

Cloud County Community College

BOARD OF TRUSTEES

December 17, 2019

Present: Ellen Anderson (by ZOOM), Larry Henry, Patricia Macfarlane, Jesse Pounds, Tom Tuggle (by ZOOM); President Adrian Douglas, Diane Leif, Clerk.

Others Present:

Attorney-Justin Ferrell; Jim Lowell - Blade Empire, Jim Harbert, Richard Hubert, VP Amber Knoettgen, Jim Koch, VP Pedro Leite, Neil Phillips, Beth Whisler, Mark Whisler, Chris Wilson, Caesar Wood, Jennifer Zabokrtsky

Not Present: Greg Askren

- I. The meeting was called to order by Chairman Larry Henry at **5:06** pm in Room 257 of the President's Addition.
- II. **Pledge of Allegiance**
- III. **Adoption of the Agenda**
Jesse Pounds moved and Pat Macfarlane seconded to amend the agenda to include on the Consent Agenda as part of the A List, the Sole Source/Proprietary Procurement Request for the Medication Dispensing System for DiaMedical. Motion passed.
- IV. **Guest Comments:**
- V. **Introductions and Highlights:**
Neil Phillips with Jarred, Gilmore and Phillips, P.A. presented the 2018-2019 Audit. The audit will be brought back to the January meeting for approval.
- VI. **Consent Agenda**
Pat Macfarlane moved and Jesse Pounds seconded to amend the agenda to include on the Consent Agenda as part of the A List, the Sole Source/Proprietary Procurement Request for the Medication Dispensing System from DiaMedical in the amount of \$21,000.00 for classroom usage in the Nursing Department. Motion passed.

VII. Reports:

- A. **President Dr. Adrian Douglas** thanked Chairman Henry and the members of the Board, she reminded everyone of the College's mission and guiding values.
- 1) *College* - Legislative Summit: originally scheduled for 12/4 was postponed due to a conflict with the schedules of our hometown Senator and Representative. We are working with them on another date and hope to reschedule before they go back into session.
 - 2) *Employees* - The semester has ended, faculty have submitted grades and are enjoying their winter break, the rest of the staff are wrapping up things in preparation for the holiday break next week.
This has been a busy year and we are excited for all that 2020 will bring.
 - 3) *Foundation* - Christmas Tree Lane: Foundation sponsored a wreath and front door display that was auctioned off for \$1800. Thank you to Stephanie and ladies in the foundation office for putting that beautiful display together.
 - 4) *Community* - for second year, we asked the community to host our international and out of state students who can't go home for the holiday. We didn't have as many students sign up this year because many of them were returning to the families they were with last year. We're excited to see those relationships are still being cultivated. JC Christmas: CCCC was present in the JC Christmas parade this year. The weather was a bit frightful, but some brave students, staff, and my family represented Cloud. Even though the weather was cold and rainy, the parade was well attended and is said to have been one of the best parades the city has had.
- B. **Vice President for Academic Affairs & Student Success, Pedro Leite**
- 1) *Academic Affairs* - The Strategic Plan is now finalized. We are working towards all staff and the Board to take full ownership. Thursday this week the Secretary of Corrections will be here to discuss possible programming. They will tour the Composite Lab and Solar Field and visit with Kristina Frost regarding Criminal Justice classes.
 - 2) *Student Success* – the recruitment plan has been revised and in full deployment in the Admissions and Advisement Offices. We are currently in the developmental stages for increasing enrollment. A task force has been implemented to improve online courses and concurrent courses. A full report will be prepared by spring break.
 - 3) *GCC* – We continue to look at technical programs and certifications at Junction City.
 - 4) *HLC* – a scheduled visit to LaHarpe has yet to be determined, looks as though we will have to wait until around spring break. The first draft of the HLC report looks good, it will need a few edits. The HLC visit is October 26 & 27, 2020.

C. **Vice President for Administrative Services Amber Knoettgen**

- 1) *Financials* – Amber thanked Neil Phillips for coming to the Board meeting to *present* the Audit and also for meeting with the Audit & Finance Committee prior to tonight’s meeting. The Audit will be brought to the January Board meeting for action/approval.
- 2) *Facilities* – The T-Bird Café closed Dec 16-Jan 20 for installation of the new flooring. The Gym is also closed now through December 27 for the annual floor refinishing. NO access will be allowed in the gym during this time frame. The outside staircase in Lot 3 will be demolished Jan 2-3. Access to those entrances and parking lot 3 will be closed during those days. The dirt work, trenching and concrete work is completed to the Ag Facility. We are waiting for the building to come in on or around January 20. We are bringing an easement to the Board for approval tonight.
- 3) *Auxiliary Services* - Book buy back was successfully completed on December 12. Department meetings continue as we transition to eBooks through January. We are at 87% occupancy for spring. On Dec 2 we had a Celebration of Light at T-Bird Village when all the Christmas lights were turned on. Positions have been posted for both a Custodial and Security person.
- 4) *IT* – IT Staff are finishing up the Jenzabar upgrade. There are less a dozen computers left to have the Windows 7 updated to Windows 10. We recently deployed a new firewall at GCC. Training is underway for our newest IT employee, Jonah Hardacre.
- 5) *Athletics* – Men’s & Women’s Basketball are at Iowa Western tonight. Jay Lewis was KJCCC Player of the Week in week 4, Lakya Leslie was KJCCC Player of the Week for week 5 and Jacee Dalinghaus was KJCCC Player of the Week in week 1. Men’s Soccer has 7 All KJCCC West honors, Women’s Soccer had 8 that earned KJCCC West honors. 2 women and 2 men earned 1st team All Region 6 honors as well. In Volleyball, Dayana Chara was 2nd Team All American. Last Saturday we hosted the 6th Annual T-Bird Invitational HS Basketball Tournament with Clifton Clyde, Washington County, Wakefield, Rock Hills, Pike Valley and Lincoln. Clifton Clyde won both Championships.

D. **Student Senate Representatives - NONE**

E. **Meetings the Board Members attended - NONE**

VIII. **Discussion Items: NONE**

IX. Action Items: Jesse Pounds moved and Pat Macfarlane seconded to approve the Permanent Public Utility Easement to the City of Concordia to allow placement of public water line and fire hydrant, along with license agreements for the private sewer and electrical lines. Motion passed.

Pat Macfarlane moved and Ellen Anderson seconded to waive Policy C7 and E4 to allow the consumption of alcoholic liquor in Arley Bryant Gymnasium at Cloud County Community College on April 24, 25 & 26, 2020 for the Cloud County Community College Foundation Scholarship Auction on April 25. Motion passed.

Jesse Pounds moved and Pat Macfarlane seconded to approve the Review & Rewrite of Policy B9 – President, to include the President’s evaluation to occur at a Board meeting in May of every year. Motion passed.

X. Other: NONE

IX. Executive Session: NONE

Jesse Pounds moved and Pat Macfarlane seconded to adjourn the meeting at 6:02 pm. Motion passed.

Diane Leif, Clerk of the Board
Cloud County Community College
Board of Trustees