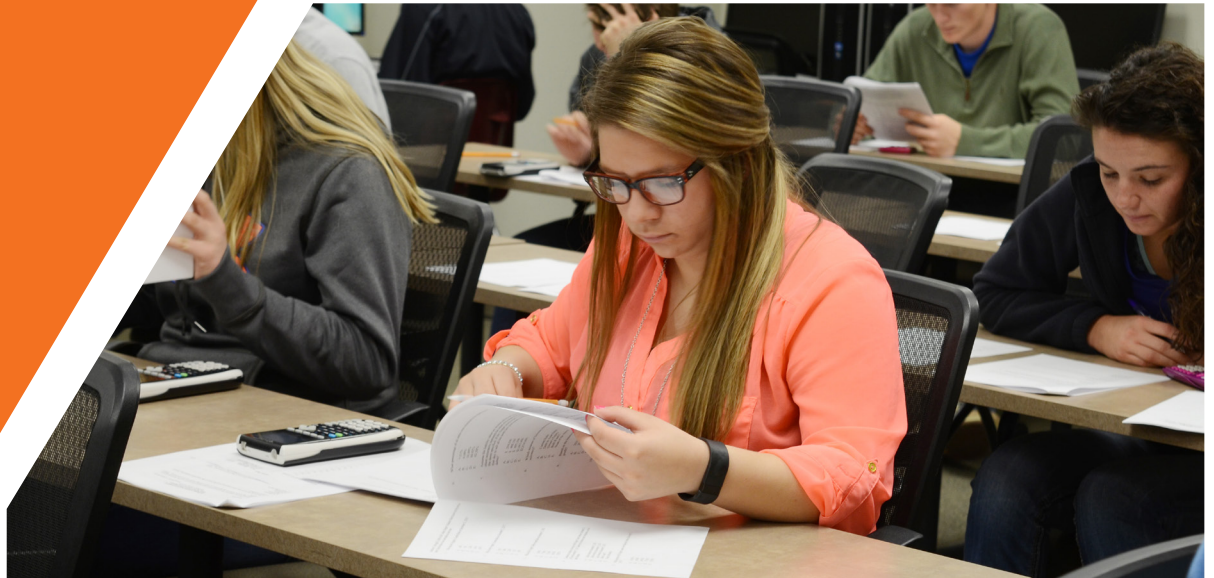


Focus Areas:

General Business,
Accounting, Marketing,
Office Management,
Business Administration,
Economics

BUSINESS

Department Chair: Shelly Farha
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Potential Careers:

- Accountant
- Payroll Manager
- Management
- Human Resource Manager
- Entrepreneur
- Sale Representative
- Marketing Analyst

Program Learning Outcomes:

Associate of General Studies:

1. Demonstrate business literacy
2. Identify business topics through critical thinking.

Associate of Arts Degree:

1. Demonstrate business literacy.
2. Demonstrate the ability to think critically about business topics.
3. Demonstrate the ability to perform a business function.

DEGREES & CERTIFICATES

Associate of General Studies..... A.G.S. - 62 hours

Associate of Arts..... A.A. - 62 hours

BUSINESS

Associate of General Studies 62 Hours

Required General Education Courses		25 cr	Elective Courses		21 cr
<i>English Discipline Area</i>		3	BE115	Business Math	3
CM101 English Composition I (3 cr)			BE121	Business Communications	3
<i>Communication Discipline Area</i>			BE139	Basic Personal Finance	1
CM115 Public Speaking (3 cr) or			BE152	Salesmanship	3
CM240 Interpersonal Communications (3 cr)			BE153	Personal Finance	3
<i>Arts and Humanities Discipline Area</i>		3	BE154	Business Law	3
Art	Humanities		BE155	Marketing	3
Music	Literature		BE160	Business Accounting	3
Theatre	Philosophy		BE161	Accounting I	3
Foreign Language	History		BE162	Accounting II	3
<i>Mathematics and Statistics Discipline Area</i>		3	BE165	Computerized Accounting	3
Mathematics General Education Course or			BE166	Payroll Accounting	3
MA110 Intermediate Algebra (3 cr)			BE170	Business Statistics	3
<i>Natural and Physical Science Discipline Area</i>		4	BE185	Human Resource Management	3
Physical Science w/Lab or			BE188	Principles of Advertising	3
Biological Science w/Lab			BE210	Leadership Development	3
<i>Social and Behavioral Science Discipline Area</i>		6	BE220	Cooperative Ed Internship	3
EC101 Principles of Macroeconomics (3 cr)			CA221	Job Search	1
(1 additional area required) (3 cr)			CS108	Computer Applications	3
Anthropology	Geography		EC102	Principles of Microeconomics	3
Psychology	Political Science		MA115	General Calculus	3
Sociology			MG101	Management Principles	3
<i>General Education Open Elective Course</i>		3	MG102	Introduction to Entrepreneurship	3
			PE141	Personal Wellness	3
			PE250	Stress Management	3
			Open Electives		10 cr
Required Business Courses		6 cr			
BE100	Introduction to Business	3			
BE160	Business Accounting or				
BE161	Accounting I	3			



BUSINESS

Associate of Arts 62 Hours

Required General Education Courses 34-35 cr

<i>English Discipline Area (010)</i>	6
CM101 English Composition I (3 cr)	
CM102 English Composition II (3 cr)	
<i>Communication Discipline Area (020)</i>	3
CM115 Public Speaking (3 cr) or	
CM240 Interpersonal Communications (3 cr)	
<i>Mathematics and Statistics Discipline Area (030)</i>	3
<i>Natural and Physical Science Discipline Area (040)</i>	4-5
<i>Social and Behavioral Discipline Area (050)</i>	6
(2 areas required)	
Anthropology	Economics
Geography	Political Science
Psychology	Sociology
<i>Arts and Humanities Discipline Area (060)</i>	6
(2 areas required)	
Art	Literature
Foreign Language	Music
History	Philosophy
Humanities	Theatre
<i>Institutionally Designated Area Elective (070)</i>	6

Elective Courses 8-9 cr

BE115 Business Math	3
BE121 Business Communications	3
BE152 Salesmanship	3
BE153 Personal Finance	3
BE154 Business Law	3
BE155 Marketing	3
BE160 Business Accounting	3
BE165 Computerized Accounting	3
BE166 Payroll Accounting	3
BE170 Business Statistics	3
BE185 Human Resource Management	3
BE188 Principles of Advertising	3
BE210 Leadership Development	3
BE220 Cooperative Ed Internship	2
CS108 Computer Applications	3
MA115 General Calculus	3
MG101 Management Principles	3
MG102 Introduction to Entrepreneurship	3

Open Electives 4 cr

Any non-technical, non-developmental course can be used to fulfill the requirements of the Associate of Arts degree.

Required Business Courses 15 cr

BE100 Introduction to Business	3
BE161 Accounting I	3
BE162 Accounting II	3
EC101 Principles of Macroeconomics	3
EC102 Principles of Microeconomics	3

