, plus cost-benefit analysis and some domestic and international problems.

**EC220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**  
See CA220.

## EDUCATION

### **ED100 ▸ INTRODUCTION TO EDUCATION.....3**

An introductory course for students considering a career in professional education. The course includes historical, philosophical, sociological and learning developments within the education profession, professional needs and demands and requirements of professional education programs.

### **ED101 INTRODUCTION TO EDUCATION PRACTICUM 1-2**

The practicum is designed to provide aspiring education majors an opportunity to observe and interact with teachers and students in an elementary and secondary setting. Opportunities to evaluate the total spectrum of education will be offered through direct observation. Prerequisite: proof of liability insurance. The student must be dual enrolled in ED100 Introduction to Education.

### **ED114 ▸ ART IN THE ELEMENTARY CLASSROOM .....3**

This course is for elementary education majors or any student interested in Visual Arts. Lectures, demonstrations, and projects will explore a variety of media and methods for creating art with different levels of developmental skills and age groups. Knowledge of historical artworks and artists will be used to help apply the elements and principles of design. Students will plan, develop, and implement project assignments and lesson plans for the elementary and middle level classroom. Students will learn educational methods and best practices for artistic development and evaluation.

# Course Descriptions

## **ED119 TEACHER CADET CLASS.....3**

The course is an introduction to the field of teaching. The course includes observation opportunities in local classrooms and didactic experiences in their various high schools. The intent of the class is to help students to decide if teaching is a career that they would want to pursue in the future.

## **ED123 ▸ MUSIC IN THE ELEMENTARY CLASSROOM.....3**

This course is designed for students going into the profession of early childhood and elementary education. It is designed to show how music can be taught and integrated into other areas of the early childhood and elementary classroom curriculum. Traditional areas of music instruction will be covered, including fundamentals of music, singing, playing general music classroom instruments, listening, moving to music, establishing course objectives, preparing lesson plans and course materials, incorporating multicultural approaches, and creative experiences with music.

## **ED124 ELEMENTARY SCHOOL PHYSICAL EDUCATION ..3**

A methods class that is designed to instruct students in the essential components for teaching physical education to elementary students. Included in the class will be teaching styles, the development of children's physical, cognitive, and social skills, and organization of movement activities.

## **ED130 TECHNOLOGY FOR TEACHERS.....3**

In this course, students will learn more about common technologies teachers are expected to know how to use in their classrooms to facilitate teaching and learning, the creation of lesson plans and instructional materials, and in preparing students to participate in a digital world. Students will evaluate different technologies, consider the social, ethical, and legal impacts of utilizing them, and have an opportunity to practice using them in the development of their own teaching materials.

## **ED220 COOPERATIVE EDUCATION INTERNSHIP..... 1-6** See CA220.

## **FOREIGN LANGUAGE**

### **FL111 ▸ SPANISH I.....4**

A course designed as an overview of the initial grammar, vocabulary, and special features of the Spanish language. The focus of the course is upon the enhancement of reading, writing and oral communication skills.

### **FL112 ▸ SPANISH II .....4**

A course designed to complete the initial grammar, vocabulary, and Spanish language began in Spanish I. The focus of the course is upon the enhancement of reading, writing, and oral communication skills. Prerequisite: Spanish I.

## **GEOGRAPHY**

### **GE101 ▸ WORLD GEOGRAPHY.....3**

World Geography is designed to survey the geographic and cultural features of the world's major regions. A central theme concerns the role played by technological change in shaping both the lifestyles and landscapes found in each of the regions studied. The resulting contrasts between the Technological World and the Developing World are examined in detail.

## **HISTORY**

### **HI108 ▸ WOMEN IN AMERICAN SOCIETY.....3**

Will explore the many facets of women in American society and the impact on relationships and family, both from historical and contemporary perspectives. Students will be offered a cross section of available information from a liberal arts perspective, including literature, psychology, history, political science, and social philosophy.

### **HI120 ▸ WORLD HISTORY I.....3**

World History I is an introductory survey of major developments in the history of the world from the origins of civilizations to the 15th century. The focus is on a comparison of key trends and conditions in different parts of the world throughout these centuries.

### **HI121 ▸ WORLD HISTORY II.....3**

World History II is an introductory survey of major developments in the history of the world from the 15th century to the 21st century. Students will examine changes and continuities, patterns in and among various societies as they come into contact, influence each other, and, in places, become interdependent.

### **HI122 ▸ U.S. HISTORY I.....3**

A survey of American History from its European background through the time of the Civil War and Reconstruction. The political, economic and social growth of our country is emphasized.

### **HI123 ▸ U.S. HISTORY II.....3**

A survey of American History from Reconstruction to the present. The intellectual, political, economic, and social growth of our country is emphasized.

### **HI124 INTRODUCTION TO HISTORY .....3**

Covers what history is, how it is produced, and what its functions are. Designed for students who want an introductory course which explains the methodology and purposes of the discipline.



# Course Descriptions

## HUMAN ECOLOGY

**HE124** **NUTRITION** .....3  
 Designed to support the concept that achieving and maintaining optimal nutritional status is an essential component of health promotion. A molecular approach to nutrition is used as a basis for understanding the importance of nutrition in health and disease. Facts and principles are included to give the student a basic nutritional background to later enhance high quality nutritional care. The information acquired in this course will be used as the basis for understanding therapeutic nutrition.

### EARLY CHILDHOOD EDUCATION

**\*HE095 ORIENTATION TO EARLY CHILDHOOD DEVELOPMENT** .....2  
 A supplemental course to accompany HE150, Early Childhood Development, and is designed to aid the student who has scored below 74 on the reading and below 78 on the writing of the Accuplacer test, or below 41 on the ASSET test, or below 21 on the ACT test, or who indicated that they would like additional assistance with the course. Included will be review of the lectures in a discussion format, computer aided instruction, additional videos to explain concepts, and the use of chapter vocabulary worksheets and review questions for the HE150 lectures.

**\*HE144 EDUCATING EXCEPTIONAL STUDENTS** .....3  
 This course will introduce the concept of special education for exceptional students with a focus on the legal context for services for exceptional students and the different types of exceptionalities that impact students and challenge educators.

**\*HE147 PRINCIPLES OF THE CHILD DEVELOPMENT ASSOCIATE CREDENTIAL** .....3  
 Focuses on the preparation for the Child Development Associate (C.D.A.) credential. The students will write their competency statements, prepare their Professional Resources File and study for the Early Childhood Studies Review. A person who has met the criteria established by the Council for Early Childhood Professional Recognition earns the CDA Credential. Successful completion of this course does not guarantee the granting of the C.D.A. by the Council for Early Childhood Professional Recognition.

**\*HE149 INTRODUCTION TO EARLY CHILDHOOD EDUCATION** .....1  
 An introduction to employment opportunities in Early Childhood Education. An overview of philosophies, ethics and developmentally appropriate practice will offer students a look into what they can expect from this field.

**\*HE150** **EARLY CHILDHOOD DEVELOPMENT**.....3  
 A study of the physical, cognitive, affective, social, and emotional development of the child from conception to age eight. Emphasis is on the interrelationship of growth and behavior of the preschool child. Included will be the influence of cultural environment on development and individual differences in development.

**\*HE151 EARLY CHILDHOOD DEVELOPMENT LAB** .....1  
 The student will observe and learn about cognitive, emotional, social and physical development of the child from birth to age eight. The student will also learn proper observation techniques to be used for tracking healthy development.

**\*HE152 INTERACTION TECHNIQUES WITH YOUNG CHILDREN** .....3  
 A study of the guidance approaches which can be used to interact with and guide young children in a group or family setting. Communication skills and development of a positive self-concept will be emphasized.

**\*HE153 CREATIVE ACTIVITIES FOR YOUNG CHILDREN**.....3  
 An introduction to various learning activities which may be used with preschool aged children in a group setting, focusing on selection, preparation, and presentation. Prerequisite: Successful completion of HE150.

**\*HE154 CREATIVE ACTIVITIES FOR YOUNG CHILDREN LAB** .....1  
 A laboratory experience to plan, prepare, present, and evaluate a variety of activities for preschool aged children.

**\*HE155 PARENT, PROVIDERS, AND COMMUNITY RELATIONSHIPS** .....3  
 A study of Early Childhood Education provider's interrelationships with parents, colleagues, and the community. Topics included are public relations, family diversity and development, asset building, evaluations, parent meetings, parent-teacher communications, and professionalism.

**\*HE156 DEVELOPMENTAL PROGRAM PLANNING FOR YOUNG CHILDREN OVER 2.5**.....3  
 A study of the techniques of curriculum planning for young children over 2.5 years in a group setting, emphasizing the organization of activities into complete unit plans and year long plans. Assessment techniques and accountability in terms of curriculum will be emphasized.. Prerequisite: Successful completion of HE152, HE153, and HE154.

**\*HE157 DEVELOPMENTAL PROGRAM PLANNING FOR YOUNG CHILDREN OVER 2.5 LAB** .....1  
 Students will participate in various activity centers in a child care

# Course Descriptions

facility and will teach segments of the unit plans developed in Developmental Program Planning. Prerequisite: Successful completion of HE154 with a C or better.

**\*HE160 CHILD CARE ADMINISTRATION AND ORGANIZATION .....3**

An analysis of the administrator's role in the Early Childhood Education Center. Application of philosophical approaches, communication techniques, and management skills necessary to operate early childhood programs. Federal, State, and local regulations and support systems will also be discussed.

**\*HE161 HEALTH & NUTRITION FOR YOUNG CHILDREN .....3**

A study of the health, safety, and nutritional needs of children (prenatal to age 8). Emphasis will be placed on the methods in which these health, safety, and nutritional needs can be met in a child care facility.

**\*HE162 CHILD CARE MANAGEMENT.....1**

A reflective course dealing with management style as it relates to child care and guidance. The practical application of management principles as they relate to child care and guidance will be emphasized.

**\*HE163 PARENTING .....3**

A study of varying approaches to parenting and their impact on the child's behavior and development. The major content of the course concerns preparing for parenthood using the democratic approach to parenting.

**\*HE164 DEVELOPMENTAL PROGRAMS PLANNING FOR YOUNG CHILDREN UNDER 2.5 .....3**

Focuses on the development of the child ages birth to thirty-six months and how to plan for this child in group care. Emphasis will be placed upon the parent-child relationship, parent-teacher relationship, child-teacher relationship, and development of the child.

**\*HE165 DEVELOPMENTAL PROGRAMS PLANNING FOR YOUNG CHILDREN UNDER 2.5 LAB .....1**

Focuses on developing appropriate care giving behaviors for working with infants and toddlers. Focus will be placed upon developing care giving skills through direct involvement with the children. The semester will be shared between the infants and toddlers.

**\*HE168 FAMILY AND CULTURAL PERSPECTIVES.....3**

An overview of diversity topics in early childhood education. Material covered may include, but is not limited to, reviewing personal biases, relationships with families, preparing the early childhood environment, sensitivity to diversity and conflict resolution.

**\*HE177 STARTING YOUR FAMILY DAY CARE HOME.....1**

This course will focus on the practical and required elements of starting a family day care home. Licensing requirements, book-keeping techniques, meal planning and preparation, activities for the children, and contracts will be presented and will be developed for the participants.

**HE220 COOPERATIVE EDUCATION INTERNSHIP..... 1-6**  
See CA220.

\* A lab fee will be assessed for these courses.

## HUMANITIES

**HU201 HUMANITIES I .....3**

Humanities I is designed to help you gain a richer understanding and enjoyment of the humanities, particularly in Western culture. This course includes an overview of the history of Western cultures between 1600 and the early 1800's and introduces great works of literature, philosophy, art, and music. As an interdisciplinary course, it seeks to show how these different elements contribute to and express human creativity and values. Prerequisite: English Composition I.

**HU202 HUMANITIES II .....3**

Humanities II promotes the understanding and enjoyment of the humanities in Western culture. This course includes an overview of the history of Western cultures from the 1830's to present time and introduces great works of literature, philosophy, art, and music. As an interdisciplinary course, it seeks to show how these different elements contribute to and express human creativity and values. Humanities I is not a prerequisite for Humanities II. Prerequisite: English Composition I.

## INDUSTRIAL EDUCATION

**IE116 OSHA 10-HOUR CONSTRUCTION TRAINING ... 1/2**

This course is intended to provide an entry level construction worker with broad awareness in recognizing and preventing hazards on a construction site. It is also ideal for supervisors with safety and health responsibilities. OSHA recommends the training as an orientation to occupational safety and health. Students will be introduced to OSHA policies, procedures, and standards. Emphasis will be placed on hazard identification, avoidance, control, and prevention. Upon successful completion of the course, participants will receive an OSHA 10-Hour Construction DOL Course Completion Card by mail.

# Course Descriptions

## **IE117 OSHA 10-HOUR GENERAL INDUSTRY TRAINING.....1**

This course is intended to provide an entry level general industry worker with broad awareness in recognizing and preventing hazards on a general industry site. It is also ideal for supervisors with safety and health responsibilities. The course covers a variety of safety and health hazards which a worker may encounter. Students will be introduced to OSHA policies, procedures, and standards as well as general industry safety and health principles. Emphasis will be placed on hazard identification, avoidance, control, and prevention. Upon successful completion of the course, participants will receive an OSHA 10-Hour General Industry DOL Course Completion Card by mail.

## **\*IE125 BLUEPRINT READING AND CUTTING PROCESSES .....2**

In this course, students will learn the importance of blue-prints/working drawings in welding as well as a variety of cutting processes. Line conventions, drawing views, dimensioning, scales, and welding symbols will be explored. Students will describe and demonstrate oxyacetylene, plasma, and carbon arc cutting following shop drawings. This is a combination lecture and lab course which requires additional seat time.

## **\*IE126 SHIELDED METAL ARC WELDING.....3**

Through classroom and/or lab/shop learning and assessment activities, students in this course will: describe the Shielded Metal Arc Welding process (SMAW); demonstrate the safe and correct set up of the SMAW workstation; associate SMAW electrode classifications with base metals and joint criteria; demonstrate proper electrode selection and use based on metal types and thicknesses; build pads of weld beads with selected electrodes in the flat position; build pads of weld beads with selected electrodes in the horizontal position; perform basic SMAW welds on selected weld joints; and perform visual inspection of welds. This is a combination lecture and lab course which requires additional seat time.

## **\*IE127 GAS METAL ARC WELDING .....3**

Through classroom and/or shop/lab learning and assessment activities, students in this course will: explain gas metal arc welding process (GMAW); demonstrate the safe and correct set up of the GMAW workstation.; correlate GMAW electrode classifications with base metals and joint criteria; demonstrate proper electrode selection and use based on metal types and thicknesses; build pads of weld beads with selected electrodes in the flat position; build pads of weld beads with selected electrodes in the horizontal position; produce basic GMAW welds on selected weld joints; and conduct visual inspection of GMAW welds. This is a combination lecture and lab course which requires additional seat time.

## **\*IE128 FLUX CORE ARC WELDING .....3**

This course focuses on the Flux Cored Arc Welding (FCAW) process. Students in this course will describe and demonstrate Flux Cored Arc Welding through classroom and shop learning.

Proficiency in welding in all positions according to AWS standard will be stressed.

## **IE129 GAS TUNGSTEN ARC WELDING .....3**

Through classroom and/or lab/shop learning and assessment activities, students in this course will: explain the gas tungsten arc welding process (GTAW); demonstrate the safe and correct set up of the GTAW workstation; relate GTAW electrode and filler metal classifications with base metals and joint criteria; build proper electrode and filler metal selection and use based on metal types and thicknesses; build pads of weld beads with selected electrodes and filler material in the flat position; build pads of weld beads with selected electrodes and filler material in the horizontal position; perform basic GTAW welds on selected weld joints; and perform visual inspection of GTAW welds. This is a combination lecture and lab course which requires additional seat time.

\* A lab fee will be assessed for these courses.

## JOURNALISM

### **JN100 ▸ MASS MEDIA IN SOCIETY .....3**

This course is a general survey of the various mediums of mass communication, including print media, electronic media, and movies, and their roles in American society.

### **JN101 BASIC MEDIA WRITING.....3**

Basic Media Writing explores mass media sources of information as well as the preparation and the application of the media message. After learning techniques for information gathering, students will study and practice the fundamentals of writing for various mass media outlets.

### **JN140 BEYOND WEB 2.0: SOCIAL MEDIA AS IDENTITY .3**

For today's college students, digital communication is the norm, but what does it mean to exist in an online community? Tools like Facebook, Twitter, and text messaging are prevalent and you can learn to use them all to maintain privacy, enhance reputation, and build a more satisfying personal and professional life online. This course proposes to make every enrolled student an astute digital learner. Students will also understand the sociocultural implications of their digital existence and the powerful marketing tool that is social media.

### **JN220 COOPERATIVE EDUCATION INTERNSHIP..... 1-6** See CA220.

## MANAGEMENT

### **MG101 ▸ MANAGEMENT PRINCIPLES .....3**

Is an introductory course designed to provide the student with fundamental concepts and terminology. Designed for development of managerial techniques and practices and the understanding of their utilizations. For both terminal degree and transfer students.

# Course Descriptions

**MG102 INTRODUCTION TO ENTREPRENEURSHIP .....3**  
In this course you will find information on high growth, start-up ventures, such as Dell Computer, Google and Microsoft (all started while the founders were college students, by the way!). But more importantly you will find information on the kinds of small businesses most people really do start. These are small businesses in traditional industries and markets from the “Mom and Pop” retail, a manufacturing or service business, a web-based enterprise to the sophisticated, pre-packaged franchise operation. According to the textbook authors, small businesses are vitally important to our economy and helping them survive has long been an art. In this course you will study the art and the science of small business management. The objective of the course is to help you understand the challenge before you operate your own small business.

**MG220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**  
See CA220.

## MATHEMATICS

(Courses numbered 099 and below will not apply toward graduation.)

**MA092 COLLEGE ALGEBRA APPLICATIONS.....2**  
This course is designed and structured to support College Algebra students who have appropriate test scores. Students in the prescribed range of test scores must be enrolled in this course and a paired section of MA111 College Algebra or they may enroll in MA110 Intermediate Algebra.

**MA099 ELEMENTARY ALGEBRA .....3**  
This course is designed for students with little or no high school algebra, or those who have appropriate math scores on the ACT or Accuplacer exam. Topics covered will include properties of the graphs of linear equations, polynomials, factoring rational expressions, and radicals.

**MA104 TECHNICAL MATH.....3**  
This course is intended as a terminal course for students seeking an AAS degree or various certificates. This course will not fulfill prerequisites for either Intermediate Algebra or College Algebra, and will not serve as a replacement for these classes to satisfy degree requirements for mathematics courses. This course covers the mathematics commonly used in technical fields at an elementary level. Topics covered may include, but are not limited to, the following: review of arithmetic operations and the Order of Operations agreement, simplifying various algebraic expressions, solving various types of equations, setting up and solving ratios, proportions and variation problems, rules for how to work with exponents and radicals, conversion of measurements between different systems, formulas for perimeter, area and volume of basic geometric objects, angles and trigonometric ratios, and personal finance tools and technologies. Prerequisite: none

**MA108 ▽ CONTEMPORARY MATH .....3**  
Explores the uses of mathematics in different settings. Applications are seen in the contemporary world, across different disciplines. Topics will include, but are not limited to, the following: critical and logical thinking, statistics and probability, the application of mathematics to social issues such as voting, and financial applications. Prerequisite: appropriate test scores or Elementary Algebra with a grade of “C” or better or its equivalent.

**MA110 ▽ INTERMEDIATE ALGEBRA .....3**  
This course is designed for students who are inadequately prepared for College Algebra. Topics covered will include linear equations and inequalities, functions, systems of linear equations, polynomials, exponents, rational expressions, radical expressions, and quadratic equations. Prerequisite: appropriate test scores or Elementary Algebra with a grade of C or better.

**MA111 ▽ COLLEGE ALGEBRA .....3**  
This course reviews standard topics of algebra. Students will study linear and quadratic equations, functional notation, linear, quadratic, rational, logarithmic and exponential functions, systems of equations and inequalities, and matrix algebra. Other topics may be covered at the instructor’s discretion. Prerequisite: appropriate test scores or Intermediate Algebra with a grade of C or better.

**MA112 ▽ TRIGONOMETRY .....3**  
Is a study of trigonometric functions and their applications, solutions to right and oblique triangles, trigonometric identities, inverse functions, graphs of trigonometric functions, and vectors. Prerequisite: appropriate test scores or College Algebra with a grade of C or better.

**MA114 ▽ ELEMENTARY STATISTICS .....3**  
This course is designed for students with adequate algebra background to cover introductory, non-calculus based statistics. Topics covered will include sampling and displaying data, measures of central tendency and variation, introductory probability theory, discrete probability distributions (binomial), normal distributions, standard normal distributions, sampling distributions and the central limit theorem, estimating parameters, hypothesis testing, regression and correlation, chi-square, and non-parametric statistics. Prerequisite: College Algebra with a C or better.

**MA115 ▽ GENERAL CALCULUS .....3**  
This course is an introduction to calculus particularly useful to economics and business administration students. It requires no knowledge of trigonometry, and is not intended for a student seeking a degree in a science related field. Topics covered include limits, derivatives, multivariate calculus, and basic integrals. Practical applications include optimization, analysis of graphs for sales and marketing purposes, and marginal analysis. Prerequisite: College Algebra with a C or better.



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**MA120 ▸ ANALYTIC GEOMETRY AND CALCULUS I .....5**  
 This course reviews inequalities, linear equations, function notation, graphing and trigonometry. Students will study limits, continuity, derivatives, differentials, L'Hopital's Rule, and integrals. Practical applications include graphing, motion, optimization, related rates, Newton's Method, and L'Hopital's Rule, and area. Prerequisite: appropriate test scores or College Algebra and Trigonometry with grades of C or better.

**MA121 ANALYTIC GEOMETRY AND CALCULUS II .....5**  
 This course picks up where MA120 left off with applications of integration. Develops calculus as applied to logarithmic and exponential functions. Students study limits, techniques of integration, infinite series, parametric equations and polar coordinates. Practical applications include growth and decay, Taylor series, surface area, work and arc length. Prerequisite: Analytic Geometry and Calculus I with a C or better.

**MA122 ANALYTIC GEOMETRY AND CALCULUS III .....5**  
 Students will study vectors, vector functions, surfaces, differentiation, integration, cylindrical and spherical coordinates, and vector calculus. Practical applications will include arc length, area, volume, and optimization. Prerequisite: Analytic Geometry and Calculus II with a C or better.

**MA123 DIFFERENTIAL EQUATIONS .....4**  
 This course is the study of qualitative and quantitative behavior of first- and second-order differential equations, as well as systems of first-order equations. Both analytical and numerical methods for solution will be studied, including the use of Laplace transforms. Prerequisite: Analytic Geometry and Calculus III with a C or better.

**MA220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**  
 SEE CA220.

## MUSIC

**MU100 ▸ MUSIC APPRECIATION .....3**  
 Music Appreciation is a basic study of the development of the art of music (European based) and personal development of the art of creative listening through frequent use of listening examples. Recommended for the general student and music major.

**MU102 WORLD MUSIC .....3**  
 Through the study of music from around the world, this course explores how music shapes and is shaped by the cultural settings in which it is performed. By learning about the musical elements and structures of diverse selections of world music, students will understand music as culture, human and social activity, and artistic expression.

**MU103 HISTORY OF ROCK MUSIC .....3**

History of Rock Music is a survey of the evolution of rock music and its origins, characteristics, and stylistic development, as well as the sociological, economic, and cultural factors that shaped the many styles and genres of rock music.

**MU104 CLOUD COUNTY COMMUNITY CHORALE .....1**  
 The Cloud County Community Chorale is the community choir of Concordia and North Central Kansas. Comprised of singers from within the community as well as CCCC, the Chorale emphasizes the ideal of the "singing city" --friends and neighbors gathered together to rehearse and perform music from different time periods, with added emphasis on fostering arts and music within Concordia and the broader region. Rehearsals are held once weekly with performances throughout the year. No audition is required.

**MU110 ▸ HARMONY AND EAR TRAINING I .....4**  
 Harmony and Ear Training I is the study of the structure and components of western music. This study will include the fundamental concepts of notation, tonality, intervals, chords, melodic organization, rhythm, harmonic progression and analysis. Additional aural skills concepts of dictation and sight singing will also be covered.

**MU111 ▸ HARMONY AND EAR TRAINING II .....4**  
 Harmony and Ear Training II is the intermediate study of the structure and components of western music and builds on the concepts explored in Harmony and Ear Training I. This study will include supplemental concepts of notation, tonality, intervals, chords, melodic organization, rhythm, harmonic progression and analysis. Additional aural skills, concepts of dictation, and sight singing will also be covered. Prerequisite: Harmony and Ear Training I or consent of instructor.

**MU117 COLLEGE BAND .....1**  
 The "Rolling Thunder" is the college activity band. This ensemble rehearses twice per week and performs in a college service capacity at athletic contests and other appropriate campus and community events. This ensemble rehearses three times per week.

**MU118 COLLEGE BAND II .....1**  
 This course is a continuation of College Band. The "Rolling Thunder" is the college activity band. This ensemble rehearses twice per week and performs in a college service capacity at athletic contests and other appropriate campus and community events. This ensemble rehearses three times per week.

**MU119 COLLEGE BAND III .....1**  
 This course is a continuation of College Band II. The "Rolling Thunder" is the college activity band. This ensemble rehearses twice per week and performs in a college service capacity at athletic contests and other appropriate campus and community events. This ensemble rehearses three times per week.

**MU126 CONCERT BAND .....1**  
 Concert Band rehearses one day weekly and will perform a formal

# Course Descriptions

concert each semester. Literature performed will be from the traditional as well as modern band repertoire and will include works from such representative composers as Gustav Holst, Ralph Vaughan-Williams, John Philip Sousa, and Johan DeMeij. Prerequisite: Proficiency on a traditional wind or percussion instrument.

**MU127 JAZZ ENSEMBLE.....1**  
Jazz Ensemble is a small instrumental group designed to perform in the popular idiom, including rock, soul, folk type, and country music. This group is primarily a public performing ensemble that is small enough to be mobile yet large enough to perform all types of music in the popular fields. By audition. Jazz Ensemble meets one evening per week.

**\*MU130 APPLIED MUSIC: VOICE .....1**  
Applied Music: Voice provides the opportunity for the student to improve his singing skills in a direct teacher-to-student instructional setting. Technical skills and their application will be explored within a varied song repertoire.

**\*MU131 APPLIED MUSIC: INSTRUMENT.....1**  
Applied Music: Instrument is for individual instruction in instrument of student's choice beginning with student's level of competency.

**\*MU132  $\text{TB}$  APPLIED MUSIC: PIANO.....1**  
Applied Music: Piano is for individual instruction in piano beginning with the student's level of competency and developing piano techniques and building a repertoire.

**\*MU134 APPLIED MUSIC: VOICE II.....1**  
Applied Music: Voice II is a continuation of Applied Music: Voice. It involves private instruction in voice techniques. Appropriate skills and applications will be addressed through preparation of appropriate literature for recital performance.

**\*MU135 APPLIED MUSIC: INSTRUMENT II .....1**  
Applied Music: Instrument II is a continuation of Applied Music: Instrument. It involves private instruction in instrumental techniques. Appropriate skills and applications will be addressed through preparation of appropriate literature for recital performance.

**\*MU136  $\text{TB}$  APPLIED MUSIC: PIANO II .....1**  
Applied Music: Piano II is a continuation of Applied Music: Piano. It involves private instruction in piano techniques. Appropriate skills and applications will be addressed through preparation of appropriate literature for recital performance.

**\*MU137 APPLIED MUSIC: VOICE III .....1**  
Applied Music: Voice III is a continuation of Applied Music: Voice II. It involves private instruction in piano techniques. Appropriate skills and applications will be addressed through preparation of appropriate literature for recital performance.

**\*MU138 APPLIED MUSIC: INSTRUMENT III.....1**  
Applied Music: Instrument III is a continuation of Applied Music: Instrument II. It involves private instruction in piano techniques. Appropriate skills and applications will be addressed through preparation of appropriate literature for recital performance.

**\*MU139 APPLIED MUSIC: PIANO III.....1**  
Applied Music: Piano III is a continuation of Applied Music: Piano II. It involves private instruction in piano techniques. Appropriate skills and applications will be addressed through preparation of appropriate literature for recital performance.

**MU146 CHAMBER SINGERS.....1**  
Chamber Singers is the flagship ensemble of CCCC that performs for college, community and area events. Emphasis is placed on performance, literature and musicianship. This ensemble performs frequently. Membership is by audition.

**MU147 CHAMBER SINGERS II .....1**  
Chamber Singers II is a continuation of Chamber Singers. Chamber Singers is the flagship ensemble of CCCC that performs for college, community and area events. Emphasis is placed on performance, literature and musicianship. This ensemble performs frequently. Membership is by audition.

**MU148 CHAMBER SINGERS III.....1**  
Chamber Singers III is a continuation of Chamber Singers II. Chamber Singers is the flagship ensemble of CCCC that performs for college, community and area events. Emphasis is placed on performance, literature and musicianship. This ensemble performs frequently. Membership is by audition.

**MU160 CONCERT CHOIR .....1**  
Concert Choir is a large, mixed-voice ensemble that performs for collegiate and community events. Emphasis is placed on developing musical skills, exploring diverse musical literature, and offering a challenging and satisfying musical experience. Rehearsals are one evening per week. No audition is required.

**MU161 CONCERT CHOIR II .....1**  
Concert Choir II is a continuation of Concert Choir. Rehearsals are one evening per week.

**MU220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**  
See CA220.

\* A lab fee will be assessed for these courses.

## NURSING

**\*NR110 HEALTH ASSESSMENT FOR NURSES .....3**  
This course is designed to provide students with a basic

# Course Descriptions

understanding and working knowledge of health assessments to begin making clinical judgments. Opportunities are provided for students to demonstrate competencies of the individual across the life span. Emphasis is placed on the interview process and recognition of expected findings for history and physical examination of each system. Prerequisite: Anatomy & Physiology, Human Growth & Development, Intermediate Algebra or higher, and English Composition I with a grade C or higher.

**\*NR111 LIFESPAN NURSING I.....6**

This course is an introduction to the professional role of the nurse and nursing process. Foundational psychomotor skills, safe practice, and basic communication skills are taught to provide care to adults and older adults. Requisite lab and clinical experiences are part of this course. Prerequisite: Anatomy & Physiology, Human Growth and Development, English Composition I, Intermediate Algebra or higher with grade C or higher, admission to the associate degree nursing program, and NR110 taken concurrently or completed with an 80% (B) or higher.

**\*NR112 LIFESPAN NURSING II .....9**

This course is an introduction to the care of healthy families, health promotion, and patient centered care associated with common acute and chronic physical and psychosocial health alterations across the lifespan. Requisite lab and clinical experiences are part of this course. Prerequisite: Successful completion of Lifespan Nursing I and Health Assessment for Nurses with a grade of 80% (B) or higher.

**\*NR116 PHARMACOLOGY FOR NURSES .....4**

This course focuses on nursing implications associated with pharmacologic therapy for patients from diverse populations across the lifespan experiencing acute and chronic health alterations. Specific prototypes of selected drug classifications provide the framework for understanding the action, use, adverse effects and nursing implications of medications. The nurse's role in drug administration, assessment, and patient education are emphasized. Prerequisite: Pathophysiology, Human Growth & Development, Intermediate Algebra or higher, and English Composition I with a grade C or higher,

**NR128 PATHOPHYSIOLOGY .....4**

Focuses on pathophysiologic concepts related to the functional and structural changes that accompany disease processes and the application of basic concepts to body systems and selected disease processes. Etiologies, signs, symptoms, courses, and complications of common diseases of the following organ systems are included: neurologic, endocrine, reproductive, hematologic, cardiovascular, lymphatic, pulmonary, renal and urologic, digestive, musculoskeletal, and integumentary. This course is a four hour lecture class. This course has no lab. Prerequisite: SC126 Anatomy and Physiology or SC120 Human Anatomy and Physiology I and SC121 Human Anatomy and Physiology II.

**\*NR210 LPN TO RN BRIDGE COURSE.....1**

This course focuses on professional standards, scope of practice, clinical reasoning and psychomotor skills for the Registered Nurse. Prerequisite: Completion of a practical nurse program, LPN licensure or candidate for licensure, admission to the ADN program, Anatomy and Physiology, Human Growth and Development, Intermediate Algebra, General Psychology, English Composition I, and Pathophysiology.

**\*NR211 LIFESPAN NURSING III .....9**

This course builds to provide care for patients with complex, acute and chronic, physical and psychosocial health problems. The concepts of prioritization and clinical judgment are incorporated to provide care for patients across the lifespan. Requisite lab and clinical experiences are part of this course. Prerequisite: Successful completion of Lifespan Nursing II with a grade 80% (B) or higher (or) LPN licensure and Concurrent NR210; and admission to the ADN program.

**\*NR212 LIFESPAN NURSING IV .....9**

This course addresses emergent and multisystem healthcare problems. It supports the transition of the student to the professional role of the nurse. Requisite lab and clinical experiences are part of this course. Prerequisite: Pharmacology II and Lifespan Nursing III with a grade 80% (B) or higher.

\* A lab fee will be assessed for these courses.

## PHYSICAL EDUCATION

**PE101 TEAM SPORTS I.....1**

Is designed to give the student an opportunity to participate in physical education activities of a team nature. Areas of interest includes, but are not limited to, soccer, men's basketball, women's basketball, volleyball, baseball, softball, and men's and women's track.

**PE102 TEAM SPORTS II .....1**

Is designed to give the student an opportunity to participate in physical education activities of a team nature. Second semester activities are basketball, volleyball, and softball.

**\*PE108 ARCHERY .....1**

Is designed for students interested in the sport of archery. The course will teach the student fundamentals in archery skills and competition.

**PE110 TOTAL FITNESS.....1**

Is designed to bring about changes in the body as manifested by physical exercise. This course can be physically demanding, but very satisfying for those interested in improving their physical condition. Students will be informed on how to correctly use all of

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the equipment in the fitness center, and will have the opportunity to ask questions of the instructor or the fitness center staff member on duty when working out.

**PE125 FITNESS FOR LIFE.....1**

The primary purpose of this course is to acquaint students with a basic knowledge, understanding and value of physical activity as related to optimal healthful living.

**PE126 CHEERLEADING I .....1**

Is designed to teach the student the fundamentals of cheerleading. This is a first level cheer class. Students will learn beginning stunting including the preparation and practice of routines, weight conditioning programs, knowledge of personal health and self-motivation, as well as focusing on cheer techniques. Students will also learn cheer terminology, choreography, and other related topics. (With approval of Cheer Coach.)

**PE127 CHEERLEADING II .....1**

Is designed to teach the student the fundamentals of cheerleading. This is the second level of cheerleading. Students will be expected to be role models and help teach the advanced stunting to the first level students. This includes the preparation and practice of routines, weight conditioning programs, knowledge of personal health and self-motivation, as well as focusing on stunting techniques. Students will also learn stunting terminology, choreography, and other cheer related topics. (With approval of Cheer Coach.)

**PE128 DANCE TEAM I.....1**

Is designed to teach the student the fundamentals of dance. This is a first level dance class that will include the preparation and practice of routines, weight conditioning programs, knowledge of personal health and self-motivation, as well as focusing on jazz, hip hop, lyrical, and modern dance techniques. Students will also learn dance terminology, choreography, and other dance topics. (With approval of Dance Coach.)

**PE129 DANCE TEAM II .....1**

Is designed to teach the student the fundamentals of dance. This is a second level class where the students will be more involved with helping demonstrate techniques and will include the preparation and practice of routines, weight conditioning programs, knowledge of personal health and self-motivation, as well as focusing on jazz, hip hop, lyrical, and modern dance techniques. Students will also learn dance terminology, choreography, and other dance related topics. (With approval of Dance Coach.)

**PE130 INTRODUCTION TO PHYSICAL EDUCATION.....3**

Surveys the modern program of physical education, fitness and sport as to its history, philosophy, aims and objectives. It covers a broad scope of topics including personal fitness, scientific foundations, exploring careers professional development, coaching and

athletics and social foundations.

**\*PE131 FIRST AID AND SAFETY .....3**

Acquaints the student with safety and first aid (treating injuries and sudden illnesses) in the home, school, and community. The National Safety Council first aid course and American Heart Association Heartsaver and Healthcare Provider courses are offered.

**PE132 RULES AND OFFICIATING.....1**

This course is designed for those who want to stay engaged in athletics beyond playing. Topics covered will include general principles of officiating, rule knowledge, situational awareness, as well as tax information and earning potential. Students will have the opportunity to participate in group discussions, share positive experiences with others, and submit article summaries. The course will focus on football and basketball but may expand to other sports. There will be opportunities for extra credit involving actual officiating experiences in games. The course will prepare student to register with the National Federation of State High Schools Association and to become certified officials.

**PE134 PERSONAL AND COMMUNITY HEALTH .....3**

The study of personal health and wellness of the individual. The course examines several areas of wellness to include the physical, psychological, social, intellectual, spiritual, and environmental dimensions. The student will assess him/herself in numerous areas of lifestyle (i.e. stress, physical fitness, nutrition, destructive behaviors, communicable diseases, chronic diseases) and examine ways to improve his/her health for the future.

**PE135 CONCEPTS OF PHYSICAL EDUCATION.....1**

The primary purpose of this course is to acquaint students with a basic knowledge, understanding and value of physical activity as related to optimal healthful living. The course will include physical fitness assessment, exercise prescription, nutrition, weight management and stress management.

**PE136 THEORY OF COACHING .....3**

A comprehensive introduction to the art and science of coaching. This course introduces a positive coaching philosophy, the principles of coaching as digested from the fields of sport psychology, sport pedagogy, sport physiology, sport medicine, and sport management. This course includes American Sport Education Program Coaching Principles certification (K.S.H.S.A.A. - Level 1 certification)

**PE137 INTRODUCTION TO RECREATION .....3**

This course is designed to introduce the student to the nature, scope and history of recreation, leisure services, and outdoor education. It examines trends and issues of leisure studies and out-of-door recreation, and potential of these areas of service as a



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profession.

## **PE139 TECHNIQUES OF COACHING BASKETBALL .....2**

Is designed to provide coaches with the skills needed to organize and develop a quality basketball program. It will include basketball techniques, strategies, theories, philosophies of offense and defense, also organizational, administrative skills to handle parents, players, assistant coaches and school personnel. Class will consist of lectures, small group activity, videos, observations and gymnasium activity.

## **PE140 TECHNIQUES OF COACHING VOLLEYBALL .....2**

Is designed to provide coaches with the skills needed to organize and develop a quality volleyball program. It includes volleyball techniques and tactical strategies (offenses and defenses) of the game.

## **PE141 ▸ PERSONAL WELLNESS.....3**

The study of personal health and wellness of the individual. The course examines several areas of wellness to include the physical, psychological, social, intellectual, spiritual, and environmental dimensions. The student will assess him/herself in numerous areas of lifestyle (i.e. stress, physical fitness, nutrition, destructive behaviors, communicable diseases, chronic diseases) and examine ways to improve his/her health for the future.

## **PE143 TOTAL FITNESS II .....1**

This class is designed to bring about continued changes in the body as manifested by increased amounts of physical exercise. This course is physically demanding, but very satisfying for those interested in continuing to improve their physical condition. Prerequisite: Total Fitness.

## **\*PE144 ARCHERY II.....1**

This class is designed for students interested in the sport of archery. This course is designed to teach the student more advanced archery skills and levels of competition.

## **PE146 CONCEPTS OF TEAM SPORTS.....3**

This course is to provide learning experiences that will lead to the development of basic skills in team sports. In addition to skill acquisition, the course will focus on how to plan, implement, and explain the different sports/activities that are presented. An emphasis will be placed on the use of the game stages and movement framework as a guide for designing a variety of sport game experiences. Students will be expected to achieve an intermediate level of skill in the selected team sports. Practice outside of class time may be necessary for some students to achieve the expected performance level.

## **PE148 INTRODUCTION TO SPORTS MANAGEMENT .....3**

Introduction to the discipline of sports management and its vast array of career opportunities. Successful management is required in all segments of the sport industry whether professional or amateur, private or public, school-related or club, community or

national, and at all levels of competition.

## **PE150 ▸ BASIC CARE AND PREVENTION OF ATHLETIC INJURIES I .....3**

Is designed for students interested in the prevention and care of athletic injuries. Basic principles of all aspects of athletic training are covered. Through lectures on specific injuries and practical lab experiences, the student will learn how to recognize and care for common athletic injuries. This course is open to all students, it is a first semester requirement for students in the Athletic Training Program.

## **PE151 BASIC CARE AND PREVENTION OF ATHLETIC INJURIES II .....3**

This course is designed for students interested in the evaluation, treatment, and rehabilitation of upper extremity athletic injuries. The anatomy involved in specific injuries that commonly occur in athletics and evaluation techniques will be emphasized. The use of therapeutics modalities and rehabilitation exercises for athletic injuries will be presented. Through lectures on specific injuries and practical lab experiences the student will learn about basic athletic training. This course is open to all students. This course is a second semester requirement for students in the Athletic Training program. Prerequisite: Basic Care & Prevention of Athletic Injuries I with passing grade or consent of instructor.

## **PE155 RECOGNITION & CARE OF ATHLETIC INJURIES..3**

This course will acquaint the student with the first-response recognition, evaluation and treatment techniques for more than 110 sport related injuries and illnesses. It will cover treatment of injuries and illness, injury prevention, as well as cardiopulmonary resuscitation (CPR) for young adults. This course includes American Sport Education Program Sport First Aid Certification (K.S.H.S.A.A. - Level 2 certification).

## **PE156 ▸ PRINCIPLES OF STRENGTH & CONDITIONING .....2**

This course is designed to provide students with the theoretical and practical knowledge of the physiological, biomechanical and administrative aspects of designing and supervising safe and effective strength and conditioning programs for youth through adult populations.

## **PE160 VARSITY SPORTS: BASEBALL.....1**

A sport for baseball players. It begins the first day of classes for the fall semester and ends with the regional and national baseball tournaments in May. Baseball consists of skill development, intended to produce a competitive baseball team, in pitching, fielding and hitting skills.

## **PE161 VARSITY SPORTS: BASKETBALL .....1**

A sport for basketball players. Practice begins the first of October and concludes in March. Preseason conditioning starts four weeks preceding regular practice. Players will practice six days a week and play approximately 30 regular season games.

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**PE162 VARSITY SPORTS: TRACK .....1**

A sport for track and field athletes. Athletes are expected to participate in all practices and meets scheduled by the coach.

**PE165 VARSITY SPORTS: SOFTBALL.....1**

A sport for softball players, which includes Fall and Spring Semester participation. Softball consists of daily practices and a schedule of approximately 20 games in the Fall and 50 games in the Spring.

**PE167 VARSITY SPORTS: CROSS COUNTRY .....1**

A sport for distance runners. It begins in August or at the start of the Fall Semester and ends with the National Championship in November. Cross country consists of a variety of hill, road and track workouts to better develop the cardiovascular system.

**PE168 VARSITY SPORTS: VOLLEYBALL .....1**

This class is designed to bring about changes in the body as manifested by physical exercise. This course can be physically demanding, but very satisfying for those interested in improving their physical condition. Students will be informed on how to correctly play the game of volleyball, and will have numerous opportunities to play the game as well. Also students will be provided the opportunity to ask questions of the instructor training or competing.

**PE169 VARSITY SPORTS: WRESTLING .....1**

A sport for wrestlers. The course begins the first day of classes for the fall semester and ends with the regional wrestling tournaments in February. Wrestling consists of skill development intended to produce a nationally competitive NJCAA wrestling program in all aspects.

**PE185 VARSITY SPORTS: BASKETBALL II.....1**

Students will comprehend and demonstrate the fundamental skills of shooting, passing, dribbling, and rebounding the basketball. Students will learn to analyze and demonstrate these skills within a competitive environment. This course is a continuation of Varsity Sports: Basketball.

**PE220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**

See CA220.

**PE250 STRESS MANAGEMENT .....3**

This course will study the mind-body relationship and the psychophysiology of stress including the relationship of the stress reaction to specific illnesses and disease. The course will cover an understanding of the basic principles of stress management through coping skills, the study of the mind-body relationship in stress management, cognitive reappraisal of daily life stressors, and techniques to deal with these stressors. The cognitive strategies and relaxation techniques are cornerstones for optimal health and can help one manage stressors in a healthful and productive

manner.

\* A lab fee will be assessed for these courses.

## PHARMACY TECHNICIAN

**PM104 PHARMACY TECHNICIAN I.....5**

This course is an introduction to the pharmacy technician field by covering general pharmacy topics such as history, laws and regulations, pharmacy technician roles, body systems, drug classifications, basic concepts for pharmacy, begin basic patient prescription processing, and career information. This course examines the various drug classes, mechanisms of action, calculations, and the pharmacy technician's role in best practice with patient safety.

**PM105 PHARMACY TECHNICIAN II .....5**

The course builds to provide a comprehensive introduction to further prepare students for employment in community, institutional, and other pharmacy settings covering the laws, regulations, and ethics that guide the practice. A focus on complex calculations, forms of non-sterile and sterile compounding of pharmaceuticals, preparation of intravenous admixtures, inventory management, and the role of pharmacy technicians in the hospital, specialty, and institutional setting. Covering institutional and pharmacy organization, operation, terminology, medication distribution systems, and packaging. Upon completion of this course students will be eligible to sit for the certification exam. Prerequisite: Successful completion of PM104 Pharmacy Technician I.

## PHILOSOPHY

**PH100 ▮ INTRODUCTION TO PHILOSOPHY .....3**

A survey course designed to increase the student's understanding of their own ideas, the ideas of philosophers, and the ideas of their fellow students. Topics covered include: logic, epistemology, ethics, pragmatism, and existentialism.

**PH101 ▮ INTRODUCTION TO CRITICAL THINKING .....3**

Designed to help students recognize inaccurate and fallacious reasoning and identify and practice good thinking. Students will apply the standards of good reasoning to traditional and contemporary ethical, social, economic and political problems.

**PH105 ▮ ETHICS .....3**

Explores basic concepts, theories, and methods of moral philosophy, their application to specific moral problems, and aspects of the rich history of moral philosophy. Traditional Ethical Philosophers are discussed such as Bentham, Mill, and Kant, to

# Course Descriptions

name a few. Moral problems and social issues such as abortion, capital punishment, business practices, and sexuality are examples of subjects examined from various viewpoints and philosophies.

## RELIGION

**RE104** **WORLD RELIGIONS**.....3  
Discusses religions of mankind set in historical perspective. The course will focus upon the basic teachings of each of the major religions of the world, their founders, geographic distribution and importance in the theological world.

## SCIENCE

**\*SC101** **GENERAL BIOLOGY +**.....4  
Engages the non-biology major in explorations of the unity and diversity of organisms with particular attention devoted to the commonalities. Students are involved in various investigative simulations and extended laboratory activities. Study begins with the chemical foundation of life and culminates with interactions between organisms and environment. This course combines three hours lecture and one and one-half hours of laboratory time.

**\*SC103** **PHYSICAL SCIENCE +**.....5  
This course is a study of the physical world emphasizing fundamental universal laws and their implications in modern living through observations and analysis of sensible data. Topics may include, but not limited to, the following areas: astronomy, chemistry, geology, meteorology, and physics. This course combines three hours of lecture and three hours of laboratory time. Prerequisite: Elementary Algebra with a C or better or appropriate Accuplacer/ACT scores.

**\*SC104** **GEOLOGY +**.....4  
This course provides a study of the basic landforms and geological processes. Topics include Earth structure and composition, erosional and depositional processes, minerals and rocks, stream flow, glaciation, plate tectonics, and groundwater. This course includes three hours lecture and one and one-half hours laboratory time.

**\*SC105** **GENERAL ASTRONOMY +**.....4  
This course is an introduction to space science designed to acquaint students with the history of astronomy, the universe, the solar system, the Sun and other stars, the evolution and properties of celestial bodies, and astronomical phenomena. This course includes three hours lecture and one and one-half hours laboratory time.

**\*SC107** **METEOROLOGY +**.....4  
This course introduces the nature, origin, processes, and dynamics of the Earth's atmospheric environment. Content will focus on: (1) weather systems and processes, (2) seasonal trends, (3) atmospheric circulation, pressure, and moisture, (4) storm

development, (5) air pollution, and (6) anthropogenic influences on weather and climate. This course includes three hours lecture and one and one-half hours laboratory time.

**\*SC109 APPLIED PHYSICS** .....3  
The applied physics course is designed to teach the basic concepts of physics, while applying them to practical situations pertaining to wind energy and wind energy generation. Students will use a hands-on approach to study the concepts of force, work, rate, resistance and energy as related to mechanical, fluid, electrical, and thermal systems. Prerequisite: MA104 Technical Math, MA110 Intermediate Algebra, or Mathematics General Education Course taken concurrently or completed with "C" or higher.

**\*SC110** **PRINCIPLES OF BIOLOGY I +** .....5  
This course is a combined lecture and laboratory course for students planning to choose majors in biological sciences. Topics include basic biochemistry, cell structure and function, bioenergetics, cellular reproduction, molecular biology and genetics, integrated into an evolutionary perspective. This course includes three hours of lecture and three hours of laboratory per week.

**SC111** **MICROBIOLOGY LECTURE**.....3  
Is a study of microorganisms with emphasis on bacteria including fundamentals of their morphology, physiology, genetics and relationship to health and disease. (This is a three-hour lecture only class. No lab is included. Students wishing to take Microbiology Lab will also need to enroll in SC112.) Prerequisite: A college level biological science course with a C or better.

**\*SC112** **MICROBIOLOGY LAB +** .....2  
Is an extended weekly time period during which students are given the opportunity to demonstrate via specific laboratory procedures, proper handling of microbes, principles of microbial structure, function, and the relationship of microbes to health and disease. This course includes three hours laboratory time. Prerequisite: Microbiology Lecture (SC111) or concurrent enrollment.

**\*SC115** **GEOLOGY LAB +** .....1  
This lab is intended as a hands-on approach to learning Earth materials and geological processes. Experiments will include: (1) using the scientific method and science tools to interpret geologic data, (2) examining the cause and effects of geologic hazards, (3) identifying rocks and minerals, (4) simulating stream and coastal processes, (5) assessing groundwater pollution, (6) analyzing geologic maps, and (7) interpreting the geologic history of the Great Plains. This course includes one and one-half hours laboratory time. Prerequisite: Previous credit in Geology lecture and approval from instructor

**\*SC116** **METEOROLOGY LAB +** .....1  
This lab is a hands-on study of atmospheric processes. Students will apply the scientific method to learn the reason for seasons and the causes of precipitation, weather hazards (tornadoes and hurricanes), atmospheric phenomena (mirages, halos, and rainbows),

# Course Descriptions

air pollution, and climate change. This course includes one and one-half hours laboratory time. Prerequisite: Previous credit in Meteorology lecture and approval from instructor.

**\*SC117 GENERAL BIOLOGY LAB + .....1**

This is a laboratory class that is an opportunity for an extended weekly time period during which students are given the opportunity to demonstrate via specific laboratory procedures, principles of scientific method, cellular biology, enzymatic functions, diversity, evolution, and ecology. This course includes one and one-half hours laboratory time. Prerequisite: Previous credit in Biology lecture and approval from instructor.

**\*SC120 HUMAN ANATOMY & PHYSIOLOGY I + .....4**

This course is an introduction to the basic concepts of biochemistry, cytology, histology, and cellular physiology that relate to all tissues, organs and organ systems of the human body. It focuses on the anatomical and physiological aspects of the following organ systems: integumentary, skeletal, muscular, and nervous. This course includes three hours of lecture and one and one-half hours of laboratory time.

**\*SC121 HUMAN ANATOMY & PHYSIOLOGY II + .....4**

This course is a continuation of topics introduced in Human Anatomy and Physiology I. It focuses on the anatomical and physiological aspects of the following organ systems and topics: special senses, endocrine, cardiovascular, lymphatic, respiratory, and reproductive. This course includes three hours of lecture and one and one-half hours of laboratory time. Prerequisite: Completion of or concurrent enrollment in Human Anatomy and Physiology I (SC120) or completion of Anatomy and Physiology (SC126).

**\*SC125 HUMAN BODY DISSECTION + .....1**

This course is designed to provide more advanced students an opportunity for hands-on dissection experience with a human cadaver. This course includes one and one-half hours of laboratory time. Prerequisite: Completion of or concurrent enrollment in Human Anatomy & Physiology I.

**\*SC126 ANATOMY AND PHYSIOLOGY + .....5**

Anatomy and Physiology is an introduction to the basic concepts of biochemistry, cytology, histology, and cellular physiology that relate to all tissues, organs and organ systems of the human body. It will focus on the anatomical and physiological aspects of the following organ systems and topics: integumentary, skeletal, muscular, nervous, special senses, endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive. This course includes three hours of lecture and three hours of laboratory time.

**\*SC129 INTRODUCTION TO CHEMISTRY + .....5**

This course is an introduction to the basic concepts of inorganic chemistry for non-majors or those with little or no chemistry background preparing for careers in the sciences. Topics include dimensional analysis, states of matter, atomic and molecular

structure, chemical bonding, nomenclature, chemical reactions and energetics, solutions, gas laws, and acids and bases. Emphasizes mathematical problem solving and application of measurements involving solutions, gases, and acids/bases. This course includes 3 hours lecture and 3 hours laboratory time. Prerequisite: Elementary Algebra with a "C" or better or appropriate ACT/Accuplacer scores.

**\*SC130 GENERAL, ORGANIC, & BIOCHEMISTRY + .....5**

This course is an introduction to principles of general, organic, and biological chemistry relevant to health-related professions (nursing, dental hygiene, medical laboratory technician, and other allied health fields). Topics include dimensional analysis, atomic theory, bonding, nomenclature, stoichiometry, gas laws, acids/bases, solutions, reactions and energetics, and structure, properties, and reactions of major organic molecules. This course includes 3 hours lecture and 3 hours laboratory time. Prerequisite: Intermediate Algebra with a "C" or better or appropriate ACT/Accuplacer scores.

**\*SC131 CHEMISTRY I + .....5**

This is an introductory course designed for engineering, allied health and science majors. This is the first course of a two-semester sequence examining the principles of chemistry and the properties of the elements and their compounds. Topics include the fundamental laws of chemistry, atomic theory and structure, periodic properties, chemical reactions and calculations, chemical bonding and three-dimensional molecular structure, gas laws and the kinetic molecular theory, chemical kinetics, aqueous solutions, acids, bases, and salts are covered in this course. This course includes three hours lecture and three hours laboratory time. Prerequisite: Intermediate Algebra with a "C" or better or appropriate ACT/Accuplacer scores.

**\*SC132 CHEMISTRY II + .....5**

This is the second course of a two-semester sequence examining the principles of chemistry and the properties of the elements and their compounds. Topics include the intermolecular forces, properties of solids and solutions, chemical kinetics, chemical equilibrium and applications (acids, bases, pH, buffers, and solubility), thermodynamics (spontaneity, entropy, and free energy), electrochemistry, and an overview of organic and biochemistry. This course includes three hours lecture and three hours laboratory time. Prerequisite: Chemistry I with a "C" or better.

**SC137 NATURAL HAZARDS AND DISASTERS .....3**

This course will examine the physical mechanisms that create natural hazards and disasters, explore the geographic distribution of disasters around the globe, and address how humans mitigate against and respond to them. Topics include tornadoes, earthquakes, tsunamis, volcanoes, floods, hurricanes, heat waves, and droughts, as well as some lesser-known and larger scale phenomena such as the El Nino/La Nina cycle, meteorite impacts, and



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global climate change. This course includes three hours lecture. This course has no lab. Students wishing to take Natural Hazards and Disasters Lab must enroll in SC138.

**\*SC138 NATURAL HAZARDS AND DISASTERS LAB + ....1**

This lab will examine the physical mechanisms that create natural hazards and disasters, explore the geographic distribution of disasters around the globe, and address how humans mitigate and respond to them. Topics include tornadoes, earthquakes, tsunamis, volcanoes, floods, hurricanes, heat waves, and droughts, as well as some lesser-known and larger scale phenomena such as El Nino/La Nina cycle, meteorite impacts, and global climate change. This course includes one and one-half hour lab time. Prerequisite: Credit for Natural Hazards and Disasters lecture (SC137) or concurrent enrollment.

**\*SC140 ▸ COLLEGE PHYSICS I + .....5**

This course develops basic principles of translational and rotational motion, force, work, mechanical and thermal energy, linear and angular momentum, and fluid mechanics using the tools of algebra and trigonometry. College Physics I is recommended for majors in science and allied health fields. This course includes three hours lecture and three hours laboratory time. Prerequisite: College Algebra and College Trigonometry with a "C" or better or appropriate ACT/Accuplacer scores.

**\*SC141 ▸ COLLEGE PHYSICS II + .....5**

College Physics II is the continuation of College Physics I. Topics covered in this course will include electricity and magnetism, waves, optics, and an introduction to modern physics. College Physics II is recommended for majors in science and allied health fields. This course includes three hours lecture and three hours laboratory time. Prerequisite: College Physics I with a C or better.

**\*SC142 ▸ UNIVERSITY PHYSICS I + .....5**

This course is an introductory course covering the general topics of mechanics and heat and is recommended for majors in science and engineering. Topics include the study of translational and rotational motion, force, work, mechanical and thermal energy, linear and angular momentum, mechanical waves, and fluid mechanics using the tools of algebra, trigonometry, and calculus. This course includes three hours of lecture and three hours of laboratory time. Co-requisite: Analytic Geometry and Calculus I.

**\*SC143 ▸ UNIVERSITY PHYSICS II + .....5**

University Physics II is the continuation of University Physics I. It uses the tools of algebra, trigonometry, and calculus to examine the topics of electricity and magnetism, waves, optics, and modern physics. University Physics II is recommended for majors in science and engineering. This course includes three hours lecture and three hours laboratory time. Prerequisite: University Physics I with a "C" or better.

**\*SC151 ▸ PRINCIPLES OF BIOLOGY II + .....5**

This is a combined lecture and laboratory course for students planning to choose majors in biological sciences. Topics include basic plant and animal morphology and physiology, biodiversity and phylogeny, population genetics, and principles of evolution and ecology. This course includes three hours of lecture and three hours of laboratory time.

**SC220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6**  
See CA220.

**\* A lab fee will be assessed for these courses.  
+These courses are considered lab courses.**

## STUDENT DEVELOPMENT

**SD099 PERSONAL ASSESSMENT AND PLANNING .....1**

Allows students to assess their skills, aptitudes, interests, and values. It helps students: 1) determine what obstacles are interfering with their learning, 2) devise a plan to overcome these obstacles, and 3) gain the self-confidence and self-determination necessary for college success. All students with academic probation status are required to enroll in this course. Students may not drop or withdraw from this course without prior approval from the Vice-President of Academic Affairs.

**SD100 COLLEGE SKILLS AND RESOURCES .....1**

Familiarizes incoming Cloud students with the campus, its facilities, procedures and regulations. Students are assisted in 1) defining their educational goals, 2) identifying courses and experiences that can help fulfill their goals and 3) accessing the support services necessary to achieve their goals. Required for first-time college students enrolled in nine or more credit hours unless sole program is CDL, Welding, EMT, or Pharmacy Technician.

## SOCIAL SCIENCE

**SS101 ▸ GENERAL PSYCHOLOGY.....3**

General Psychology is an introductory course covering a survey of methods, facts, and principles relating to basic psychological processes. Major topic areas include neural bases of behavior, learning and motivation, psychosocial development and psychological disorders, human cognition, cognitive development, and individual differences and social psychology.

**SS102 ABNORMAL PSYCHOLOGY .....3**

This class examines psychological disorders in the current Diagnostic and Statistical Manual of Mental Disorders. Other types to be studied are neurocognitive disorders, substance-related and addictive disorders, neurodevelopmental and disruptive disorders, and eating, sleep and elimination disorders. Study of major theoretical models explaining psychological disorders, and discussions of major psychological and psychiatric models for treating

# Course Descriptions

and modifying abnormal behavior will be a part of the course.

**SS103 SOCIAL PSYCHOLOGY .....3**

Is an introduction to the discipline that utilizes the scientific method to attempt to understand and explain how the individual's behavior, thoughts, and feelings are influenced by the actual, imagined or implied presence of others. Analysis of the self, culture and gender will be given special emphasis in regard to their direct and indirect influence upon human behavior.

**SS105 ▸ HUMAN GROWTH AND DEVELOPMENT .....3**

The class is a study of the self and steps which lead to psychological maturity. The class will include an analysis of our culture in relationship to the needs for personal growth and will study the individual from conception through death. The course will cover physical, mental, and cultural needs for a rich and satisfying life.

**SS106 ▸ MARRIAGE AND FAMILY .....3**

Is a study of mate selection, marriage, and the family from the psychological, sociological, biological, and developmental points of view. Included are the relationship of values to marriage, sex roles, dating and engagement, family planning, parenthood, family economics, communication and marital growth and fulfillment, and death in the family.

**SS107 HUMAN SEXUALITY .....3**

Human Sexuality is an introductory course focusing on the biological, cultural, psychological, social, and legal aspects of human sexuality. Discussions of sexual attitudes, ideals, and behaviors of the past and present, as well as similarities and differences in the United States and other parts of the world regarding sexual issues will be covered.

**SS113 HUMAN RELATIONS .....3**

Is an experience-oriented class which is designed to assist persons to focus upon themselves and others. Utilizing group interaction and discussion, emphasis is placed upon the development of listening and communication skills, conflict management, personal and interpersonal awareness, goal setting, and effective time management.

**SS125 ▸ INTRODUCTION TO CULTURAL ANTHROPOLOGY .....3**

Is designed to introduce students to the extraordinary diversity of human cultures. This variation is viewed as a reflection of each society's continuing need to adapt successfully to local, social and environmental conditions. While the course focuses chiefly upon primitive and nonindustrialized societies today (i.e., those living in the "ethnographic present"), past cultures are also surveyed from the perspectives of physical anthropology and archaeology.

**SS127 ▸ CHILD PSYCHOLOGY.....3**

Child psychology is designed to cover the developmental aspects

of physical, neurological, cognitive, psychosocial and personality development of the child from conception through adolescence. Research methods and genetic, behavioral and environmental theory will be included. This course will explore current impacts on behavior and development.

**SS129 ▸ INTRODUCTION TO SOCIAL WORK .....3**

This course aims to assist students gain knowledge about the nature of social work practice including its values, ethics, roles and activities; understand some of the differences between conventional and progressive approaches to social work; understand more about themselves in regard to social work; and gain familiarity with the work done by social workers in the community and the world.

**SS130 ▸ INTRODUCTION TO SOCIOLOGY.....3**

Is designed as an introduction to the study of the structure and function of human groups, particularly those which occur in contemporary industrialized cultures. The relationships between the individual and his society, culture and society, and the social dynamics of institutions are investigated.

**SS131 ▸ CULTURAL DIVERSITY AND ETHNICITY .....3**

This course seeks to expose students to historical and contemporary issues related to diversity, race, and ethnicity in the United States. The course will utilize different sociological perspectives to critically analyze racial and ethnic relations. The course will highlight concepts such as power, oppression, stereotypes, inequality, prejudice, and social stratification. The course examines social policy as it relates to race and ethnicity and analyzes the ways in which racial and ethnic relations are a social, structural, and systemic problem rather than an individual problem. The class will highlight social reform, social justice and cultural change and the many ways in which each of us can be a change agent.

**SS140 ▸ U.S. GOVERNMENT: NATIONAL .....3**

Is an introduction to the structure and function of the United States Government and the political behavior of the American people.

**SS141 ▸ U.S. GOVERNMENT: STATE AND LOCAL .....3**

Is a study of the structure and function of state and local governments with special attention given to the governments in Kansas.

**SS142 CURRENT POLITICAL ISSUES.....3**

An introduction to contemporary political issues and the problems that concern American society. This course will look at current events that are shaping current political policy at the local, state and national levels.

**SS150 ▸ INTRODUCTION TO INTERNATIONAL RELATIONS .....3**

This course focuses on concepts and patterns of political behavior within societies, and the reasons behind these patterns. The aim of this course is to furnish students with the intellectual tools to

# Course Descriptions

understand the future, as well as current events in their society and around the globe.

## **SS201 ▸ SOCIAL PROBLEMS.....3**

This course involves the application of sociological concepts and principles to the description and critical analysis of major social problems of modern societies. A founding assumption to this course is that it is crucial for people to be able to subject their own society to scrutiny in order to arrive at intelligent assessments of particular social problems. It is equally important that people understand the general patterns of societal development that often cause or aggravate these problems. Within this framework, this course will examine various problems including those of wealth and poverty, class stratification, race and ethnicity, crime and deviance, gender, and problems of our consumer society.

**SS220 COOPERATIVE EDUCATION INTERNSHIP..... 1-6**  
See CA220.

## **SOLAR ENERGY**

### **\*SE100 INTRODUCTION TO SOLAR ENERGY .....3**

Introduction to Solar Energy students will be exposed to many facets of the solar industry. This course will cover basic principles of solar energy conversion. The solar industry worldwide is growing every year and the cost of the energy has been declining because of the efficiency of new technologies. Class topics will not only cover the mechanical, technical, and electrical aspects of solar energy but also environmental, social, political and economic aspects of solar energy.

### **\*SE101 SOLAR ENERGY FUNDAMENTALS.....3**

Solar Energy Fundamentals will cover the solar industry, composition of PV systems, basic terminology for the industry, importance of the sun's insolation, and the effects of solar shading. The course will also examine the specifics of a panel at the component level and the importance of panel selection.

### **\*SE102 SOLAR ENERGY DESIGN .....3**

Solar Energy Design students will learn real world knowledge, experience, and understanding of solar photovoltaic and solar power systems. This course will cover designing, estimation, bidding, submitting, permitting, building, and passing inspections of PV systems.

### **\*SE103 SOLAR ENERGY OPERATIONS & MAINTENANCE.....3**

Solar Energy Operations and Maintenance course will cover analyzing results of test tools used during commissioning, performance evaluations, operations, maintenance, and troubleshooting. Tools include insulation resistance testing, IV curve tracing, infrared cameras, and thermal imaging. Students will learn the proper set-up, use, and function of the tools and the proper ways to evaluate the system. The course will also include the proper ways to troubleshoot and locate common faults of PV systems using tools

and methods.

### **\*SE201 ADVANCED SOLAR ENERGY DESIGN .....3**

Solar Energy Advanced System students will be exposed to the specific techniques in design of a solar project. This course will cover customer expectations and characteristics specific to a site. Class topics will also cover the mechanical, technical, and electrical design requirements of solar PV systems.

### **\*SE202 ADVANCED SOLAR ENERGY INSTALLATION .....3**

Solar Energy Advanced Installation will cover all aspects of the installation of a solar PV project. The course will explore the safety requirements of the solar industry and hazards associated. It will also cover the proper regulations and methods required by the NEC and other governing bodies.

### **\*SE203 SOLAR ENERGY SYSTEM COMMISSIONING.....3**

Solar Energy System Commissioning students will learn the proper procedures in commissioning of a solar PV system. This course will cover equipment use, proper inspection, conducting proper tests, and verification of proper system operation.

### **\*SE204 SOLAR ADVANCED OPERATIONS & MAINTENANCE.....3**

Solar Energy Advanced Operations and Maintenance course will learn methods for verifying system operation and performance in order to diagnose and correct problems. Students will perform preventative maintenance on PV systems in real life situations and determine corrective actions to take.

\* A lab fee will be assessed for these courses.

## **UNMANNED AIRCRAFT SYSTEMS**

### **\*UA100 INTRODUCTION TO SUAS.....3**

This course is an introduction to Unmanned Aerial Systems. It will cover the safety requirements to operate in the National Air Space in the United States. It will also evaluate the role of the FAA and local laws which govern the operation of UAV's. Other organizations which work to keep citizens and operators safe and efficient in their operation of UAV's will also be introduced. Through the course, the different types of drones and applications in today's world will be explored.

### **\*UA110 SUAS GROUND SCHOOL .....3**

The sUAS Ground School Course sets a sturdy foundation of required aeronautical knowledge for remote pilots of UAS less than 55 pounds. The curriculum addresses all pertinent aeronautical knowledge factors outlined by the FAA for the Unmanned Aircraft General (UAG) examination and augments those with safety concepts and practices to develop well-informed and responsible remote pilots. Students who successfully complete the course receive a certificate of completion from ARGUS Unmanned and are well prepared to pass the UAG exam.

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**\*UA140 SUAS APPLICATIONS .....3**  
Unmanned Applications course objectives is to provide an understanding of how unmanned aircraft are used to accomplish a variety of tasks in a complex environment and how remote pilots apply UAS technology for commercial, scientific, and governmental purposes while respecting both the physical and regulatory limitations. Additionally, this course creates a foundation for the concept of professionalism and ethics as they apply to remote pilots.

**\*UA150 SUAS PERSONNEL, SAFETY, & CREW RESOURCE MANAGEMENT .....3**  
sUAS sUAS Personnel, Safety, and Crew Resource Management course objective is to provide the basic knowledge needed to integrate drones into the National Airspace and to develop a workflow for UAV missions. The importance of safety and mitigating risk is of paramount importance for UAV's to be considered a viable means of collecting data in the National Airspace. This course is not intended to be a management of personnel but a framework to develop safe, efficient, workflow for all UAV missions.

**\*UA201 SUAS COMMAND, CONTROL, & COMMUNICATIONS.....3**  
Command, Control, and Communications will be covered as it relates to the team operation of a UAS. Students will learn the various types of systems and controls required to operate a UAV in the National Air Space. They will learn the devices needed and the reliability of the differing technologies for safe and effective flight. Both hardware components and software control solutions will be covered.

**\*UA210 SUAS SYSTEMS AND CONCEPTUAL DESIGN .....3**  
This course will introduce the components required for remote controlled flight by a multi-rotor vehicle. Within the course the structural pieces of the UAV will be constructed by 3D printer techniques and all components which cannot be printed will be added to the design with a finished flying UAV by the end of the course. Through this process students will learn the various laws of physics and construction and repair techniques to create an air-worthy multi-copter.

\* A lab fee will be assessed for these courses.

## WIND ENERGY

**\*WE100 INTRODUCTION TO WIND ENERGY.....3**  
Students will be exposed to the many facets of the wind industry.

This course will cover basic principles of wind energy conversion. The wind industry world wide is growing faster than any other energy source. Class topics will not only cover the mechanical, technical, and electrical aspects of wind energy but also environmental, social, political and economic aspects of wind energy.

**\*WE105 EMPLOYABILITY SKILLS, SAFETY, BLUEPRINT READING.....3**  
A course designed specifically for the wind energy students. Each of the course's topics will be presented for approximately a third of the semester. Employability Skills will provide the student with lifelong career planning skills and employability skills necessary to secure a career in the wind industry. Safety will cover the necessary topics of OSHA safety training in the electrical industry. Blueprint Reading will provide the student with communication skills in the areas of reading blueprints for development, construction, operation, maintenance, and electrical power systems.

**\*WE110 ELECTRICAL THEORY .....3**  
Students will be exposed to many facets of electrical energy. This course will cover basic electrical circuit information such as voltage, current, resistance, series circuits, parallel circuits, combination circuits, conductors, insulators, electrical power, sources of electrical energy, magnetism, meters, AC/DC current, and other topics that are appropriate.

**\*WE120 HYDRAULICS.....3**  
Hydraulics is a study dealing with the mechanical properties of liquids. Hydraulic topics cover concepts such as hydraulic pumps, actuators, accumulators, cylinders, control valves, check valves, flow control valves, directional control valves, pressure control valves, motors, filters, coolers, and reservoirs.

**\*WE150 MECHANICAL SYSTEMS .....3**  
Mechanical Systems will expose the wind energy students to the installation, use, maintenance, and troubleshooting of mechanical drive components. This course will cover basic principles of wind energy mechanical systems with practical hands-on tasks which will be encountered in the wind industry.

**\*WE202 ELECTRICAL POWER DELIVERY .....3**  
This course will cover the entire scope of electric power delivery from generation to transmission and distribution to electrical loads. Students will learn about the generation systems that convert resources into electrical power. Underground and overhead transmission cables, distribution lines, and substations will be studied. The students will also learn about the interconnection of electrical energy into the electrical grid, and how it is distributed throughout the grid to electrical loads. General transformer function and operation will be discussed, as well as protective relaying and circuit breaker types. A combination of site visits to operating generation plants, substations, and electric utility companies will reinforce the classroom material.



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## **\*WE210 MOTOR CONTROL CIRCUITS.....3**

The study of the flow of charge through various electrical devices and the transmission of power and information. This course will cover principles of the electronics fields which will be necessary to understand how electronic components are used to make complex electrical systems. These electrical systems are the backbone of the electrical energy industry. Prerequisite: Electrical Theory with a C or better.

## **\*WE215 ELECTRICAL SYSTEM PROTECTION AND COORDINATION.....3**

Students will learn how circuit breakers and fuses are employed to ensure optimal system protection from system faults and overload conditions. Proper installation and operation of switching mechanisms, fuses, and single-phase and three-phase circuit breakers and reclosers will be covered through lecture and hands-on experience. Protective relaying, sectionalizing, and remote monitoring and control through SCADA systems will also be covered.

## **WE220 COOPERATIVE EDUCATION INTERNSHIP ..... 1-6** See CA220.

## **\*WE225 ELECTRIC MOTORS AND GENERATORS .....3**

Provides students with the basic understanding of the principles of motors, generators, motor controls, and programmable logic controllers (PLCs). Both electromechanical and solid state electronic control devices are covered in this course.

## **\*WE227 PLCs (PROGRAMMABLE LOGIC CONTROLLERS) ....3**

The PLC course will provide a broad-based understanding of important PLC principals and concepts. You will understand how to connect to PLC hardware, create ladder logic programs, explore applications of PLC controls, and see how they function in various control systems. You will also study various programming conventions, as well as practical issues about automation controls and components.

## **\*WE230 SUBSTATION & VOLTAGE REGULATION.....3**

A study of substations, capacitors, voltage regulators, boost and buck boosters; practical experience in substation grounding, inspections, substation maintenance; operation and installation of high side fuses, power transformers, substation buswork, and transfer switches; methods of voltage regulation, and Supervisory Control and Data Acquisition (SCADA).

## **\*WE240 GIS/GPS.....3**

The GIS/GPS course is designed to provide a basic working knowledge of Geographical Information Systems and Global Positioning Systems as they relate to the operation of small UAVs. Upon completion of this course, the student will understand the timeline

of development for GIS, GPS, and UAVs. The student will be able to demonstrate necessary software configuration, operation and maintenance of a UAV for purposes of aerial imaging. The course will be taught with the intent of expanding one's ability to complete inspection of wind turbine blades, power lines and substations, agricultural surveys and the integration of sports and event photography.

## **\*WE250 DATA ACQUISITION AND COMMUNICATIONS ..3**

This course will give students information on how resource data is collected and analyzed for the use in the generation of electricity. Analog-to-digital data conversion will be studied, as well as instrument calibration. Students will also learn how data is communicated to assess power production of generation systems. The function of Supervisory Control and Data Acquisition (SCADA) systems will be discussed in detail.

## **\*WE255 AIRFOILS AND COMPOSITE REPAIR .....3**

Students will be exposed to many facets of composites to build concrete foundations and blades on a wind turbine. This course will cover basic principles of the wind turbine blade design, blade composition, and base construction. The airfoils portion of this class will cover the aero-dynamic basics of the wind turbine blades using the wind to convert one form of energy to another. Composite materials will be studied as they are used in the manufacturing processes of wind turbine components.

## **\*WE257 APPLIED AIRFOILS .....3**

Applied Airfoil students will be exposed to many facets of wind turbine blades from the wind turbine industry. Reliability of wind turbines is directly related to the quality and service of the rotor and blades. Documentation of defects from manufacturing as well as current stress is vital to determining blade length of service and projected maintenance schedules. This course will cover fundamental principles of mold construction, blade construction, quality control, inspection, and materials used for wind turbine blades.

## **\*WE262 BLADE REPAIR OPERATIONS.....4**

Blade Repair Operations will introduce the students to industry standards of safety, operation, and maintenance of wind turbines and project operations. Students will be trained on the proper techniques and safety to gain access to the blades of a wind turbine for inspection and repair procedures. Specific training on suspended access equipment will allow student to safely inspect/repair wind turbine blades. Safety is at the heart of everything we do in this training program. Students will also understand the concept of day to day operations of a blade repair technician. Students will become familiar with the tools and equipment used and learn the value of teamwork as it applies to operations and repair of wind turbine blades. Students must have a physical on

# Course Descriptions

file to enroll in this class.

**\*WE265 FIELD TRAINING & PROJECT OPERATIONS .....5**

This course will introduce students to industry standards of safety, operation and maintenance of wind turbines and project operations. Students will also benefit from field trips to operational projects to gain perspective of day to day operations of a wind turbine generation facility. Students must have a physical on file to enroll in this class.

**\*WE270 TRANSFORMER THEORY .....3**

A transformer is a device used to transform (change) electrical power from one circuit to another. This course will cover the basics of magnetism, induction, windings, turns ratios, step-up transformers, step-down transformers, efficiencies, power transmission, single-phase power, three-phase power, delta windings, wye windings, and other transformer topics.

**\*WE280 WIND ENERGY TECHNOLOGY INTERNSHIP .....4**

The CCCC WET Internship program allows students to gain real world experiences with a wind energy or electrical related industrial company. Internships provide a bridge between classroom learning and full-time employment. Students work as a team with other competent employees who help guide the students to develop job skill sets necessary for employment in the area of electrical generation and distribution. An internship enables students to experience valuable work experience to help make future career choices.

\* A lab fee will be assessed for these courses.

▮ The courses noted with this symbol qualify for guaranteed transfer. Visit [www.kansasregents.org/transfer\\_articulation](http://www.kansasregents.org/transfer_articulation) for more information.